

Town of Shirley



Annual Report 2015

About the Cover

*This photograph of the Shirley Meeting House was taken winter 2015,
by John Tohline. A huge thank you to John for allowing the use of this
photo, and to Holly Haase for the graphic design.*

ANNUAL REPORT

TOWN OF

SHIRLEY

MASSACHUSETTS

FOR THE FISCAL YEAR

2015

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FEDERAL, STATE & COUNTY OFFICERS

U. S. Senators

Elizabeth Warren

317 Hart Senate Building
Washington, D. C. 20510
T: (202)224-4543
Boston Office:
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15 New Sudbury Street
Boston, MA. 02203
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Edward J. Markey

218 Russell Senate Bldg.
Washington, D.C. 20510

Boston Office:
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Boston, MA. 02203
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Representative In Congress 3rd Congressional District

Niki Tsongas

1714 Longworth House Office Bldg.
Washington, D. C. 20515
T:(202)225-3411 F:(202)226-0771
Fitchburg State University,
150 Main St, Fitchburg, MA 01420

T:(978) 459-0101 F:(978) 459-1907
www.tsongas.house.gov

Governor

Charles D. Baker

State House, Rm. 360
Boston, MA. 02133
(617) 725-4000, 888-870-7770 in State
F:(617)727-9727, TTY:(617)727-3666
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Attorney General

Maura Healy

One Ashburton Place, 20th Floor
Boston, MA. 02108-1698
(617) 727-2200 FAX 727-3251
www.ago@ago.state.ma.us

Secretary Of The Commonwealth

William F. Galvin

One Ashburton Place, Room 1611
Boston, MA. 02108
T: (617)727-7030 www.mass.gov/sec
email: cis@sec.state.ma.us

Senator In General Court

James Eldridge

State House, Rm 413A
Boston, MA. 02133
(617) 722-1120 Fax (617) 722-1089
Email: James.Eldridge@masenate.gov

Representative In General Court

Jennifer Benson

State House, Room 42
Boston, MA. 02133-1054
(617) 722-2370 Fax (617)722-2813
Email: Jennifer.Benson@mahouse.gov

District Attorney Middlesex Co.

Marian T. Ryan

Office of the District Attorney
15 Commonwealth Ave
Woburn, MA 01801
(781) 897-8300 email: middlesexda.com

Middlesex Registry Of Deeds South

Maria C. Curtatone

208 Cambridge Street, PO Box 68
Cambridge, MA 02141-0068
Email: middlesexsouth@sec.state.ma.us
T: 617-670-6310 F: 617-494-9083

Middlesex Registry Of Probate

Tara E. DeCristofaro

208 Cambridge Street
East Cambridge, Ma 02141
(617) 768-5800

Sheriff

Peter J. Koutoujian

Administrative Office
400 Mystic Avenue
Medford, MA 02155
T:(781)960-2800 F: (781)960-2901

EMERGENCY NUMBERS

911

POLICE

425-2644

FIRE/AMBULANCE

425-4334

Town Website: [HTTP://www.shirley-ma.gov](http://www.shirley-ma.gov)

YOUR TOWN GOVERNMENT

TOWN OFFICES

**7 Keady Way
Shirley, MA 01464**

978-425-2600

	<u>Ext.</u>	<u>Email</u>
Accountant	#225	Accountant@shirley-ma.gov
Assessors	#220	Assessors@shirley-ma.gov
Board of Health	#260	Health@shirley-ma.gov
Building Inspector	#260	Building@shirley-ma.gov
Conservation Commission	#245	Conservation@shirley-ma.gov
Planning Board	#240	Planning@shirley-ma.gov
Recreation Commission	#270	Rec@shirley-ma.gov
Selectmen	#200	Selectmen@shirley-ma.gov
Sewer Commission	#235	Sewer@shirley-ma.gov
Tax Collector	#210	Tax@shirley-ma.gov
Town Administrator	#121	Selectmen@shirley-ma.gov
Town Clerk	#205	Clerk@shirley-ma.gov
Treasurer	#215	Treasurer@shirley-ma.gov
Zoning Board of Appeals	#255	ZBA@shirley-ma.gov

COUNCIL ON AGING

978-425-1390

DEPARTMENT OF PUBLIC WORKS

978-425-2628

HAZEN MEMORIAL LIBRARY

978-425-2620

LURA A WHITE ELEMENTARY

978-772-8600

AYER-SHIRLEY REGIONAL SCHOOL DIST.

978-772-8600

SHIRLEY WATER DISTRICT

978-425-2245

ELECTED ONLY

<i>BOARD</i>	<i>LAST</i>	<i>FIRST</i>	<i>TERM</i>	<i>EXPIRES</i>
<u>Board of Assessors</u>	Arakelian	Paulette	3	2017
	Marchetti	Ronald	3	2016
	Saball	Joseph	3	2015
<u>Board of Health</u>	Howlett, Jr.	Joseph	3	2016
	Farrar, Jr.	Donald	3	2017
	Esielionis	Jacqueline	3	2015
<u>Constable</u>	Keady	Keith	3	2016
	Mickel	James	3	2017
	Wilson	Paul	3	2015
<u>Library Trustee</u>	Stanislaw	Judy	3	2017
	Lyon	Kathryn	3	2016
	Quinty	Elizabeth	3	2016
	Smith	Dwight	3	2015
	Korhonen	Heidi	3	2015
	Waite	Charlie	3	2017
<u>Moderator</u>	Cappucci	Enrico	3	2017
<u>Planning Board</u>	Lampros	William	1	2015
	Greeno	Johnathan	5	2017
	Vachon	Vachon	1	2015
	Carroll	William	5	2016
	Bresnahan	John T.	5	2017
<u>Planning Board Associate</u>	Thurston	Roderick	2	2015
<u>Recreation Commission</u>	Cournoyer	Linda	3	2017
	Howard	James	3	2016
	Begun	Keith	2	2016
	O'Neil	Daniel	3	2015
<u>Regional School District Committee</u>	Reischutz	Joyce	3	2017
<u>Selectmen</u>	Prescott	Robert	3	2017
	Dumont	Kendra	3	2015
	Swain	David	3	2016
<u>Sewer Commission</u>	Wilson	Paul	3	2017
	Schuler	Robert	3	2015
<u>Tax Collector</u>	Haase	Holly	3	2016
<u>Town Clerk</u>	McDougall	Amy	3	2016
<u>Trustee War Memorial Non-Vet (2)</u>	Smith	Harold	3	2017
	Richards	Theresa	3	2016
<u>Trustee War Memorial-Veteran (3)</u>	Flagg	Allen	1	2015
	Noll	Richard	3	2017
	Albert	Norman	3	2016

APPOINTMENTS

Appointment	First Name	Last Name	Term	Expiration
Accountant, Assistant	Nicole	Hunt	1	6/30/2016
Accountant	Bobbi Jo	Colburn	3	6/30/2016
Advisory Board to Board of Health (Recycling)	Michael	Labbe	1	6/30/2016
Advisory Board to Board of Health (Recycling)	A Dawn	McCall	1	6/30/2016
Advisory Board to Board of Health (Recycling)	Torres	Pamela	1	6/30/2015
Ambulance	Adam	Bean	1	6/30/2016
Ambulance	Matthew	Callahan	1	6/30/2016
Ambulance	Donald	Denning	1	6/30/2016
Ambulance Director	Dwight	Detillion	1	6/30/2016
Ambulance	Kevin	Hayes	1	6/30/2016
Ambulance	Tyler	Farley	1	6/30/2016
Ambulance	Kellie	Shakarian	1	6/30/2016
Ambulance	Kimberly	Henry	1	6/30/2016
Ambulance	Steven	Henry	1	6/30/2016
Ambulance	Brandon	O'Connor	1	6/30/2016
Ambulance	Jennifer	Ouellette	1	6/30/2016
Ambulance	William	Poitras	1	6/30/2016
Ambulance	Derek	Ranno	1	6/30/2016
Ambulance	Joseph	Holmes	1	6/30/2016
Ambulance	Amanda	Saball	1	6/30/2016
Ambulance-EMT	Donald	Denning	1	6/30/2016
Ambulance-EMT-Full Time	Troy	Cooley	1	6/30/2016
Ambulance-EMT-Full Time	Joseph	Hawthorn	1	6/30/2016
Ambulance-EMT-1	Al	Deshler	1	6/30/2016
Ambulance-EMT-1	Adam	Ouelette	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Animal Control Officer	Matthew	O'Sullivan	1	6/30/2016
Benjamin Hill Park	Rhonda	Billings	2	6/30/2018
Benjamin Hill Park	Andy	Deveau	2	6/30/2017
Benjamin Hill Park	Donald	Farrar	2	6/30/2018
Benjamin Hill Park	Neil	Guthrie	3	6/30/2016
Benjamin Hill Park	John	Rounds	3	6/30/2016
Benjamin Hill Park	Sylvia	Shipton	2	6/30/2017
Board of Registrars-Democrat	James	Yocum	3	6/30/2017
Board of Registrars-Member	Robert	Huxley	3	6/30/2018
Board of Registrars-Republican	Carolyn	Tohline	3	6/30/2016
Board of Selectmen – Executive Asst.	Kathleen	Rocco	3	6/30/2016
Building Commissioner	Gary	Rhodes	1	6/30/2016
Cemetery	Raymond	Farrar	3	6/30/2018
Cemetery	Sandra	Marcinkewicz	1	6/30/2016
Cemetery	Frances	Gray	3	6/30/2017
Cemetery	Paul	Thompson	3	6/30/2015
Center Town Hall	Holly	Haase	3	6/30/2018
Center Town Hall	Henry	Hoeckert	1	6/30/2016
Center Town Hall	Linda	Malone	2	6/30/2016
Center Town Hall	Jodie	Rachman	3	6/30/2018
Center Town Hall	Katy	Schraven	2	6/30/2017
Center Town Hall	Mary	Sullivan	3	6/30/2018
Center Town Hall	David	Swain	2	6/30/2017
Conservation –Agent	Nadia	Madden	1	6/30/2016
Conservation - Associate	Heidi	Ricci	3	6/30/2016
Conservation - Member	Nancy	Askin	3	6/30/2018

Appointment	First Name	Last Name	Term	Expiration
Conservation – Member	David	Bortell	3	6/30/2017
Conservation – Member	Rita	Bortell	3	6/30/2018
Conservation – Member	Robert	Burkhardt	3	6/30/2018
Conservation – Member	Michael	Lance	3	6/30/2016
Conservation – Member	Ann	Brady	3	6/30/2016
Council on Aging-Director	Kathryn	Becker	1	6/30/2016
Council on Aging-Member	Don	Reed	1	6/30/2016
Council on Aging-Member	Sandra	Marcinkewicz	3	6/30/2017
Council on Aging-Member	Joyce	Patton	2	6/30/2018
Council on Aging-Member	Don	Parker	3	6/30/2016
Council on Aging-Member	Barbara	Lugin	2	6/30/2016
Council on Aging-Member	Nancy	Siedliski	3	6/30/2018
Council on Aging-Member	Marylou	Clark	3	6/30/2016
Council on Aging-Member	Helen	Kramer	3	6/30/2017
Council on Aging -Member	Joellen	Sheehan	2	6/30/2017
Cultural Council	Susan	Dean	3	6/30/2017
Cultural Council	Holly	Haase	3	6/30/2016
Cultural Council	Doris	Huxley	3	6/30/2016
Cultural Council	Victoria	Landry	3	6/30/2017
Cultural Council	Amy	McDougall	3	6/30/2016
Cultural Council	Kathleen	Rocco	3	6/30/2016
Devens North Post Project	Heidi	Ricci	1	6/30/2016
Devens North Post Project	John	Rounds	1	6/30/2016
Devens Open Space & Recreation Advisory	Natalie	Delorey	1	6/30/2016
Devens Open Space & Recreation Advisory	Heidi	Ricci	1	6/30/2016
Dispatcher – Part time	Richard	Howard	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Dispatcher - Part time	Heather	Swick	1	6/30/2016
Dispatcher - Part Time	Paul	Topolski	1	6/30/2016
Dispatcher - Part Time	Ian	Brown	1	6/30/2016
Dispatcher - Part Time	Christopher	Shea	1	6/30/2016
Dispatcher - Part Time	Elaine	Strout-Clements	1	6/30/2016
Dispatcher – Full time	David	Bryce	1	6/30/2016
Dispatcher – Full time	Katie	Hawthorne	1	6/30/2016
Dispatcher –Full Time	Christopher	Shea	1	6/30/2016
Dispatcher –Full Time	Robert	Wilmont	1	6/30/2016
Dog Officer-Head	Earl	Hamel	1	6/30/2016
E911 Coordinator	Katie	Hawthorne	1	6/30/2016
Economic Development	Robert	Prescott	1	6/30/2016
Economic Development	Jacqueline	Esielionis	1	6/30/2016
Economic Development	Bryan	Dumont	1	6/30/2016
Economic Development	Robert	Marchetti	1	6/30/2016
Election Clerk (Deputy)	Christine	Connors-House	1	6/30/2016
Election Clerk (Deputy)	Marie	Elwyn	1	6/30/2016
Election Clerk (Deputy)	William	Oelfke	1	6/30/2016
Election Worker – Democrat	Christine	Connors-House	1	6/30/2016
Election Worker- Democrat	Marie	Elwyn	1	6/30/2016
Election Worker - Democrat	Charline	Oelfke	1	6/30/2016
Election Worker – Democrat	John	Oelfke	1	6/30/2016
Election Worker- Democrat	William	Oelfke	1	6/30/2016
Election Worker - Republican	Don	Parker	1	6/30/2016
Election Worker – Republican	Judy	Stanislaw	1	6/30/2016
Election Worker - Unenrolled	Patricia	Beaushene	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Election Worker - Unenrolled	William	Beaushane	1	6/30/2016
Election Worker - Unenrolled	Linda	Blackwell	1	6/30/2016
Election Worker - Unenrolled	Kathleen	Bradley	1	6/30/2016
Election Worker - Unenrolled	Shirley	Deyo	1	6/30/2016
Election Worker - Unenrolled	Frank	Esielionis	1	6/30/2016
Election Worker – Unenrolled	Susan	Hartman	1	6/30/2016
Election Worker – Unenrolled	James	Krycka	1	6/30/2016
Election Worker – Unenrolled	Mary	Krycka	1	6/30/2016
Election Worker - Unenrolled	Athanace	Landry	1	6/30/2016
Election Worker - Unenrolled	Thaddee	Landry	1	6/30/2016
Election Worker - Unenrolled	Meredith	Marcinkewicz	1	6/30/2016
Election Worker - Unenrolled	Elizabeth	Mirkovic	1	6/30/2016
Election Worker - Unenrolled	Ann	Towne	1	6/30/2016
Election Worker - Unenrolled	Sandra	Wixom	1	6/30/2016
Election Worker - Unenrolled	Laurie	Witherell	1	6/30/2016
Election Worker – Unenrolled-Warden	John	Tohline	1	6/30/2016
Emergency Management Director	Dennis	Levesque	1	6/30/2016
Energy Committee-Member	Andy	Deveau	1	6/30/2016
Energy Committee-Member	Bryan	Dumont	1	6/30/2016
Energy Committee-Member	Frank	Esielionis	1	6/30/2016
Energy Committee-Member	Ann	Towne	1	6/30/2016
Energy Committee-Member	Lee	Mirkovic	1	6/30/2016
Historical/Historic District	Peter	Kidd	2	6/30/2016
Historical/Historic District	Paul	Przybyła	3	6/30/2017
Historical/Historic District	Jodie	Rachman	3	6/30/2016
Historical/Historic District	Donald	Reed	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Honor Roll Planning	Dwight	Detillion	1	6/30/2016
Honor Roll Planning	David	Esielionis	1	6/30/2016
Honor Roll Planning	George	Lambert	1	6/30/2016
Honor Roll Planning	Aron	Griffin	Lifetime Appointment	
Household Hazardous Waste Comm.	Jacqueline	Esielionis	1	6/30/2016
Household Hazardous Waste Comm.	Donald	Farrar	1	6/30/2016
Insurance Advisory	Sally	Carlson	1	6/30/2016
Insurance Advisory	Kathleen	Rocco	1	6/30/2016
Local Inspector	Donald	Farrar	1	6/30/2016
MART Advisory	Richard	Hatch	1	6/30/2016
MCI Community Relations	Robert	Prescott	1	6/30/2016
MCI Community Relations	Kendra	Dumont	1	6/30/2016
MCI Community Relations	Richard	Hatch	1	6/30/2016
MCI Community Relations	Dennis	Levesque	1	6/30/2016
MCI Community Relations	Meredith	Marcinkewicz	1	6/30/2016
MCI Community Relations	Patrice	Garvin	1	6/30/2016
MCI Community Relations	David	Swain	1	6/30/2016
MCI Community Relations	James	Thibault	1	6/30/2016
Meals on Wheels/MART Bus Program – Part Time Coordinator Disp.	Laurie	Picinich	1	6/30/2016
Meals on Wheels/MART Bus Program – Part Time Disp. (Back-up)	Carolyn	Schold	1	6/30/2016
Meals on Wheels/MART Bus Program – Full Time	Douglas	Perry	1	6/30/2016
Meals on Wheels/MART Bus Program – Full Time	Robert	Perry	1	6/30/2016
Personnel	William	Oelfke	3	6/30/2018
Personnel	Holly	Haase	3	6/30/2017

Appointment	First Name	Last Name	Term	Expiration
Personnel	Tom	Sewall	3	6/30/2016
Personnel	Paul	Przybyla	3	6/30/2016
Plumbing/Gas Inspector Alternate	John	Bigelow	1	6/30/2015
Plumbing/Gas Inspector	Robert	Friedrichs	1	6/30/2015
Police Chief- Full Time	Thomas	Goulden	3	6/30/2017
Police – Sergeant	Alfreda	Cromwell	1	6/30/2016
Police - Sergeant	Samuel	Santiago	1	6/30/2016
Police – Sergeant	Peter	Violette	3	6/30/2016
Police-Officer	Jason	Strniste	1	6/30/2016
Police Matron	Elaine	Clements	1	6/30/2016
Police Matron	Richard	Clements	1	6/30/2016
Police Matron	Katie	Hawthorne	1	6/30/2016
Police Patrolman	Brandon	Bruin	1	6/30/2016
Police Patrolman	Craig	LaPrade	3	6/30/2016
Police Patrolman	Everett	Moody	3	6/30/2016
Police Screening	James	Quinty	1	6/30/2016
Police Screening	Edmund	Derosier	1	6/30/2016
Police Screening	Robert	Prescott, Jr.	1	6/30/2016
Police Screening, Advisory	Patrice	Garvin	1	6/30/2016
Police Screening, Advisory	Thomas	Goulden	1	6/30/2016
Police Screening	Dwight	Detillion	1	6/30/2016
Police Screening	Dennis	Levesque	1	6/30/2016
Public Works Jr. Laborer (Seasonal)	Lee	Farrar	1	6/30/2016
Public Works Administrative Assistant	Pamela	Callahan	1	6/30/2016
Recreational Fields	Keith	Begun	1	6/30/2016
Recreational Fields	Sue	D’Amico	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Recreational Fields	Mark	Pinard	1	6/30/2016
Recreational Fields	Erica	Crawford	1	6/30/2016
Right To Know Coordinator	Dennis	Levesque	1	6/30/2016
Sealer of Weights & Measures	Eric	Aaltonen	1	6/30/2016
Sewer-Member	Donald	Farrar	3	6/30/2017
Sewer-Member	Leonardo	Guercio	3	6/30/2016
Sewer-Member	Hugh	Muffoletto	3	6/30/2018
Special Police Officers-Groton	Nicholas	Beltz	1	6/30/2016
Special Police Officers-Groton	Robert	Breault	1	6/30/2016
Special Police Officers-Groton	Peter	Breslin	1	6/30/2016
Special Police Officers-Groton	Edward	Bushnoe	1	6/30/2016
Special Police Officers-Groton	Gordon	Candow	1	6/30/2016
Special Police Officers-Groton	Paul	Connell	1	6/30/2016
Special Police Officers-Groton	Omar	Connor	1	6/30/2016
Special Police Officers-Groton	Timothy	Cooper	1	6/30/2016
Special Police Officers-Groton	James	Cullen	1	6/30/2016
Special Police Officers-Groton	Bethany	Evans-Bonczar	1	6/30/2016
Special Police Officers-Groton	Derrick	Gemos	1	6/30/2016
Special Police Officers-Groton	Jason	Goodwin	1	6/30/2016
Special Police Officers-Groton	Kevin	Henehan	1	6/30/2016
Special Police Officers-Groton	Michael	Lynn	1	6/30/2016
Special Police Officers-Groton	Stephen	McAndrew	1	6/30/2016
Special Police Officers-Groton	Rachael	Mead	1	6/30/2016
Special Police Officers-Groton	Kathleen	Newell	1	6/30/2016
Special Police Officers-Groton	Donald	Palma	1	6/30/2016
Special Police Officers-Groton	Irmin	Pierce	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Groton	Micheal	Ratte	1	6/30/2016
Special Police Officers-Groton	Dale	Rose	1	6/30/2016
Special Police Officers-Groton	Victor	Sawyer	1	6/30/2016
Special Police Officers-Groton	Edward	Sheridan	1	6/30/2016
Special Police Officers-Groton	Gregory	Steward	1	6/30/2016
Special Police Officers-Groton	Patrick	Timmins	1	6/30/2016
Special Police Officers-Groton	Cory	Waite	1	6/30/2016
Special Police Officers-Lunenburg	Patrick	Barney	1	6/30/2016
Special Police Officers-Lunenburg	Zachary	Bilotta	1	6/30/2016
Special Police Officers-Lunenburg	Jonathan	Broc	1	6/30/2016
Special Police Officers-Lunenburg	Benjamin	Campbell	1	6/30/2016
Special Police Officers-Lunenburg	Sean	Connery	1	6/30/2016
Special Police Officers-Lunenburg	Robert	DeCosta	1	6/30/2016
Special Police Officers-Lunenburg	Robert	DiConza	1	6/30/2016
Special Police Officers-Lunenburg	Thomas	Gammel	1	6/30/2016
Special Police Officers-Lunenburg	Paul	Grunditz	1	6/30/2016
Special Police Officers-Lunenburg	Jack	Hebert	1	6/30/2016
Special Police Officers-Lunenburg	Jacob	LaChance	1	6/30/2016
Special Police Officers-Lunenburg	Peter	Lekaditis	1	6/30/2016
Special Police Officers-Lunenburg	Donald	Letarte	1	6/30/2016
Special Police Officers-Lunenburg	Michael	Luth	1	6/30/2016
Special Police Officers-Lunenburg	James	Marino	1	6/30/2016
Special Police Officers-Lunenburg	Joshua	Mathieu	1	6/30/2016
Special Police Officers-Lunenburg	Lisa	Melnicki	1	6/30/2016
Special Police Officers-Lunenburg	John	Minichiello	1	6/30/2016
Special Police Officers-Lunenburg	John	Morreale	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Lunenburg	Deven	O'Brien	1	6/30/2016
Special Police Officers-Lunenburg	Julienne	Salas	1	6/30/2016
Special Police Officers-Lunenburg	Chad	Statler	1	6/30/2016
Special Police Officers-Lunenburg	Jeffrey	Thibodeau	1	6/30/2016
Special Police Officers-Lunenburg	Joshua	Tocci	1	6/30/2016
Special Police Officers-Lunenburg	Sean	Zrate	1	6/30/2016
Special Police Officers-Townsend	Tony	Brennan	1	6/30/2016
Special Police Officers-Townsend	Austin	Cote	1	6/30/2016
Special Police Officers-Townsend	Brent	Davis	1	6/30/2016
Special Police Officers-Townsend	Mark	Francis	1	6/30/2016
Special Police Officers-Townsend	Mark	Giancotti	1	6/30/2016
Special Police Officers-Townsend	Jeffrey	Giles	1	6/30/2016
Special Police Officers-Townsend	Randy	Girard	1	6/30/2016
Special Police Officers-Townsend	John	Johnson	1	6/30/2016
Special Police Officers-Townsend	Thomas	Kalil	1	6/30/2016
Special Police Officers-Townsend	James	Landi	1	6/30/2016
Special Police Officers-Townsend	James	Marchand	1	6/30/2016
Special Police Officers-Townsend	Michael	Marchand	1	6/30/2016
Special Police Officers-Townsend	Erving	Marshall	1	6/30/2016
Special Police Officers-Townsend	Kimberly	Mattson	1	6/30/2016
Special Police Officers-Townsend	David	Mazza	1	6/30/2016
Special Police Officers-Townsend	David	Phillips	1	6/30/2016
Special Police Officers-Townsend	Joseph	Quinn	1	6/30/2016
Special Police Officers-Townsend	George	Reidy	1	6/30/2016
Special Police Officers-Townsend	Thaddeus	Rochette	1	6/30/2016
Special Police Officers-Townsend	Christopher	Van Voorhis	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Treasurer – Part Time	Christine	Collins	1	6/30/2016
Treasurer Assistant	Janet	Poitras	1	6/30/2016
Veterans Agent	Dwight	Detillion	1	6/30/2016
Wiring Electrical Inspector-Assistant	James	Sharkey	1	6/30/2016
Wiring Electrical Inspector	Mark	Prokowiew	1	6/30/2016
Zoning Board of Appeals-Clerk	Vicki	Bilafer	1	6/30/2016
Zoning Board of Appeals-Member	Joshua	Bedarian	1	6/30/2016
Zoning Board of Appeals-Member	Leonardo	Guercio	3	6/30/2017
Zoning Board of Appeals-Member	Laurel	Hayes	1	6/30/2016
Zoning Board of Appeals-Member	Kevin	Kelly	1	6/30/2016
Zoning Board of Appeals - Member	Lora	Prescott	2	6/30/2016

SHIRLEY AMBULANCE SERVICE

Contact Information:

Director Mike Detillion
Address PO Box#953, Shirley, MA. 01464
Phone Number 978-833-1194
E-Mail mdetillion@shirley-ma.gov

Shirley Ambulance Service ended fiscal year 2015 with a total of 528 ambulance calls. Medical emergencies are broken down as follows:

Ambulance Calls:

Advanced Life Support	230
Basic Life Support	279
Refusals	37
Assistance Calls	12

Mutual Aid to Other Towns:

Ayer	3
Devens	3
Groton	2
Lancaster (Rt#2 area)	14
Lunenburg	6
MCI Shirley Prison	5

Mutual Aid Services to Shirley:

Ayer Fire	11	BLS Transport
Devens	21	BLS Transport
Ayer Fire Paramedics	222	ALS 212 ALS Intercept/10 Transport
Medstar Paramedics	8	ALS (ALS Intercept)

Shirley Ambulance Service Roster to Include Certifications:

M1	Dwight Detillion	EMT, Ambulance Director, CPR Instructor
M3	William Poitras	EMT Central Mass Med Representative
M4	Joe Hawthorne	EMT On-call
M5	Derek Ranno	EMT On-call
M7	Brandon O'Conner	EMT On-call
M8	Kellie Favreau	EMT On-call
M9	Tyler Farley	EMT On-call
M10	Matt Callahan	EMT On-call, CPR Instructor
M13	Joe Holmes	EMT On-call
M16	Steve Henry	EMT On-call
M17	Adam Ouellette	EMT-Intermediate ALS
M18	Don Denning	EMT On-call
M21	Jennifer Ouellette	EMT On-call
35C	Dennis Levesque	EMT Fire Chief Fulltime
C4	Al Deshler	EMT/Paramedic Fire Fulltime
C3	Troy Cooley	EMT Fire Cpt. Fulltime

Shirley Ambulance operates with a fulltime staff five days a week Monday through Friday 7:00 AM to 4:00 PM. Monday through Friday after 4:00 PM and until 7:00 AM Shirley Ambulance operates with on-call. Weekends and holidays Shirley Ambulance operates 24/7 on-call.

A monthly ambulance meeting is held on the third Wednesday of each month at the Fire Station. If citizens have issues, suggestions, or concerns they would like to address directly to the members please feel free to request time at one of our meetings by calling (978) 833-1194. We are a member of Central Mass EMS and affiliated with Nashoba Valley Medical Center.

Information and public awareness:**Advanced Life Support (ALS):**

It is not uncommon to see two ambulances at many of the emergency calls in Shirley. The second truck is an ALS truck staffed with Paramedics. The paramedics are dispatched to assist our ambulance in advanced medical treatment to the patient.

CPR Courses:

As part of our commitment to the community Shirley Ambulance offers CPR courses open to the public. These courses will be published for sign-up in the local paper.

911 Calls

When calling 911 to report a medical emergency it is important to remain calm so the dispatcher can fully understand the nature of the call. Clearly state your name, address and the nature of the emergency. It is important to know the condition of the patient and if they are conscious or unconscious. DO NOT hang-up with the dispatcher until advised to do so by the dispatcher.

Billing

As reported by the Shirley Ambulance Billing Department and the Town Treasurer we have achieved 89% return on billing. All patients are billed the standard billing charges for our services as set by Medicare and approved by the Shirley Board of Selectman.

Hard Call and Per Diem

This is a new program we are starting for the upcoming year to increase our response time and dedicate people assigned to weekends and evening hours.

Respectfully submitted,

Dwight M. Detillion
Shirley Ambulance Director

BOARD OF ASSESSORS

Mission Statement

The staff of the Assessors' Office strives to serve the taxpayers of the Town of Shirley by valuation and classification of property in accordance with standards set by Massachusetts General Laws through the practice of policies and procedures that promote good public relations, provide user friendly access to data, maximize resources, and maintain equity, accuracy, and fairness. We welcome the opportunity to serve the public by answering questions, providing explanations, and encourage all property owners to be knowledgeable about their property data and valuation.

FY2015

Property valuations for FY2015 reflect the assessment date of January 1, 2014. To calculate property valuations for FY2015, the Assessors were required to use arm's length sales from calendar year 2013. Our sale analysis included 60 sales. There were 14 total bank foreclosures or sales of foreclosed properties. As a result of the FY2015 Interim Year Adjustment, the Town of Shirley increased in total valuation by \$24 million.

The Assessors continued their cyclical inspection program and focused on the streets/roads Leonard St, Harvard Rd, Porter St, Tolman Ave, Benjamin Rd, Valley View Way, Apple Rock Way, and Hill Ln.

The Assessors would like to thank their staff of Principal Assessor William Connor, former Principal Assessor Rebecca Boucher, Clerks Nancy Collins and Pam Callahan, and our Senior Work-off help.

Respectfully Submitted,

Paulette Arakelian, Chairman, Board of Assessors

Dorothy Wilbur, Board Member

Jonathan Greeno, Board Member

Parcel Count as of July 1, 2014			
<i>Class</i>		<i># Parcels</i>	<i>Valuation</i>
Single Family		1487	\$ 381,230,530.00
Condominium		287	\$ 46,064,300.00
Two Family		84	\$ 20,075,200.00
Three Family		18	\$ 4,261,500.00
Apartments 4 or More		24	\$ 10,505,100.00
Mobile Homes, Multi-Family		87	\$ 16,123,300.00
Vacant Land		398	\$ 19,234,800.00
Commercial		55	\$ 14,250,900.00
Industrial		44	\$ 22,773,000.00
Mixed Use		26	\$ 15,601,800.00
Chapter Land		75	\$ 996,774.00
Personal Property > \$100,000		89	\$ 18,432,454.00
Real Estate Exempt		159	\$ 111,730,300.00
Total Taxable		2833	\$ 569,549,658.00

Abatements and Statutory Exemptions			
Personal Statutory Exemptions		98 granted	\$ 89,902.65
Senior Work-off Abatements		17 granted	\$ 13,561.20
Real Estate Abatements		10 Filed	
		9 granted	
		1 denied	\$ 2,806.89
Personal Property Abatements		13 uncollectable	\$ 3,940.35
41 A Senior Tax Deferrals		1 granted	\$ 1,078.51
Motor Vehicle Excise Abatements		246 granted	\$ 19,535.42

Charts and graphs below prepared by Rebecca Boucher, MAA with data from MA Department of Revenue Data

Town of Shirley						
FY2015 Tax Rate Analysis						
	Operating Budget Levy	Debt Exclusion Library	Debt Exclusion Middle School	Debt Exclusion June 2011	Debt Exclusion ASRSD High Sch	Total Taxes Levied
Levy Amount	\$ 8,906,344.92	\$ 52,854.77	\$ 289,013.95	\$ 245,872.94	\$ 364,818.00	\$ 9,858,904.58
Rate/\$1000	\$ 15.64	\$ 0.09	\$ 0.51	\$ 0.43	\$ 0.64	\$ 17.31
	↓					
<div>Breakdown</div> <div><div>\$ 1.53 General Government</div><div>\$ 1.92 Public Safety</div><div>\$ 8.96 Education</div><div>\$ 0.63 Public Works</div><div>\$ 0.25 Health & Human Services</div><div>\$ 0.30 Culture & Recreation</div><div>\$ 0.13 Debt Service</div><div>\$ 1.92 Gen. Insurance & Employee Benefits</div><div>\$ 15.64 Total</div></div>						
* Assumes all other funding sources applied equally over operating budget budget before tax levy						

Town of Shirley		
Taxpayer Receipt		
FY2015 Taxes assessed as of January 1, 2014		
Average Single Family Home Value		
\$256,376		
<u>Department</u>	<u>Items Purchased</u>	<u>Amount</u>
GENERAL GOVERNMENT	finance, administration, & technology services, public buildings maintenance	\$ 391.36
PUBLIC SAFETY	police, fire, communications, inspectional services	\$ 491.99
EDUCATION	Regional School Assessments: Ayer-Shirley & Nashoba Tech.	\$ 2,297.95
PUBLIC WORKS	road & grounds maintenance, curbside pickup	\$ 162.00
HEALTH & HUMAN SERVICES	public health services, senior center, veterans benefits	\$ 63.76
CULTURE & RECREATION	public library services	\$ 76.99
DEBT SERVICE	administration costs	\$ 32.87
GEN. INSURANCE & EMPLOYEE BENEFITS	liability insurance, unemployment, retirement, employee health insurance	\$ 492.81
DEBT EXCLUSION- LIBRARY	library building construction	\$ 23.07
DEBT EXCLUSION- MIDDLE SCHOOL	school building construction	\$ 130.75
DEBT EXCLUSION- JUNE 2011	authorized capital projects and purchases	\$ 110.24
DEBT EXCLUSION- ASRSD HIGH SCH	regional high school renovation project	\$ 164.08
	Total Paid	\$ 4,437.87
Thank you for supporting our municipality!		

FY2015 Levy Limit Calculation				
FY2014 Levy Limit	\$	8,471,714		
Amended FY2013 Growth	\$	-		
Plus 2.5%	\$	211,793		
Growth	\$	227,677		
FY2015 Override	\$	-		
Subtotal	\$	8,911,184		
FY2015 Total Assessed Value	\$	569,549,658		
Levy Ceiling	\$	14,238,741		
FY2015 Levy Limit	\$	8,911,184		
Debt Exclusions-Library	\$	52,855	Debt Ex Total	
Debt Exclusions-MiddleSchool	\$	289,014	\$	952,560
Debt Exclusion-June 2011	\$	210,641		
Debt Exclusion-June 2011 BAN	\$	35,232		
Debt Exclusion- ASRSD High School	\$	364,818		
Capital Exclusions	\$	-		
FY2015 Maximum Allowable Levy	\$	9,863,744		
FY2015 Actual Tax Levy	\$	9,858,904.58		
Excess Capacity	\$	4,839.42		
Tax Rate	\$	17.31		

Tax Levy Information from Tax Recapitulation Sheet				
Total amount to be raised:				
Total estimated receipts and other revenue sources:				
Tax Levy:				
Distribution of Tax Levy:				
Class	% Levy	Valuation	Tax Rate	Levy by Class
Residential	89.4239%	\$ 509,313,720.00	\$ 17.31	\$ 8,816,220.49
Commercial	3.3413%	\$ 19,030,484.00	\$ 17.31	\$ 329,417.68
Industrial	3.9984%	\$ 22,773,000.00	\$ 17.31	\$ 394,200.63
Personal Property	3.2363%	\$ 18,432,454.00	\$ 17.31	\$ 319,065.78
Totals	100.0000%	\$ 569,549,658.00		\$ 9,858,904.58

Single Family Home Average Assessment:	\$	256,376.00
Single Family Home Average Tax Bill:	\$	4,437.87

FY2015 Tax Recap Revenue Sources		
Revenues		% of Total
Tax Levy	\$ 9,858,904.58	63%
State Cherry Sheet	\$ 1,348,426.00	9%
Local Receipts	\$ 855,100.00	5%
Other Available Funds	\$ 175,608.79	1%
Free Cash	\$ 1,507,548.00	10%
Enterprise Funds	\$ 1,842,700.70	12%
Total Revenue Sources	\$ 15,588,288.07	100%

FY2015 Tax Recap Revenue Sources

- Tax Levy
- State Cherry Sheet
- Local Receipts
- Other Available Funds
- Free Cash
- Enterprise Funds

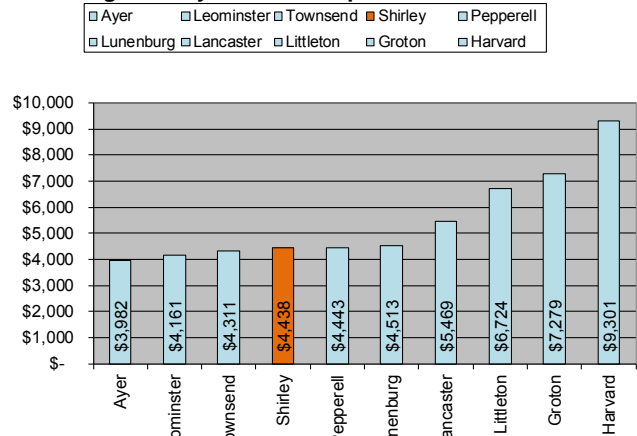


**Comparison of Shirley's FY2015
Single Family Average Tax Bill
With Surrounding Municipalities**

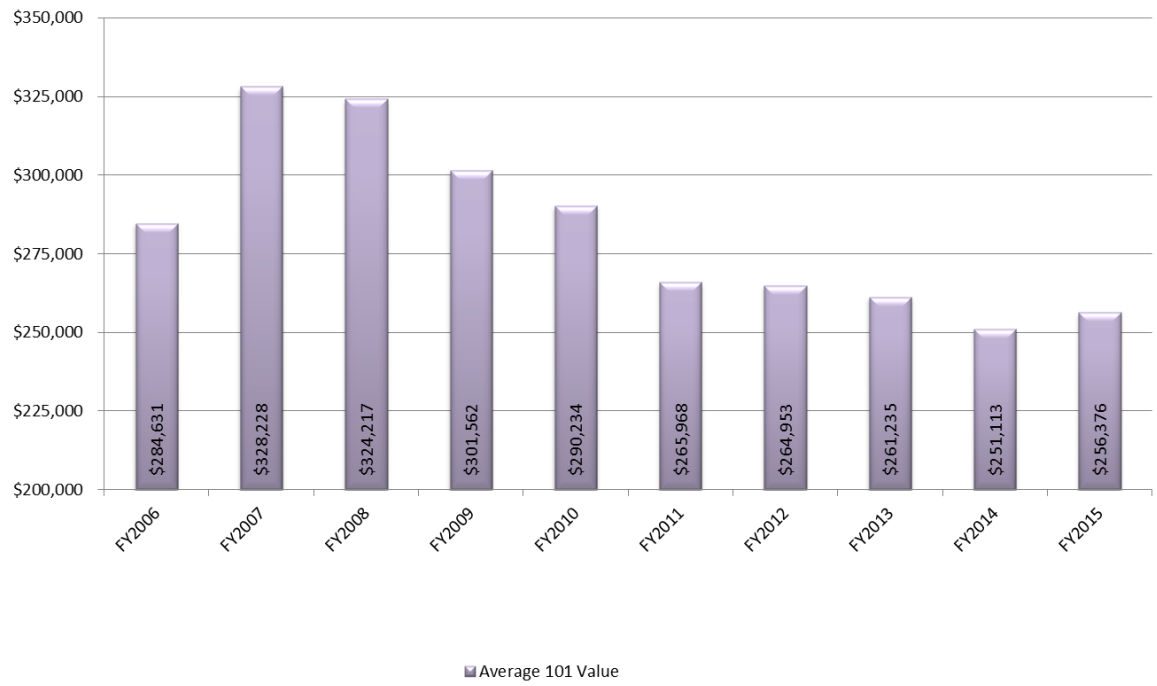
prepared by RAB, Principal Assessor with Data
from MA Department of Revenue

Sorted by Municipality Alphabetically				
Municipality	Residential Tax Rate	CIP Tax Rate	Average Single Family Home Value	Ave. Single Family Home Tax Bill
Ayer	\$ 14.62	\$ 29.97	\$ 272,368	\$ 3,982
Groton	\$ 18.27		\$ 398,416	\$ 7,279
Harvard	\$ 17.79		\$ 522,835	\$ 9,301
Lancaster	\$ 18.76		\$ 291,504	\$ 5,469
Leominster	\$ 19.44		\$ 214,069	\$ 4,161
Littleton	\$ 18.10	\$ 29.89	\$ 371,489	\$ 6,724
Lunenburg	\$ 18.32		\$ 246,347	\$ 4,513
Pepperell	\$ 15.95		\$ 278,576	\$ 4,443
Shirley	\$ 17.31		\$ 256,376	\$ 4,438
Townsend	\$ 19.11		\$ 225,578	\$ 4,311
Sorted by Average Tax Bill Lowest to Highest				
Municipality	Residential Tax Rate	CIP Tax Rate	Average Single Family Home Value	Ave. Single Family Home Tax Bill
Ayer	\$ 14.62	\$ 29.97	\$ 272,368	\$ 3,982
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**Shirley FY2015
Single Family Tax Bill Compared to Area Towns**



Average Single Family Value- 10 Year Trend



CENTER TOWN HALL COMMITTEE

Annual Report
Center Town Hall Committee
June 2014 through July 2015

The Center Town Hall Committee is proud to report continued progress in its mission to maintain and preserve the Center Town Hall as a historic asset and useful venue for local town organizations and social/cultural events.

Since June 2014, the Committee has generated approximately \$4700.00 income, including donations, sponsored events and rental fees. During the same period, approximately \$3700.00 has been expended in supplies, utilities, and maintenance.

The Committee looks forward to another year of fundraising, and ongoing use of the building for Scouting activities, private rentals, special events and of course, the Shirley Center Farmer's Market which is going into its fifth season. At this time we have several scout troops and Destination Imagination using the building on a regular basis. They all pay a minimal usage fee. We are committed to ensuring the survival of this unique historical building that is an important part of the Town of Shirley.

We hope that more and more people come to enjoy the Center Town Hall and the Historic Town Common, and that it will continue to be a happy gathering place for the whole community.

Respectfully Submitted by,

Jodie Rachman, Chairperson, Center Town Hall Committee

DEPARTMENT OF PUBLIC WORKS

FY 2015 began with 3 full time DPW workers and one seasonal laborer. A fourth full time employee was hired in January 2015. The duties and responsibilities for the Superintendent's position were being met by the Foreman and Administrative Assistant.

In July, eight employees from Bemis Associates volunteered a week of their time helping out with several duties around the town such as lawn care and brush cutting at Government Center, the Center and Village Cemeteries, Lura A. White and Ayer-Shirley Middle Schools and the Water District and Senior Center. Bemis volunteers also helped with the shoulder work conducted on Patterson Road, a FY 2014 Chapter 90 repaving project. A big thank you to Gary Clark, Chuck Cote, Shane Bonnell, Ed Walsh, Jon Tyler, Jeff DeHorsey, Walter Whitney and Matthew Sanford.

Foreman Paul Farrar, who also serves as Tree Warden, and his crew continued the many duties they have at the DPW including basin cleaning and repair, upkeep of town roads and signs, trimming and maintenance of lawns and landscaping of all town properties, (including the Senior Center, Recreation Soccer Fields, Center and Village Cemeteries and the Ayer-Shirley Middle and LAW Schools) brush clearing, hot top patching, crosswalk painting, grading of roads, beaver dam clearing and clean up, street sweeping and line painting, just to name a few.

In 2015 we replaced a culvert on Holden Road, repaved a portion of Clark Road, Davis Street and a small section of Center Road with WRAP (Winter Recovery Assistance Program) funding from the state for \$37,537.63 and \$36,516.26, respectively and paved another section of Clark Road with Chapter 90 funds totaling \$14,423. A small section of Lancaster Road was paved by the Lancaster town line and we are planning to pave the rest of Lancaster Road once the Main St. Bridge project is completed.

Stormwater management is required by Federal Regulation Section 309 of the Clean Water Act. In FY 15, to maintain general compliance with the regulations and state/federal permits, the department performed ditch maintenance, cleared grates, cleaned catch basins, repaired covers, opened obstructed pipes, maintained waterways, maintained detention ponds, replaced pipe and structures and marked drains and brooks. The Annual EPA Stormwater Report was submitted by the department and signed by the Board of Selectmen.

Income earned by the issuance of 18 driveway permits for FY 15 totaled \$1,550.00, road cut permits brought in \$206.00 and \$353.48 was collected from the sale of scrap metal. The MBTA was invoiced \$16,638.05 for the annual maintenance of the Commuter Rail Train Depot and \$7,995.00 was made from the sales of vehicles that were declared surplus by the BOS. (1994 International Dump Truck, 2004 Crown Vic and a 1952 Dodge)

DPW again surpassed its snow and ice budget for FY15. A steady pattern of storms in January and February helped to bring the total of snow for the year to over 125 inches. The Federal Government announced partial funding reimbursement for Blizzard Juno and at the writing of this report, the Town of Shirley is expecting reimbursement of approximately \$21,000.00. DPW wishes to extend its thanks to all the seasonal plow drivers for their tireless work and the citizens who helped this Department keep the streets and sidewalks clear for our residents and pedestrians.

Respectfully submitted,
Paul Farrar, Foreman
Arthur Flynn
David Schwartz
Brian Callahan

ENERGY COMMITTEE

We are pleased to submit our annual report for the Shirley Energy Committee (Fiscal Year 1 July 2014-30 June 2015)

At our inception three of the stated goals of this committee were;

1. Research and apply alternative energy improvements to town owned buildings and properties in an effort to make the town less dependent on fossil fuels while plotting a course into a more sustainable future.
2. Reduce the overall energy use within town owned properties to provide the Town with increased revenue from savings to offset budget costs.
3. Increase revenues by exploring alternative energy and green technologies within the community providing additional taxation and land lease revenues on town owned properties.

This reporting period continued to be extremely busy with multiple efforts to achieve our stated goals including the following initiatives:

> Performance Contracting; During this period we received our first measurement and verification analysis of the Performance Contracting initiative that concluded in the prior reporting period. This review had the following documented findings (and has been reviewed and approved by the Department of Environmental Resources). Savings for the audit period were **\$73,758** consisting of \$22,698 from utility (energy) savings during construction and \$27,364 during audit period to include \$18,000 in M&O stipulated savings and \$5,696 in street lighting upgrades savings.

Electricity usage was reduced by 9.2% (44,470 kWh), and gas usage at the town hall, library, police station, and DPW (Great Rd) was reduced by 12.6% (3,572 therms) in the audit period while there was an increase of use in buildings where the fuel oil was converted to natural gas (80 mmbtu). However the cost of operations in doing so was reduced by \$7,490. Electricity usage was reduced by 9.2% (25,228 kWh), and gas usage at the town hall, library, police station, and DPW Great Rd was reduced by 15.2% (3,617 therms) in the construction period while the reduction in fuel usage from converting to natural gas from fuel oil was 95% (34 mmbtu).

The 2015 annual guarantee for Town of Shirley is \$52,861 as defined in the contract with \$34,861 in energy savings and \$18,000 in stipulated M&O savings. The ACHIEVED utility savings for the construction and audit periods was \$17,840 in electrical savings, and \$37,917 in natural gas and fuel conversion savings for a total of \$55,757. This means we exceeded the annual utility savings guarantee by **\$20,896!**

> Town Wide Street Light Retrofit was completed and the efforts resulted in significant direct utility savings for Shirley residents while providing more uniform lighting throughout the community. Last year's budget for town wide street lighting was \$25,000.00. This year's budget (for street light electrical usage) was reduced to \$5,000.00.

> The Committee partnered with National Grid Community Initiative to promote the Mass-Save program. The results of this program was a success in the community with 234 calls for assistance, 85 homes energy assessments, 28 insulation upgrades, 30 air sealing completed, 5 water system upgrades, and 13 inefficient refrigerators recycled. The combined efforts of this Shirley centric program saves 2,742 MMBTU'S annually or \$73,593 combined dollars and is the equivalent of removing 199 tons of waste from landfills, or removing the carbon of 177 cars off the road for one year, and equates to the

average energy use of 51 homes. Along with a recognition plaque Shirley will be getting a public water station to be placed in the area where a proposed beautification project will be developed in the common area between the municipal complexes to include a gazebo and memorial walk way. Shirley received a recognition check totaling **\$8,346.10** for achieving the following:

- Exceeded audit, air sealing and insulation goals
- Received a grant to be used toward beautification of the Towns common area at the government complex.

> The Committee recommended and the Board of Selectmen and town meeting approved entering into a net metering agreement wherein the 25 town electrical accounts receive a 25% discount off the electrical rates.

> The Committee recommended and the Board of Selectmen and town meeting approved entering into Solar development effecting five town owned parcels. Between land lease and taxation the revenues to the town for a 20 years period are expected to exceed \$350,000.00 per year.

> The Committee, in partnership with the Shirley Water District in negotiations with the initial solar developer in Shirley, was able to work out a donation to benefit the youth of the Town of Shirley. A \$10,000.00 check was donated to the community upon lease signing for the procurement and installation of a solar scoreboard which has been installed at the youth baseball/softball fields located off of Harvard Rd, behind the Laura A. White Elementary School. This scoreboard will be operational this (2016) athletic season.

>Finally, the Committee recommended and the Board of Selectmen and town meeting approved entering into a Community Aggregation Program, wherein all residents, businesses and municipal accounts will realize less expensive electrical rates by bundling the total load used in the community to purchase bulk power at a reduced rate. The end results of this endeavor is excluded from this reporting period and will be covered in future Annual Reports.

Respectfully Submitted:

Bryan Dumont, Chairman
Ann Towne, Clerk
Frank Esielionis, Member
Lee Mirkovic, Member

The Shirley Energy Committee

SHIRLEY FIRE DEPARTMENT

The year 2015 was an active year for the Shirley Fire Department. We responded to 1362 calls for assistance, continued our many civic activities as well as department committee activities, meetings and training sessions.

The Mission of the Shirley Fire Department is a commitment to excellence in the service to the people in our community, by protecting the lives and property of the community from emergencies involving Fire, Medical, Hazardous Materials and Environmental Causes. The driving values motivating our personnel are a spirit of co-operation, loyalty to organization and community and a positive outlook toward the future of our Department and Town.

The department now has a roster of 7 officers and 16 firefighters. The officers are Chief Dennis Levesque, Deputy Chief William Callahan, Captain Troy Cooley, Lt. William Poitras, Lt. Albert Deshler, Lt. Brandon O'Connor, Lt. Neal Guthrie and Firefighters: Kristy Levesque, Terry Atwood, Paul Farrar, Robert Shakarian, Brian White, Matthew Callahan, Derek Ranno, Steven Henry, Jennifer Ouellette, Adam Ouellette, Brian Callahan, Andrew Anderson, Ben Eramo, Matt Glenny, Joey Holmes, and Tyler Farley

The open burning season, which is governed by the rules and regulations of the Department of Environmental Management, commences on January 15th and ends on May 1st. Daily permits are issued depending on weather conditions after 10A.M. All permits must be out by 4P.M. daily. The department conducted our annual testing of all our dry hydrants in town.

The year of 2015 has proved to be a good year yet again for the Training Division. Throughout the year, we have provided a multitude of training opportunities for the members of the department. From in-house training evolutions to the Massachusetts Fire Academy classes, we have tried to cover the basic topics of training and some advanced topics to better the membership of the department. Some of the topics included were S.C.B.A. Basics, Ice Rescue, Firefighter Safety, Hazardous Materials, Wilderness Search and Rescue, Engine and Ladder Company Operations, Auto Extrication and Cold Weather Operations. We have recertified 23 members to the current C.P.R. standard as well as 8 members that are certified First Responders. The rest of our membership is certified Emergency Medical Technicians. We have also brought the bulk of the membership up to the current standard for Hazardous Materials First Responder and provided a specialty Decon and Emergency Operations class to a number of members.

The Training Division under the direction of the Training Department is still in the process of upgrading a training facility in town. The members of the department have done a lot of fundraising and donated their time to work on the construction of our soon to be completed training facility here in town. I would like to thank the members of this department and our gracious benefactors enough for the time, donated materials and effort spent on the construction of this facility. I would also like to thank the Training Department for all their time and hard work on this very complex project and I look forward to continue working with them in the coming years and to continue to provide the highest level of training.

In closing, the department would like to thank the citizens of Shirley for their continued support. We are very appreciative for the co-operative spirit and support of the Police Department, the Ambulance Service, and the Highway Department. Our Communication Center continues to provide a high quality and extremely professional dispatching and communications to all Emergency Services.

Respectfully submitted

Dennis C. Levesque
Chief of the Department

HAZEN MEMORIAL LIBRARY

It is our pleasure to share with the residents of Shirley the 2015 Hazen Memorial Library Annual Report. The activities recounted in this report demonstrate the commitment of the library to fulfill our mission to service the community. This report is just a glimpse into the hard work of our dedicated staff and the many ways in which we are evolving the scope of our library services to better the experience for our community.

We encourage you to visit your town library and take advantage of all its services. Did you know we have e-books, audios and videos that you can borrow for free? No need to pay for books, magazines or audiobooks when you have a library card. With an active library account, some of our services are available to you right from the comfort of your own home. Do you need to do research? Use the numerous reference databases linked to the library website. Browse our website at www.shirleylibrary.org, where you will find all the information you need to know about using the library. Call us at 978-425-2620 with any questions you may have, and we'll be happy to help.

PROGRAMS

Some of the many programs offered in FY15 for children and families were: Mother Goose on the Loose, a 30-Minute nursery rhyme program for children from birth to age 3, Preschool Story time, for children ages 3 to 5. This program includes stories, puppets, songs, activities, rhymes & crafts. Mini Motions Instructional Preschool Fitness with Karyn Farnsworth for children ages six and under. Music with Nancy, with Early Childhood Specialist Nancy Railsback, a morning of music and creative movement. Read to Sophie, the Golden Lab. Children have a 15 minute one on one reading session with Sophie the pet therapy dog. This program is a great way for children to practice reading in a fun, non-judgmental environment. Pets and People Foundation is a non-profit organization of certified volunteers who provide physical and or psychological therapy through pet reading programs. Legos at the Library for ages 12 and under. Drop in and create with Legos. Kindergarten, 1st and 2nd Grade Read to Me Book Club; we take turns reading a chapter book to each other! Science Educator Steve Lechner from The Science Works provides an enrichment series featuring creative and innovative inquiry-based science experiences for children aged 3-7. Utilizing hands-on experiments, puppets, activities, a bit of magic and just plain fun, Steve introduces children to the wonders of Science, Technology, Engineering and Math (S.T.E.M.) Steve Lechner's programs are sponsored by Family Partnership. Middle School Cupcake Book Club. Book club for children in 3rd, 4th and 5th grades, and many more programs for children throughout the year, including our Summer Reading Program.

Adult programs of interest included: Grieving and Healing: Journey Through Grief Support Group, and You Too? Me Too! A Saturday Morning Women's Social sponsored by Nashoba Nursing Service and Hospice; Yoga classes for Seniors and Adults; Science Fiction and Fantasy book club; Holiday Fair and Cookie Sale; North Central Mass Networkers, for area job-seekers; and more! What interests you? You just might find it at the library.

VOLUNTEERS

We give a heartfelt thanks to all our volunteers for their dedicated service, especially to **Barbara Masiero** for her many years of outstanding service to the library. We are so fortunate to have her, and we appreciate her enthusiasm and support. It wouldn't be the same without our Barbara!

Thanks to the teen volunteers who help in the children's room with decorations, crafts, and keeping the shelves neat and clean, with special thanks to Texas Manning for her many years of volunteering after school. We wish you much success in college Texas, and we will miss you! The following people and organizations donate their time and talents to further the library mission, and we thank them for all their help:

- Pets and People Foundation's Martha McCown for sharing Sophie the Reading dog.
- Nashoba Nursing and Hospice for providing bereavement counseling.
- Mary Krycka for offering after school math tutoring.
- Susan Baxter and Lynda Hadley who devote so much time and energy to improve the library grounds and landscaping.
- Lien Fleming who volunteers in the Children's room to help keep all the books in all the right places.
- All the generous folks who donated baskets and other items to the Friends for the Holiday Fair and Summer Reading raffle.

Hazen Memorial Library Budget Totals FY15					
July 1, 2014 - June 30, 2015					
Expense Item	FY15 Budget	Town Appropriation	State Aid	Trustees	Total Expense
<i>Expenses</i>	46,477.00				
Library Materials		36,929.00	3,532.80	861.10	41,322.90
Repair/Maint.		2,805.65	-	2,103.50	4,909.15
Maint. Supplies		602.37	-	-	602.37
Prof/Tech		-	-	350.00	350.00
Phone		700.00	-	-	700.00
Office Supplies		1,072.92	149.99	-	1,222.91
Custodial Supplies		660.55	-	-	660.55
Online Cost		647.91	8,317.00	-	8,964.91
Postage		194.43	-	2.69	197.12
Book Processing		708.91	62.37	-	771.28
Miscellaneous		-	-	-	-
Other Supplies		-	-	417.57	417.57
In-State Travel		-	239.42	-	239.42
Program Expenses		-	90.97	911.08	1,002.05
Utilities	9,940.00	13,504.04	1,051.44	-	14,555.48
Salary, Appointed	53,160.48	53,160.48	-	-	53,160.48
Wages, Hourly	98,853.07	97,444.29	-	-	97,444.29
<i>Total Budget:</i>	<i>208,430.55</i>				
Total expenses:		208,430.55	13,443.99	4,889.90	226,764.44

GRANTS and DONATIONS

1. The minimum State Aid requirement was met, and the library received \$11,199.81.
2. \$2,500 Small Libraries in Networks grant is applied directly to C/W Mars network fees.
3. Bemis Corporation donated \$1,200 to the Friends of the Library for the 2015 Summer Reading Program.
4. A library supporter donated a 2 year subscription to American History magazine.
5. A local artist donated a watercolor painting to the library, and donated several more to benefit the Friends raffles throughout the year.
6. Thanks to all the library users who donate to the "teddy bear jar" all year long.
7. Thanks to those who honor their loved ones with a memorial donation.

CIRCULATION AND SERVICES

FY15 Circulation	Total
Direct - at the Library	52,939
Direct plus state-wide circulations	61,321
Overdrive Digital Circulation:	3,413
Total Direct Circ Activity:	56,352
Interlibrary Loans:	
Provided to other libraries	10,943
Requested from others	4,770
<i>Net Lender Circulations:</i>	6,173
Visit Counts:	
Total visits	44,561
Number of days open	240
Number of hours open	1,725
Card Holders:	
Shirley Residents with library cards	3,262
Other Residents	488
Avg. new Cards per month	15
Copy Holdings:	
Adult	27,512
Children	18,298
YA	1,727
Copy Total:	47,537
Copies Added:	
Items added in FY15	3,724
Children's & YA Programs:	
# Programs held	238
Attendance	3,893
Adult Programs:	
# Programs held	252
Attendance	3,537
Meeting Room Uses	398

FRIENDS

Many popular events were again made possible in FY15 by the hard work and inspiration of our Friends. All the museum passes are paid for by the group's fundraising efforts: Butterfly Place, Fruitlands, Massachusetts State Parks, Museum of Fine Arts, and Ecotarium. Summer reading prizes, adult programs and children's special performances such as Mini-Motions Preschool Fitness classes are all funded by the Friends.

The 12th Annual Holiday Fair and cookie sale fundraiser was held in November. You can also support the Friends' efforts through membership dues, buying books from the lobby book sale and by purchasing items from AmazonSmile.com. A percentage of each purchase benefits the Friends.

Ted Reinstein of WCVB Chronicle came to the library in April to talk about his book "New England Notebook: One Reporter, Six States, Uncommon Stories". If you missed this very entertaining event, look for it on our local cable channel – it was filmed in its entirety for all to enjoy.

The Paint Night Fundraiser held in May at the Bull Run was a fun event that brought more than 80 people together to learn a new skill and create beautiful paintings worthy of framing, not to mention a grand time socializing and enjoying a beverage or two.

The Summer Reading Kickoff Barbecue in June was great fun, and we were lucky to have perfect weather for all the outdoor activities and good food. Big thanks to Jessica Myshrall for all her hard work putting this event together.

Look for the Friends flyer this fall and please consider renewing your membership, or perhaps contribute for the first time. The Friends are a 501(c)3 organization, and donations are tax-deductible. If you are looking for a rewarding volunteer experience, check the Library's online calendar of events and come to a Friends meeting, usually on the third Thursday of the month, from September through June. Every library needs Friends! We are very grateful for ours.

STAFF

Thanks to the Hazen Memorial Library staff: Director Debra Roy, Assistant Director Sue Cusick, Youth Services Librarian Kathleen Farrar, Library Aides Carol Landers and Steven Banks, and Custodian Shirley Lanteigne, all of whom provide the best customer service possible to make our library successful and this board a pleasure on which to serve. Behind every great community is a great library, and Shirley has both.

Respectfully submitted,

**Debra Roy, Library Director, and
Trustees of the Hazen Memorial Library, FY15**

Elizabeth Quinty, Chair
Heidi Korhonen, Vice Chair
Kathryn Lyon, Secretary
Dwight W. Smith, Treasurer
Judy Stanislaw
Charles Waite

Police Department

I am pleased to present the 2015 Shirley Police Department Annual Report. The Shirley Police Department is comprised of 17 sworn officers and 5 civilian full time employees. All of our employees are dedicated to providing professional, effective and efficient police services to the citizens of the Town of Shirley. In 2015, the Shirley Police Department experienced some change within personnel. Several Full Time Officers left employment to seek other opportunities with other agencies which allowed for several members of the reserve force to be appointed as full time officers to serve this community on a full time basis. Throughout the changes, our employees have remained very positive and professional. Our sworn officers have conducted themselves in a professional manner and they have worked tirelessly to ensure that the town is safe and secure. Our civilian staff continues to provide support to our patrol staff and we could not function efficiently without them.

The men and women of the Shirley Police Department are committed to excellence, which is expected by our community. Our overall goal is to ensure that the town remains a safe place for the citizens to live, work and visit. For 2016, members of the Shirley Police Department look forward to building a partnership between the town and the department and increasing the quality of life for our citizens. We will continue in our commitment to community policing philosophy and proactively explore and utilize techniques to decrease and deter criminal activity within the Town of Shirley.

2015 proved to be a challenging year for the Patrol Division. In 2015 we saw increases in crimes against people which include drug violations, thefts, vandalism and disorderly conduct. The Patrol Division has recognized these increases and has increased visibility and enforcement in problem areas in town.

As a result of these increases the Patrol Division is setting goal strategies for 2016 to implement effective crime control measures aimed at reducing crime and the perception of crime and maintaining a partnership with the citizens so they can be informed and educated. It is the hope of the Patrol Division by partnering with the community we will be able to increase the community's confidence in its Police Department and to share concerns, perspectives, ideas and solutions to crime and disorder issues.

In 2015 the Patrol Division continued to have dedicated and hardworking individuals who efficiently got the job done regardless of the situation. All the officers in the Patrol Division understand the importance of commitment and service to the people of the town of Shirley and worked to their best ability to make sure that was accomplished. On behalf of the Patrol Division, we look forward to serving you in 2016 and years to come.

STATISTICS

Aggravated Assault	13	Impersonation	3
Simple Assault	32	Embezzlement	1
Intimidation	1	Stolen Prop. Offenses	1
Burglary/Breaking & Ent.	14	Destruction of Prop/Vandal	30
Theft from a Bldg.	15	Drug/Narcotic Violations	7
Theft from a MV	2	Bad Checks	1
All other Larceny	27	Incest	1
MV Theft	3	Statutory Rape	1
False Pretenses/Swindle	16	Pornography/Obscene Mat.	1
Disorderly Conduct	5	Liquor Law Violations	3
DUI	23	Trespass of Real Property	1
Drunkenness	24	All other offenses	44
Family Off/Non Violent	1	Traffic, Town By-Law Offenses	80

In closing, I would like to thank the men and women of the Shirley Police Department for their hard work and dedication that they display on a daily basis to the people that live, work and visit the Town of Shirley. I would also like to thank the citizens and business community for their continued support as we work together to improve the quality of life and to provide a safe and secure community.

Respectfully submitted,

Thomas J. Goulden
Chief of Police

BOARD OF SELECTMEN

It is my pleasure to submit the annual report to the Town for July 1st to June 30th. It was a Fiscal Year that saw many changes in Shirley. Our long time Treasurer Kevin Johnson resigned to take a new position in another Town. We wished Kevin the best of luck in his new job. We also conducted a search for a new Police Chief. A committee was formed and after an extensive search recommended 3 individuals for the Board to interview. At the conclusion of the process the Board voted to hire Thomas Goulden II as the new police chief for the Town. We would also like to thank retired Chief Robert Demoura for serving as our interim Police Chief.

The winter season came upon us, and we suffered the highest snowfall totals ever in the history of record keeping. Thought out this time frame our Public Safety personnel and DPW Department worked hours on end to keep our roads open and safe. The Board was extremely pleased how the condition of our roads were in compared to the surrounding Cities and Towns.

The Town continued to work on reducing our structural deficit without decreasing our level of services, in fact we were able to add an employee to the DPW and we worked towards a plan which would see the ambulance respond to a greater number of calls. In addition we continued to see the benefits of performance contracting and increased revenue from solar development. The Townspeople also approved a zoning change that would designate a site on Lancaster Road as 43B. The site was later approved by the state and we will work with the Town of Lancaster to allow commercial development of this area. Future commercial development of this site will additional revenues to flow into the Town without significantly increasing the costs of providing services. Thought the year we would with the War Memorial Trustees to define “care and custody” of the building. State law provides that the Selectmen are responsible for the signing of all leases for Town owned buildings and property.

In June a Super Town Meeting was held and all the stake holders agreed to make some zoning changes. The zoning change that was most affected Shirley was to allow the area behind the Middle School to have a Senior Living Facility developed. JBOS worked extremely hard with Mass Development to make this change that will benefit the area’s senior citizens. The Board would like to thank all the Committees and Board who serve our Town. Without their help the job would be impossible to do. Our Town employees also need to be thanked for their service and dedication to their job.

We would be remiss in not thanking our Town Administrator Patrice Garvin and Executive Assistant Kathleen Rocco for all their hard work and dedication to their jobs that all the Board’s office to function on daily basis. Both these individuals put in long hours and weekends to make our job easier.

Respectfully submitted,

David Swain Chairman
Bob Prescott Vice Chair, and Kendra Dumont Clerk

BOARD OF SEWER COMMISSIONS

In FY15 the Sewer Commission continued their working relationship with Weston and Sampson Services. Weston and Sampson provide all routine operation and maintenance of the sewer system and the Industrial Pre-treatment Program. They inspect the six pump stations located in the sewer system and perform routine and preventative maintenance on them. They also provide 24/7 coverage for emergencies that may arise, such as clogs in the system, mechanical failures and grinder pump alarms.

The Sewer Commission Office sends out sewer usage bills quarterly. Bills are mailed out on March, June, September and December. Bills are based on the winter month's water usage and this information is provided by the Shirley Water District.

The Sewer Commissioners meet on the first Wednesday of the month at 7:00 pm to conduct their routine business. Any questions or concerns that the public would like to discuss with them, please feel free to attend one of their monthly meetings. If you would like to be placed on the agenda, please contact the office 48 hours in advance.

The Sewer Commission would like to thank all the Town Boards and Departments for all their hard work and co-operation throughout the year, to Tom Frost from Weston and Sampson for his daily dedication in maintaining the integrity of the system, to Erin Deforge the Administrative Assistant to the Sewer Commission for her daily managing of the Sewer Commission Office. Also, the Sewer Commission would like to give a special Thank You to Shirley Water District for the continuing help that they provide throughout the year.

Respectfully Submitted,

Robert Schuler, Chairman
Leonardo Guercio, Vice-Chair
Donald Farrar
Hugh Muffoletto
Paul Wilson

SHIRLEY DEPARTMENT OF VETERANS' SERVICES

Contact Information:

Office Hours Monday 5:00 PM to 7:00 PM, appointments anytime.

Address 7 Keady Way, Shirley, MA. 01464

Phone Number 978-425-2600 x280

E-Mail mdetillion@shirley-ma.gov

The number of veterans requesting chapter 115 services for FY15 decreased from last year. Many veterans have returned to work or moved on to other programs that support them long-term. In support of veterans and their families, the Town of Shirley and the Department of Veterans' Services agree to support veterans until such time they are able to get assistance long term from other sources. Currently our planned budget to assist veterans did decline from last years budget. We are committed to helping veterans and their families.

Shirley's payout to support Chapter 115 \$77,631

Shirley's reimbursement from the state \$58,223

Shirley's cost to support Chapter 115. \$19,408

Unfortunately, the Town of Shirley lost another 2 WWII veterans this year. The impact to our community and our lives is great. Our thoughts go out to the families of those veterans.

Veteran Services would like to thank the Friends of Shirley and Loaves and Fishes for their continued support to our veterans in these economic times.

Shirley Veterans Services office hours are 5:00 P.M. every Monday at the Town Clerks Office in the Town Office Building. The Veterans' Agent is available any time and can be reached at 978-425-2600 x280.

Respectfully submitted,

Dwight M. Detillion

Veterans Service Officer

TOWN TREASURER

Dear Residents of the Town of Shirley,

The Treasurer's office has undergone significant changes over the past year. The overall office hours had been decreased for the past two years. The Assistant Treasurer, Janet Poitras has moved down stairs and now shares her time between the Treasurer's office and the Collector's office duties. I took on the position of part time Treasurer for a period of time while the office continues to transition to a Tax Collector and Treasurer's office; a model that has worked well in many other towns. Shirley is very fortunate to have Janet in the office. Since my position is part time, Janet has had to manage the office amidst a changing environment. She has done so with grace and a good attitude. I would like to publicly thank her for all of her help, care and concern for the office.

Investment rates remained flat in 2015 and there isn't any reason to believe that the investment environment will change in the foreseeable future. However, poor investment income translates to favorable borrowing conditions, which is good for Shirley. Debt is an important tool for the town's capital program. The Town has been managing capital improvements using three methods for payment.

- **Pay as you go**, also known as raise and appropriate. When we raise and appropriate the money for capital improvements, we are able to pay cash and avoid additional borrowing costs.
- **Borrowing under the levy**. Town meeting must authorize borrowing under the levy. The debt service payments are then taken out of the operating budget for the life of the loan.
- **Borrowing with a debt exclusion**. Town meeting must authorize borrowing for a debt exclusion, but that is only the first step. A ballot vote is needed to increase the tax rate to cover the debt service payments over the Prop 2 ½ limit. Once voted, the tax rate is increased by whatever is needed to pay the debt service each year until the excluded debt is paid off. This allows capital improvements and capital equipment to be funded without causing large fluctuations in the funds available for the operating budget.

The FY15 general fund debt service budgeted expenses totaled \$671,896. Of that, \$621,123 was excluded. Debt exclusions have helped the town to maintain services to the residents during years of economic decline. The total town debt outstanding as of June 30, 2015 was \$9,294,646. This figure includes debt service for the Sewer Enterprise of over 5.7 million. Last year town meeting authorized new borrowing for an ambulance, virtual servers and a pickup truck; all under the levy limit.

I appreciated the opportunity to work in my home town during this season of change. Shirley is a beautiful town and has been my home for all but 2 of my 52 years! The Treasurer's office is a key piece of a healthy town government. For this reason, we should be careful to provide the office with the resources that are necessary for the office staff to do their jobs well.

Christine H. Collins, Treasurer

Janet Poitras, Assistant Treasurer 978/425-2600 X 216

Town of Shirley
Employee Wages
Calendar Year 2015

Ambulance

Anderson, Andrew	\$	6,053.58
Boutilier, Mathew	\$	2,898.50
Callahan, Matthew D.	\$	3,488.10
Denning, Donald	\$	1,005.20
Detillion, Dwight M.	\$	13,403.94
Downey, Andrew	\$	1,392.77
Farley, Tyler	\$	3,170.26
Feddersen, Brian	\$	3,095.26
Glenny, Matthew S.	\$	1,063.72
Hawthorne, Joseph R., Jr.	\$	2,177.32
Henry, Kimberly	\$	123.41
Henry, Steven	\$	4,387.10
Holmes, Joseph J.	\$	9,546.77
Hurley, Ian	\$	2,210.63
OConnor, Brandon M.	\$	6,347.61
Ouellette, Adam J.	\$	2,264.39
Ouellette, Jennifer L.	\$	1,176.01
Postras, William R.	\$	8,172.96
Ranno, Derek J.	\$	947.28
Roberts, Cody	\$	70.52
Shakarian, Kellie	\$	35.26
Wayne, Jared	\$	2,457.13

Council on Aging

Becker, Kathryn L.	\$	25,807.58
Perry, Douglas	\$	9,114.78
Perry, Robert H., Jr	\$	16,814.03
Picinich, Laurie	\$	9,068.76
Schold, Carolyn	\$	619.78

Communications

Brown, Ian	\$	858.47
Bryce, David	\$	44,289.74
Hawthorne, Katie A.	\$	67,220.58
Lafferty, Mark Jr.	\$	1,546.73
Lange, David	\$	17,350.59
Shea, Christopher M.	\$	9,712.97
Topolski, Paul A.	\$	5,479.57
Wilmont, Robert	\$	49,913.29

DPW

Callahan, Brian J.	\$	34,560.88
Callahan, Pamela J.	\$	35,973.06
Carlton, Stephen E.	\$	667.64
Downs, Eric	\$	1,330.00
Farrar, Lee A.	\$	18,891.60
Farrar, Paul F.	\$	71,839.20
Flynn, Arthur H., III	\$	52,860.55

Lanteigne, Antonia S.	\$	1,151.77
Lanteigne, Michael A.	\$	4,001.21
Schwartz, David N.	\$	50,438.88

Snow Removal Operations

Coke, Mary	\$	314.69
Farrar, Donald E., Jr	\$	2,194.31
Farrar, Timothy	\$	2,343.15
Goodman, Brian, Jr	\$	4,531.23
Guthrie, John C.	\$	599.62
Hawthorne, Joseph R., Jr	\$	5,536.99
Levesque, Dennis	\$	2,432.43
Oconnor, Brandon M.	\$	170.10
Palinkas, Koady J.	\$	1,245.99
Ranno, Derek J.	\$	501.80

Election Worker

Bradley, Kathleen	\$	171.00
Connors-House, Christine E.	\$	33.75
Deyo, Shirley A.	\$	58.50
Elwyn, Marie	\$	63.00
Huxley, Robert A.	\$	56.25
Oelfke, Charline	\$	13.50
Oelfke, John	\$	76.50
Oelfke, William	\$	207.00
Parker, Don W.	\$	58.50
Stanislaw, Judy L.	\$	81.00
Tohline, Carolyn K.	\$	1,317.25
Tohline, John B.	\$	164.25
Witherell, Laurie	\$	58.50
Yokum, James W.	\$	213.75

Fire Department

Cooley, Troy	\$	58,733.27
Deshler, Albert	\$	30,782.58
Glenny, Matthew S.	\$	15,456.72
Levesque, Dennis	\$	76,106.24
Roberts, Cody	\$	2,328.86

Fire Department - On Call

Anderson, Andrew	\$	207.36
Boutilier, Mathew	\$	86.40
Callahan, Brian J.	\$	1,573.07
Callahan, Matthew D.	\$	1,123.00
Callahan, William J., Jr	\$	4,052.16
Downey, Andrew	\$	414.72
Eramo, Benedict A.	\$	457.92
Farley, Tyler	\$	1,192.32
Feddersen, Brian	\$	181.44
Guthrie, Neal	\$	820.80
Henry, Steven	\$	950.40
Holmes, Joseph J.	\$	5,489.20
Hurley, Ian	\$	60.48
Levesque, Kristy L.	\$	43.20
O'Connor, Brandon M.	\$	3,179.52

Ouellette, Adam J.	\$	1,261.44
Ouellette, Jennifer L.	\$	34.56
Poitras, William R.	\$	1,045.44
Ranno, Derek J.	\$	725.76
Shakarian, Robert	\$	587.52
Wayne, Jared	\$	69.12
White, Brian	\$	622.08

Library

Banks, Steven L.	\$	10,006.29
Cusick, Susan	\$	32,275.09
Farrar, Kathleen R.	\$	33,951.07
Landers, Carol A.	\$	13,051.22
Lanteigne, Antonia S.	\$	6,528.49
Manning, Cole R.	\$	558.00
Roy, Debra J.	\$	53,468.80

Police Department

Bruin, Brandon	\$	80,513.61
Cromwell, Alfreda H.	\$	70,074.09
Euliano, Matthew	\$	37,281.07
Goulden, Thomas J.	\$	88,817.24
Gushlaw, Gregory P.	\$	83,046.55
Laprade, Craig K.	\$	111,875.50
Massak, J. Gregory	\$	331.20
Moody, Everett W., Jr	\$	84,684.32
Santiago, Samuel	\$	110,262.08
Strniste, Jason	\$	83,725.07
Violette, Peter	\$	120,417.30
Whiting, Ann Marie	\$	41,605.56

Police Department-Reserves & Part Time

Barker-Santiago, Joseph	\$	8,989.08
Brodmerkle, Sarah M.	\$	3,326.40
Clements, Richard J.	\$	238.17
Finn, Robert W.	\$	781.60
Hamel, Earl	\$	3,437.96
Kalil, Thomas M. Jr.	\$	789.44
Lafferty, Mark Jr.	\$	15,145.49
Lange, David	\$	12,934.00
McGuinness, William III	\$	15,809.24
McNally, John T.	\$	726.56
O'Sullivan, Matthew	\$	12,900.91
Pacetti, Robert M.	\$	19,068.69
Richard, Jared	\$	5,090.58
Souther, Brian L.	\$	4,463.98

Benjamin Hill Pool

Abare, Elizabeth	\$	354.90
Bowen, Josephine	\$	2,040.10
Coke, Mary	\$	7,713.40
Coke, Shayne	\$	762.50
Cooper, Catherine	\$	336.70
Crowe, Tarah Lynne	\$	3,258.05
Hack, Jonathan	\$	2,502.02

Lamy, Adam	\$	2,435.25
McIntyre, John	\$	1,827.95
Micozzi, Allison	\$	757.58
Mitchell, Makenzi	\$	282.11
Morse, Ryan	\$	973.71
Mrakovich, Amanda J.	\$	7,432.22
Muchata, Corey	\$	1,496.61
Paterson, Ian C.	\$	264.14
Pin, Aaron	\$	345.81
Pin, Richnie	\$	724.12
Russell, Kelly	\$	2,633.71
Wickham, Thomas C.	\$	864.51
Wilson, Laura	\$	1,523.62
Winship, Francesca	\$	2,128.75
Winship, Olivia N.	\$	4,914.54
Yoe, Claudia	\$	714.35

Senior Work-off Program

Bradley, Kathleen	\$	1,000.00
Chase, Bruce L.	\$	1,000.00
Collins, Nancy A.	\$	1,000.00
Gagnon, Raymond	\$	994.50
Gray, Frances	\$	711.00
Hemenway, Joyce M	\$	713.25
Heraty, Thomas	\$	1,000.00
Holbein, Paulette	\$	1,000.00
Landry, Nancy	\$	1,000.00
Masiero, Barbara	\$	1,000.00
Stanislaw, Judy L.	\$	1,000.00
Tumbull, Adele	\$	711.00

Summer in Shirley

Charland, Abigail	\$	2,120.65
Clifton, Tyler	\$	2,422.50
Cullinane, Brittany A.	\$	2,719.50
Gibbons, Alexis	\$	2,505.77
Goodman, Ryan F.	\$	2,646.39
Martinez, Brooke M.	\$	2,265.75
McAllister, Kelsie	\$	2,080.50
Megan, Emily	\$	2,018.75
Poitras, Katie A.	\$	2,438.00
Reilly, Christopher	\$	2,442.42
Stern, Erin E.	\$	3,212.00
Stern, Laura A.	\$	3,935.25
Stern, Steven M.	\$	11,880.00
Watson, Clara	\$	2,237.66

Town Offices

Arakelian, Paulette S.	\$	100.00
Bilafer, Vicki S.	\$	12,069.32
Boucher, Rebecca A.	\$	46,889.42
Boudreau, Nathan R.	\$	8,888.00
Boynton, David	\$	843.60
Coke, Lonna	\$	11,001.72
Colburn, Bobbi Jo	\$	61,486.08

Collins, Christine H.	\$	10,841.32
Collins, Nancy	\$	1,119.77
Connor, William	\$	2,044.00
Detillion, Dwight M.	\$	6,938.03
Dumont, Kendra J.	\$	100.00
Farrar, Donald E., Jr	\$	53,468.80
Friedrich, Robert	\$	5,340.72
Fullart, Patrice	\$	9,590.13
Garvin, Patrice	\$	89,981.06
Gibbons, Lisa D.	\$	28,752.01
Haase, Holly J.	\$	61,486.08
Hill, Sandra A.	\$	42,944.80
Hunt, Nicole M.	\$	42,552.88
Joachim, Gregory J.	\$	3,315.96
Madden, Nadia	\$	10,104.33
Marchetti, Ronald	\$	34.62
McDougall, Amy R.	\$	60,134.40
Pierce, Jeremy	\$	5,158.91
Poitras, Janet L.	\$	40,939.96
Prescott, Robert E., Jr.	\$	100.00
Prokwiew, Mark	\$	10,499.63
Rocco, Kathleen A.	\$	33,045.88
Saball, Joseph A., Sr	\$	34.62
Swain, David N.	\$	100.00
Wilbur, Dorothy K.	\$	65.38
Wojtas, Patricia	\$	1,774.90
Total wages paid in CY 2014	\$	2,765,290.54
	\$	2,765,290.54
	\$	2,765,290.54

War Memorial Building Trustees

Updates and renovations continued at the War Memorial Building in 2015. The major grant submitted in June 2014 by Home Depot Leominster was again denied by corporate. Assistant manager, Jay Patel, Agreed to support our efforts anyway by donating what resources he could on a local level.

They donated all paint and supplies, and 33 volunteers gathered for a fall weekend just before Veterans Day at the building to paint the ceiling, radiators, walls, trim, main function hall, glass doors, lobby, lower floor darts/pool areas. Based on verbal reports, these areas had not been painted in at least twenty years. Volunteers included selectmen, trustees, veterans, a police officer, non-veterans, middle school and high school students and scouts. Village Pizza, Dunkin Donuts and a private donor supplied lunch and drinks on both days. Home Depot also delivered three 5-gallon buckets of polyurethane, and agreed to continue to search for a contractor they could supply to refinish the floor. Home Depot volunteers and trustee T. Richards cleared weeds from under the handicap ramp and spread about 25 bags of donated mulch.

The Trustees are very grateful for all the support to accomplish the work detailed above; a real Community effort!! SPACO produced and aired a segment about the project.

Community Impact Grant submitted to Home Depot for \$5K (max they award) to be used toward removal of old carpet and installation of new carpeting in entryway and meeting area. This was denied as well. Alternate quotes were obtained and before the fall of 2015 the carpeting in the lower entry and meeting room will be replaced.

Other building updates on the to-do list include renovation of lower lavatories, repair or replace "War Memorial Building" sign, replace curtains, tile floor in lower level that contains asbestos.

Efforts continued in fiscal year 2015 to resolve Trustees role, authority and responsibility with regard to the building. Meetings were held and attempts were made to come to a consensus with Shirley's legal counsel and selectmen. Talking points included the fact that MGL 41 sec. 105 states that the trustees "create the rules and regulations relative to the use of the memorial" but yet the Town (selectmen) hold the lease which includes the rules and regulations, and that trustees have responsibility for the care and custody;

A previous opinion by town counsel Maio questioned whether a building can be a war memorial, but in fiscal year 2015 a second review by legal opined that the past practices of the town to treat it as such was enough to determine that it is in fact a war memorial.

Fiscal year 2016 will see further building improvements and ideally a final resolution with regard to role of the War Memorial Trustees.

Respectfully submitted,

Theresa M. Richards (Chair, non-veteran) Norman G. Albert (Vice-Chair, veteran) Richard C. Noll, Jr.
(secretary, veteran)
Allen J. Flagg (veteran)
Harold J. Smith Sr. (non-veteran)

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a five-member body appointed by the Board of Selectmen. It acts as a quasi-judicial body deciding whether or not to vary from the Shirley Zoning By-Laws by issuing Variances and Special Permits.

All matters which come to the Board are initiated by residents or businesses seeking relief from the Zoning By-Law. The Board may grant relief of some nature to the applicant, usually with conditions attached to the grant. These conditions are designed to make the proposal less intrusive to neighbors or to ensure compliance with what the Board perceived to be important limitations on an applicant's proposal.

In FY2015, the Board granted:

4 Variances

4 Special Permits

The Zoning Board of Appeals typically meets on the first Monday of each month.

The Zoning Board of Appeals graciously extends thanks to all other Town Departments for their reviews, comments, and recommendations for applications submitted to the ZBA.

Respectfully submitted,

Leonardo Guercio, Chair

Lora Prescott, Vice Chair

Kevin Kelly

Laurel Hayes

Joshua Bedarian

TOWN CLERK

This report covers July 1, 2014, to June 31, 2015 (Fiscal Year 2015). It includes records of the following elections and town meetings:

Elections

May 5, 2015 – Annual Town Election

Town Meetings

November 10, 2014 – Special Town Meeting

December 16, 2014 – Special Town Meeting

February 23, 2015 – Special Town Meeting

April 27, 2015 – Annual Town Meeting

June 8, 2015 – Shirley Special Town Meeting & Devens Super Town Meeting

Elections and Voter Registration:

This year, we retired our beloved antique ballot box and purchased an electric vote tabulating machine. The Dominion ImageCast is a state-of-the-art tabulator that is used world-wide. It enables me to streamline the preparations I need to make leading up to an election, and thereby helps my office be more efficient. It also reduces the number of people needed to count votes at the end of Election Day and shortens the time needed to do so.

Kay Tohline, a member of the Registrars of Voters, continues to help me with day-to-day voter registrations and the annual street listing/town census. The town census is a huge annual undertaking mandated and regulated by state law that requires responses from approximately 2,800 households in town.

Town Bylaws

I have finished a project reviewing the history of each of our town bylaws, going back to 1970, when the entire bylaws were re-written. We now have a summary showing when each bylaw was adopted and revised, and corresponding folders with copies of the changes. Since the Bylaw Review Committee has been meeting on a regular basis to review the town bylaws, it has been a crucial tool in our work.

One of the changes the town made this year was moving the date for the Annual Town Election from before the Annual Town Meeting to after. This avoids having newly elected officials answer for annual budgets they did not participate in creating. In addition, the Penalties bylaw was updated, bringing our fines for bylaw violations up to date.

Thank you

I would like to thank the residents of Shirley for the opportunity to continue to serve as their Town Clerk. I would also like to thank the participants of the Senior Work-Off Program and the members of the Board of Registrars of Voters, all of whom provide vital assistance to the day-to-day functioning of the office. And finally, I would like to thank our town's election workers, who do an excellent job ensuring that our election days run smoothly.

Respectfully submitted,
Amy R. McDougall
Town Clerk

**Town of Shirley - Annual Town Election
May 5, 2015
Final Results from Town Clerk**

# of Registered Voters	3,971
# of Votes Cast	378
% Turn Out	9.52%

Board of Assessors - 3 yrs	
Kendra J. Dumont	234
Blank	102
Write-Ins	42
Total	378
Board of Assessors - 3 yrs	
Dorothy K. Wilbur	278
Blank	96
Write-Ins	4
Total	378
Board of Assessors - 1 yr	
Ron Marchetti	17
Blank	351
Additional Write-Ins	10
Total	378
Board of Health - 3 yrs	
Jacqueline A. Esielionis	298
Blank	80
Write-Ins	0
Total	378
Constable - 3 yrs	
Patricia A Krauchune	122
Robert H. Perry Jr.	238
Blank	18
Write-Ins	0
Total	378
Library Trustee - 3 yrs (Vote for Two)	
Heidi A. Korhonen	290
Dwight W. Smith	250
Blank	216
Write-Ins	0
Total	756
Planning Board - 5yrs	
William G. Lampros	245
Blank	124
Write-Ins	9
Total	378

Planning Board - 4 yrs unexpired	
Thomas P. Vachon	242
Blank	133
Write-Ins	3
Total	378
Planning Board Associate - 2 yrs	
Sarah Widing	34
Blank	338
Additional Write-Ins	6
Total	378
Recreation Commission - 3 years - vote for one	
Tied vote = failure to elect	
Jose Banchs	2
Keith Begun	2
Camille Farrar	2
Blank	363
Additional Write-Ins	9
Total	378
Recreation Commission - 2 yr unexpired term	
Tied vote = failure to elect	
William Connors	1
Andrew Davis	1
Camille Farrar	1
Elizabeth Johnson	1
Paula Kerrigan	1
Thomas W. Lee	1
Jessica Marshall	1
Sharon Mosbrucker	1
Blank	370
Additional Write-Ins	0
Total	378
Regional School District Committee - 3 yrs	
Jonathan M. Deforge	261
Blank	116
Write-Ins	1
Total	378
Sewer Commission - 3 yrs	
Robert C. Schuler	274
Blank	101
Write-Ins	3
Total	378
War Memorial Trustee (Veteran) - 3 yrs	
Allen Flagg	19
Blank	344
Write-Ins	15
Total	378

<p align="center">Minutes of the Special Town Meeting November 10, 2014</p>
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Moderator Enrico Cappucci opened the Special Town Meeting on Monday, November 10, 2014, at 7:15 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Charles Church led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Thadee Landry, Joe Stanislaw and James Thibault. Board of Registrars member Jim Yocum and election worker Judy Stanislaw checked voters into the meeting. 85 voters had checked in by the end of the evening.

Joel Bergeron, a representative from LHS associates, the vendor that sells the vote tabulating machine to be considered under Article 3 was in the lobby demonstrating the machine for meeting attendees.

Carolyn Murray, Town Counsel from Kopelman and Paige was in attendance and seated at the table on the stage with the Selectmen.

ARTICLE 1 SUPPLEMENTAL APPROPRIATION OF FUNDS FOR FY2015

MOTION A: David Swain moved that the Town amend the FY 2015 Budget and vote, as previously appropriated under Article 2 of the June 2, 2014 Annual Town Meeting, as listed in the 2014 Fall Special Town Meeting Warrant, with \$34,798.00 to be transferred from

<u>Department</u>	<u>Line & Account</u>	<u>Amount</u>	<u>REDUCED Appropriation</u>
175	Planning Board Wages	\$14,328.90	(\$14,328.90)
145/146	Assistant Treasurer Wages	\$38,288.70	(\$16,329.00)
145/146	Treasurer Salary	\$61,136.64	(\$4,140.80)
	TOTAL		\$34,798.00

To the following:

<u>Department</u>	<u>Line & Account</u>	<u>Amount</u>	<u>INCREASED Appropriation</u>
176	ZBA Wages	\$4,660.42	\$9,645.26
141	Assessor Clerk Wages	\$5,437.15	\$1,575.00
135	Assistant Accountant Wages	\$40,931.59	\$2,600.00
145/146	Tax Title/ Foreclosure	\$10,000.00	\$5,000.00

422	Department of Public Works Wages	\$00.00	\$11,329.00
211	Police Chief Salary	\$86,443.20	\$4,649.44
	<i>TOTAL</i>		\$34,798.00

Motion seconded by Kendra Dumont

Amendment 1: Elizabeth Quinty moved to amend Article 1, line item 145/146 Tax Title/Foreclosure to raise the proposed increase from \$5,000 to \$9,602.00 making the FY2015 budget \$19,602.00. Amendment seconded.

A petition to add an article for the Library to increase their expense budget by \$4,902 had been received too late to be put on this warrant. Though this motion did not increase the library budget directly, Mrs. Quinty sought to get the increase into the town's budget in general and hoped to move it to the library line at another time.

Vote: Passed by majority (Yes 41, No 23)

It was pointed out that by increasing the Tax Title/Foreclosure amount, a reduction of an equivalent amount needed to be made to a line in the first section to provide funding.

Amendment 2: David Swain moved to amend Article 1, line item 145/146 Assistant Treasurer Wages by reducing it by \$4,602 to \$11,727.00. Amendment seconded.

Vote: Amendment failed

The Selectmen advised that without adjusting an item in the reductions portion, the budget was out of balance by \$4,602.

George Knittel of Parker Rd. moved to reconsider Amendment 2. Motion to reconsider seconded.

The moderator had Mr. Swain reread Amendment 2

Amendment 2 David Swain moved to amend Article 1, line item 145/146 Assistant Treasurer Wages by reducing it by \$4,602 to \$11,727.00. Amendment seconded.

Vote: Passed by majority (42 YES, 17 NO)

Bob Marchetti of Oakes Landing pointed out an arithmetic problem with the Amendment. If you are going to increase appropriations by about \$4,000, you have to increase the ***reductions*** to the Assistant Treasurer's wages to about \$20,000.

Another amendment was proposed.

Amendment 3: David Swain moved to amend line 145/146 Assistant Treasurer Wages line to make the reduction \$20,931. Amendment seconded

Vote: Passed by majority

Vote on Motion A as amended with the reductions and increases equaling out at \$39,400.

Vote: Passed by majority (YES 35, NO 10)

MOTION B: David Swain moved that the Town raise and appropriate the sum of \$25,000 to the Police Department Salary Wages Hourly (Union) for the purpose of a new Police Officer. Kendra Dumont seconded the motion.

Vote: passed by majority

MOTION C: David Swain moved that the Town raise and appropriate the sum of \$25,000 to the Department Of Public Works Wages Hourly (Union) for the purpose of hiring a new DPW laborer. Bob Prescott seconded the motion

Vote: Passed by majority

MOTION D: David Swain moved that the Town amend the FY 2015 Budget and vote, as previously appropriated under Article 2 of the June 2, 2014 Annual Town Meeting as listed in the 2014 Fall Special Town Meeting Warrant, by transferring \$20,000 to the Group Health Insurance line, such amounts to be funded as follows:

\$18,637.40 to be Raised and Appropriated (taxation)

\$1,362.60 transferred from a Special Revenue Fund titled "Insurance Receipts"

Motion seconded by Bob Prescott

Vote: passed by majority

ARTICLE 2 APPROPRIATE CAPITAL ITEM FOR FY2015

MOTION A: David Swain moved that the Town vote to transfer the sum of \$54,000 from Free Cash for the purpose of conducting and preparing a Master Plan. Bob Prescott seconded the motion.

Vote: passed by majority

MOTION B: David Swain moved that the Town vote to appropriate the sum of \$32,124.08 for the purpose of purchasing a Police Cruiser/SUV; such amounts transferred from the following:

- \$ 15,279.97 from Free Cash and
- \$ 16,844.11 from the "Sale of Real Estate" account.

Bob Prescott seconded the motion.

Vote: passed by majority

ARTICLE 3 APPROPRIATE FUNDING FOR VOTE TABULATOR MACHINES

David Swain moved that the Town vote to transfer from Free Cash the sum of \$6,995 for the purpose of purchasing a tabulating machine. Motion seconded.

Vote: passed by majority

ARTICLE 4 REPURPOSING CAPITAL ITEM IN fiscal YEAR 2014

David Swain moved that the Town vote to transfer the sum of \$10,000, as previously appropriated under Article 12E of the 2013 Annual Town Meeting originally for the purpose of police laptops, and now for the purchase of police cruiser radios. Bob Prescott seconded the motion.

Vote: passed by majority

ARTICLE 5 TRANSFER TO OPEB LIABILITY TRUST FUND

David Swain moved that the Town vote to transfer from Free Cash the sum of \$10,000 to the Other Post-Employment Benefits Trust Fund. Bob Prescott seconded the motion.

Vote: passed by majority

ARTICLE 6 AUTHORIZE PAYMENT OF PRIOR YEAR BILLS

David Swain moved that the Town transfer the sum of \$4,476.94 from Free Cash in order to pay bills of a prior Fiscal Year, as follows:

<u>Department</u>	<u>Vendor</u>	<u>Goods/Services</u>	<u>Amount</u>
Board of Selectmen	Lexis Nexis	MGL Law Books	\$ 164.43
IT	Guardian Information	Renewal	\$ 472.51
Public Buildings	King Luminaire	Parking Lot Lighting	\$3,840.00

Kendra Dumont seconded the motion.

Vote: passed by 9/10th in favor.

ARTICLE 7 TRANSFER TO THE GENERAL STABILIZATION FUND

David Swain I move that the Town transfer the sum of \$772,823.54 to General Stabilization Fund, as follows:

\$56,362.60 from Raise and Appropriate (Taxation)

\$716,460.94 from Free Cash

Bob Prescott seconded the motion.

Vote: Moderator declared passed by 2/3 in favor.

ARTICLE 8 TRANSFER TO THE CAPITAL STABILIZATION FUND

David Swain moved that the Town vote to transfer from Free Cash the sum of \$296,521.15 to the Capital Stabilization Fund. Kendra Dumont seconded the motion.

Vote: Moderator declared passed by 2/3 in favor.

ARTICLE 9 APPROVE SOLAR TAX AGREEMENTS

David Swain moved that the Town vote to authorize the Board of Selectmen and Board of Assessors to negotiate and enter into payment in lieu of tax agreement(s) pursuant to Massachusetts General Laws Chapter 59 Section 38H(b) with one or more renewable energy generation companies operating one or more solar systems for Parcel ID's 10 A 2, 28 A 2.12, and 97 B 14 & 97 B 15 and to ratify the negotiated payment in lieu of tax agreement for Parcel ID 42 A 1 off Walker Rd as on file with the Board of Assessors.

Kendra Dumont seconded the motion

Vote: passed by majority

ARTICLE 10 LEASING OF LAND

David Swain moved that the Town will vote to transfer the care, custody, and control of all or a portion of (1) the land located on Leominster Road, consisting of 9.22 acres, more or less, shown on Shirley Assessors' Map as parcel 10-A-2, and known as the "Landfill Site", from the Board of Selectmen and/or Board of Health for landfill purposes to the Board of Selectmen for the purpose of leasing and to the Board of Health for landfill purposes, and (2) the land located on Groton Road, consisting of 8.8 acres, more or less, shown on Shirley Assessors' Map as parcel 97 B 14 & 97 B 15, from the tax custodian for tax title purposes to the Board of Selectmen for general municipal purposes and for the purpose of leasing; and to authorize the Board of Selectmen to lease the foregoing land, and the land located on Walker Road, consisting of 17.6 acres, more or less, shown on Shirley Assessors' Map as parcel 28 A 2.12, and known as the "Bartkus Site", to a solar energy electricity production company for the installation of a solar photovoltaic array on said land on such terms and conditions as the Board of Selectmen deems appropriate; and to authorize the Board of Selectmen to take any and all action and execute any and all documents in conjunction therewith. Kendra Dumont seconded the motion

Vote: Moderator declared 2/3 vote in favor

ARTICLE 11 APPROVE 43D PRIORITY SITE

David Swain moved that the Town accept the provisions of Chapter 43D of the Massachusetts General Laws as amended pursuant to Section 11 of chapter 205 of the acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of the following described land at Lancaster Road as a Priority Development Site: 2-B-1, 2-B-1.1, 2-B-1.12, 2-B-1.13, 2-B-1.2, 2-B-1.21, 2-B-1.22, 2-B-1.23

Motion seconded by Kendra Dumont.

Hand Vote: Passed by majority

ARTICLE 12 AMEND ARTICLE 1 OF THE TOWN MEETING BYLAW

David Swain moved to amend Article I of the Town of Shirley General Bylaws, "Town Meeting", as set forth in the Warrant and further, to authorize the Town Clerk to assign appropriate numbering to the bylaw and its subsections. Motion seconded by Kendra Dumont

Article 12 as set forth in the Warrant was as follows:

To see if the Town will vote to amend Article I, "Town Meeting," of the Town Bylaws as set forth below, with text to be inserted shown by underlining and text to be deleted shown by strikethrough, or take any other action relative thereto.

ARTICLE I TOWN MEETINGS

~~Section 1 The Annual Town Meeting shall be held on the first Tuesday following the second Monday of May of each year. [Amended Feb 19, 1974 STM]~~

~~Section 2 The polls shall be open at 11:45 o'clock in the morning and shall remain open until 8:00 o'clock in the evening unless otherwise ordered by the Board of Selectmen.~~

Section 1 The Annual Town Meeting shall commence no earlier than the last day in March and no later than the last day of May. The Selectmen shall fix the time and place for the meeting.

Section 2 The Annual Town Election shall fall on the first Tuesday in May, unless otherwise decided by December 15th by the Board of Selectmen.

~~Section 3 All business of the Annual Town Meeting, except the election of such officers and the determination of such matters as are required by law to be elected or determined by ballot, shall be considered at an adjournment of such meeting, to be held on the succeeding Monday of May at 7:15 P.M. [Amended Dec 12, 1973 STM; Feb 19, 1974 STM; June 14, 1982 ATM; and May 18, 1985 ATM]~~

Section 3 RESERVED

Section 4 Notice of every **annual** town meeting shall be given by posting attested copies of the warrant therefor in at least one public place in Shirley Center and at least one public place in Shirley Village not less than seven days before the day fixed for such meeting.

Section 5 The Annual Town Reports will be available to residents at the Annual Town Election and at the Annual Town Meeting, or they may be picked up at the Town Clerk's Office. [Amended May 14, 1983 ATM]

Section 6 Notice of every Special Town Meeting shall be given by posting attested copies of the warrant for said Special Town Meeting in at least one public place in Shirley Center and at least one public place in Shirley Village not less than fourteen days before the day fixed for such meeting. ~~and by publication in one or more local newspaper not less than fourteen days before the day fixed for such meeting. [Amended May 14, 1983 ATM]~~

Section 7 Except as otherwise required by law, compliance with the preceding sections shall not be a requisite of valid notice of any town meeting, and non-compliance with said sections shall not affect the validity of any meeting or any action taken there at.

Section 8 Attendance at town meeting shall be limited to registered voters of that town except that other persons may be admitted to a separate section reserved for non-voters as determined by the Moderator.

Section 9 The Moderator shall preside, regulate the proceedings, decide all questions of order and make public declaration of all votes.

Section 10 Articles of the warrant shall be acted upon in the order in which they appear unless otherwise determined by a two-thirds vote of the meeting.

Section 11 All motions other than parliamentary motions shall be presented in writing.

Section 12 If a motion is susceptible to division, it shall be divided and the question shall be put separately upon each part thereof, ~~if five voters so request.~~ **upon approval of town meeting by majority vote.**

Section 13 When a question is before the meeting, the following motions, to wit; to lay on the table; for the previous question; to postpone to a time certain; to commit, recommit, or refer; to amend; to postpone indefinitely; shall be received and shall have precedence in the foregoing order; and the first two shall be decided without debate.

- Section 14 On proposed amendments involving expenditures of money, the larger or largest amount shall be put to the question first, and an affirmative vote thereon shall be a negative vote on any smaller amount.
- Section 15 Any person who is employed as an attorney by another interested in any matter under discussion at a Town Meeting shall disclose the fact of his employment before speaking thereon. (For penalty see Section 3 of Article XII)
- Section 16 ~~All committees authorized by the voters must report within a year of their appointment by an article in the warrant, and the Selectmen shall include an article in their warrant to hear such report. All reports shall be in writing, and a copy of the same shall be filed with the Town Clerk for publication in the next annual report. If no report is made within one year of the appointment, the committee shall be discharged and all moneys unexpended and uncommitted shall be returned to the Treasury.~~
- Section 16 RESERVED**
- Section 17 No motion the effect of which be to dissolve the meeting shall be in order until every article in the warrant therefor has been duly considered and acted upon, but this shall not preclude the postponement of consideration of any article to an adjournment of the meeting at a stated time and place.
- Section 18 On questions requiring a simple majority vote or a two-thirds vote, a raise-of-hands vote shall be sufficient; and should the Moderator determine the statutory vote requirements have been achieved, he/she may dispense with a count and simply declare the results of the vote. On questions requiring a different majority, such as a four-fifths, or nine-tenths vote, the Moderator shall verify said count by a raise of hand, provided, that if the vote is unanimous, a count need not be taken. If any vote declared by the Moderator is immediately questioned by seven or more voters, the Moderator shall verify said count by a raise of hand, a standing vote, or a ballot vote. [Amended September 29, 2008 STM]
- Section 19 No person shall speak more than three times upon any question unless leave of the Moderator is first obtained.
- Section 20 The reporting year for the Annual Town Report shall be the Fiscal Year of the Town, from July 1st of each calendar year through June 30th of the following calendar year. [Added May 23, 2001 ATM]

AMENDMENT 1: Jim Quinty moved to amend Section 2 to say “The Annual Town Election shall fall on the first Tuesday in June.” Motion seconded.

Hand Vote: Amendment failed

AMENDMENT 2: Holly Haase moved to remove in Section 2 the words “unless otherwise decided by December 15 by the Board of Selectmen.”

Counted Hand Vote: 39 In Favor, 9 Opposed; Amendment passed by majority

Hand Vote on Main Motion as Amended: Passed by majority vote in favor.

ARTICLE 13: AMEND ARTICLE XII "PENALTIES" OF THE TOWN BYLAWS

David Swain moved to amend Article XII of the Town of Shirley General Bylaws, Penalties, as set forth in the Warrant and further, to authorize the Town Clerk to assign appropriate numbering to the bylaw and its subsections. Motion seconded by Robert Prescott.

Article 13 as set forth in the Warrant was as follows:

To see if the Town will vote to amend Article XII, "Penalties," of the Town Bylaws as set forth below, with text to be inserted shown by underlining and text to be deleted shown by strikethrough, or take any other action relative thereto.

ARTICLE XII PENALTIES

The Town of Shirley has developed and revised the Penalties By-Laws. This by-law brings penalties for varied offenses more in line with existing Massachusetts General Laws and serves as an enforcement tool to access appropriate fines for specific violations.

Applicability:

The provisions of this by-law shall apply to Shirley's finable offenses as identified in the corresponding by-laws.

Section 1 Violations of Section 1, ~~1a, and~~ 3 of Article VI of the Town Bylaws (Health and Sanitation) shall be punished by a ~~fine of not exceeding \$5.00~~ **fine of \$300.00, for each offense, with each day a violation exists considered a separate violation. In addition, any person violating this bylaw shall be required to remove all illegally dumped materials at his own expense, or, after failure to comply with an order to remove said materials, shall reimburse the Town for its actual costs incurred in connection with removal of such materials.**

Section 4 of Article VI and of Sections 4, 5, and 7 of Article VII shall be punished by a fine of \$25.00 per offense.

Section 2 Violations of Section 7 of Article VI, **(Health and Sanitation)** of Section 2 of Article VII, **(Police Regulations)** and of Section 2 of Article IX **(Hawkers and Peddlers)** shall be punished by a fine ~~of not exceeding \$10.00~~ **of \$50.00 for each offense.**

Section 3 Violations of Section 15 of Article I, **(Town Meeting)** Section 5 of Article VI, **(Health and Sanitation)** Sections 3 and 6 of Article VII **(Police Regulations)** and of Section 2 of Article VIII shall be punished by a fine of ~~not exceeding \$20.00~~ **\$50.00**

Section 4 Deleted May 21, 1991

Section 5 Violations of Section 2 ~~and~~ 6 ~~and~~ 8 of Article VI, **(Health and Sanitation)** and of Section 8 of Article VII **(Police Regulations)** shall be punished by a fine of ~~not exceeding \$25.00~~ **\$50.00** for each offense.

Section 6 Violation of Section 1 and 2 of Article X **(Driveways)** shall be punished by a fine of ~~not exceeding~~ \$100.00 for each offense.

Section 7 Violation of Section 1 of Article XI (**Soil Removal**) shall be punished by a fine of \$50.00 for the first offense, \$100.00 for the second offense, and \$200.00 for each subsequent offense.

Section 8 Each day that a violation of the sections set forth herein continues shall constitute a separate and distinct offense.

Hand Vote: Passed by majority vote in favor

Article 14 CY PRES PETITION

David Swain moved that the Town vote to authorize the Board of Selectmen to file a cy pres petition or petitions with the appropriate court, to allow the Town to repurpose the use of selected Trust Funds where the purposes of such Trust Funds are no longer needed or achievable as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Unrealized Gain</u>	<u>Total</u>
Parker School Fund	\$4,000	\$1,558.55	\$412.87	\$5,971.42
Longley Union/High School Fund	\$4,000	\$62,916.30	\$4,970.27	\$71,886.57
Longley Intermediate/Primary Fund	\$2,000	\$2,936.02	\$ 366.63	\$5,302.65

Motion seconded by Kendra Dumont.

Hand Vote: Passed by majority vote in favor

Motion made and seconded to adjourn the town meeting to November 17 at Meeting Rooms A&B of the Shirley Town Offices at 7 Keady Way.

Amendment 1: Elizabeth Quinty moved to amend the motion for continuing the motion from November 17th to December 8. Motion seconded.

Hand Counted Vote: Failed 20 YES 28 NO

Moderator declared majority vote in favor of the original motion and the first night of the special town meeting was closed at 9:45 pm.

* * *

Moderator Enrico Cappucci called the adjourned session of the town meeting to order at 6:30pm on November 17, 2014 in Meeting Rooms A&B of the Shirley Town Offices at 7 Keady Way, Shirley, MA. Registrar of voters Jim Yocum checked voters in. 23 voters checked in.

Article 15 ACCEPT DERBY DRIVE

David Swain moved that the Town accept as a public Town way a certain road shown as Derby Drive on subdivision Plan entitled, "As Built Plan of Derby Drive in Shirley, Massachusetts prepared for Derby Drive" prepared by Hayes Engineering, dated October 16, 2014 and recorded with the appropriate Registry of Deeds approved by the Planning Board, a copy of which is on file in the office of the Town Clerk, and further, that the Town authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easements in said Derby Drive as may be needed for all purposes for which public ways are used in the Town of Shirley, and any and all drainage, utility, access, and/or other easements related thereto.

Motion seconded by Kendra Dumont.

Board of Selectmen chair David Swain advised that the Planning Board and Board of Selectmen were both in favor of the article. Finance Committee Stewart Cady advised that the Finance Committee would defer to the other boards, as they did not have a quorum that night in order to vote on a recommendation.

Counted Hand Vote: 23 In Favor, Zero Opposed; Passed by more than 2/3 majority.

David Swain moved dissolve the meeting. Stewart Cady seconded. Hand vote: Moderator declared that the motion passed. The meeting was dissolved at 6:35 pm.

* * * * *

<p style="text-align: center;">Minutes of the Special Town Meeting December 16, 2014</p>

Moderator Enrico Cappucci opened the Special Town Meeting on Tuesday, December 16, 2014, at 7:15 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Thadee Landry, Ron Marchetti and Jim Thibault. Board of Registrars member Jim Yocum and election worker Kathie Bradley checked voters into the meeting.

Article 1: Citizens' Petition –Supplement/Amend Appropriation of Funds for Fiscal Year 2015

To see if the Town will vote to transfer certain sum s of money as specified in the chart below within the Fiscal Year 2015 budget, as appropriated in Article 1, Motion A of the November 10, 2014, Special Town Meeting, or to appropriate a sum or sums of money to supplement said budget, said appropriation to be transferred from available funds or raised by taxation; or take any other action relative thereto.

<u>Line item</u> <u>FY2015 Revised</u> <u>Number</u>	<u>Department / Account</u> <u>Name</u>	<u>FY2015</u> <u>Approved</u>	<u>Proposed</u> <u>(Reduction/Increase)</u>
145/146 \$15,000	Tax Title/Foreclosure	\$19,602.00	(\$4,602)
611 \$56,417	Hazen Memorial Library Expenses	\$51,815	\$4,602

Elizabeth Quinty moved that the Town vote to approve Article 1 as printed in the Warrant for the sum of \$4,602 to be taken from Tax Title/Foreclosure line item 145/146. Motion seconded.

Library Director Deb Roy explained that the amount appropriated for this year's Library budget for materials budget was too low to meet state regulations. When the petition was circulated the figure was thought to be \$4,602, but after closer review, the needed amount was \$3,728.

Amendment 1 Chairman of the Finance committee Stewart Cady moved that the amount to be transferred from Tax Title/Foreclosure be reduced to \$3,728 and the amount to be transferred to Hazen Memorial Library Expenses be reduced to \$3,728.

Presentations were made by both sides. After discussion, Bryan Dumont asked for a secret ballot. 7 People stood in favor of the secret ballot, so the moderator advised that the secret ballot would proceed. He advised that the meeting would vote on the higher number of the original motion first.

Secret Ballot Total Votes: 170 Yes: 123 No: 47 The moderator advised that the higher amount in the original motion passed.

Article 2: Citizens' Petition – Supplemental Appropriation of Funds for Fiscal Year 2015

To see if the Town will vote to transfer certain sums of money within the Fiscal Year 2015 budget or to appropriate a sum or sums of money to supplement said budget, said appropriation to be transferred from available funds, or take any other action relative thereto.

Line Item #	Department/Account Name	FY2015 Approved	Proposed (Reduction/Increase)	FY2015 Revised Budget
611	Library Expenses	\$203,828.55	\$4,602.00	\$208,430.55

Beth Quinty moved that the town take no action on article 2 as printed in the Warrant.

Voice Vote: Passed by majority vote

Motion made and seconded to dissolve the meeting. **Voice Vote: Passed by Majority.** The moderator declared the town meeting dissolved at 8:40pm

* * * * *

<p align="center">Minutes of the Special Town Meeting February 23, 2015</p>
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Moderator Enrico Cappucci opened the Special Town Meeting on Monday, February 23, at 7:15 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Charles Church led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Richard Dill, Thadee Landry, and James Thibault. Election workers Kathie Bradley and Bill Oelfke checked in voters to the meeting. 115 voters had checked in by the end of the evening.

Carolyn Murray, Town Counsel from Kopelman and Paige was in attendance and seated at the table on the stage with the Selectmen.

Moderator Cappucci advised the audience that due to the complexity of the articles, no amendments would be accepted. The articles were presented as a package by the Board of Selectment, Economic Development and Planning Board.

Article 1: Amend Article 1.4 “Zoning Districts” of the Zoning Bylaw

David Swain moved that the Town vote to approve Article 1 as printed in the Warrant. Motion seconded.

Mr. Swain explained that for a number of years, the town has been working to address a structural deficit. It has done this through cutting services, bringing in revenue through agreements with Solar Energy companies to build on town-owned land, and establishing an Economic Development Committee. The committee is charged with working to increase the tax base of commercial and industrial development in town.

Chairman of the Economic Development Committee, Jackie Esielionis gave an overview of the efforts of the Committee. The Committee is working on a 20-year plan to increase the commercial and industrial portion of the tax base to 20 to 25%. Montachusett Regional Planning Commission and other experts in the field have assisted them in determining the most appropriate areas for this type of development, which are Lancaster Road and Great Rd. Each acre of commercial and industrial land cost the town 1/4 of the cost an acre of residentially developed land costs the town.

Jonathan Greeno of the Planning Board read the Board's report and letter of recommendation to the meeting.

Dear Residents:

At the Planning Board hearing on February 4, 2015, regarding the proposed zoning changes being considered at the February 23, 2015 ,Special Town Meeting, the Board voted recommend at the Town adopt the amendments.

Article 1 – Amend Article 1.4 “Zoning Districts” of the Zoning Bylaw

Article 2 – Amend Sections 3.7 and 3.8 District Regulations

Article 3 – Amend Section 13 “Description of District Boundaries”

Article 4 – Amend Zoning Map November 11

We believe these amendments which standardize and expand our Mixed Use District will benefit the town in its work toward targeted and controlled Economic Development.

Sincerely,

Jonathan Greeno, Chair
Shirley Planning Board

Bryan Dumont, also of the Economic Development Committee spoke in greater detail about the proposed amendments themselves.

15 parcels were being proposed to be changed from Residential to Mixed Use along Great Rd. About ½ of the acreage was not developable due to various restrictions, such as wetlands, Areas of Critical Environmental Concern and wellhead protections. Of the 89 acre parcel off of Lancaster Rd proposed to be changed to Industrial, only 35-40 acres were developable due to these same restrictions.

Owners of the properties that were proposed to be changed had all been approached and were willing to have their properties rezoned.

Protections had been put in place for abutting home owners that were more restrictive than those in the current mixed use regulations. For example, access to parcels on Great Rd would have to be accessed from Great Rd, not one of the side roads.

Joe Przyjemski of Horse Pond Road spoke as a representative of concerned citizens from that area. He cited that there was a lack of evidence that the previous re-zoning on the western portion of Great Rd had resulted in increased economic development and that traffic flow had not increased significantly. He also raised a concern that the mixed use regulations did not eliminate the potential for residential uses. He was also concerned whether the values of homes in this area would be negatively impacted due to the presence of commercial areas next to their homes. His final concern was that the water supply in the eastern portion of Great Rd would not be

sufficiently protected from potential hazards of commercial operations in the area.

Mary Krycka of Little Turnpike raised the concern that some parcels off of Little Turnpike did not have frontage on Great Rd and could only be accessed by Little Turnpike.

Jackie Esielionis asked to respond to some of the concerns raised. We have been in a recession for a number of years, which would have come into play in redeveloping the western portion of Great Rd. Once we put this plan in place, we can go courting businesses to come to town. Regarding wetlands and protection of other sensitive areas, the developers will need to map out the wetlands and wellhead areas and bring the findings to the various boards – Conservation, Planning Board, Board of Health with a plan that does not impact the areas.

Barbara Yocum of Lawton Rd raised a concern that protections from resulting noise levels were not addressed anywhere. Noise levels would increase due to landscaping operations after hours. operation of HVAC equipment and truck deliveries.

Planning Board member Jonathan Greeno advised the meeting that any of the open tracts of land proposed to be rezoned could be sold at any time to build affordable housing under MGL 40B. That is dense residential development that must meet less restrictive state laws rather than a town's zoning bylaws and conservation regulations. Until we reach the state mandated 10% level of affordable housing in our residential areas, this will be a concern. Rezoning the parcels would help address this.

Mr. Greeno also advised the meeting that making changes on town meeting floor to the descriptions of the boundaries of the different mixed use areas would be too complex to accomplish correctly, based on experience with a previous town meeting a few years ago when re-zoning was done.

Town Administrator Patrice Garvin further explained that the boards wanted to present a vision of the proposal as a whole to the meeting, which is one reason why the amendments were not presented to be voted on by separate locations.

Hand Counted Vote: Yes 42; No 62 Moderator declared motion failed.

ARTICLE 2: Amend Section(s) 3.7-3.8 District Regulations

David Swain moved to withdraw the article. Motion seconded

Voice Vote: Moderator declared motion to withdraw passed by majority vote.

ARTICLE 3: Amend Section 13 “Description of District Boundaries”

David Swain moved to withdraw the article. Motion seconded

Voice Vote: Moderator declared motion to withdraw passed by majority vote.

ARTICLE 4: AMEND ZONING MAP November 2011

David Swain moved to withdraw the article. Motion seconded

Voice Vote: Moderator declared motion to withdraw passed by majority vote.

ARTICLE 5: National Grid Easement

David Swain moved that the Town approve Article 5 as printed in the warrant. Motion seconded.

Article 5 as printed in the warrant follows:

To see if the Town will vote to authorize the Board of Selectmen to grant to Massachusetts Electric Company, also known as National Grid, on such terms and conditions as the Board of Selectmen deems appropriate, a permanent utility easement on a portion or portions of the Town-owned property located on Walker Road and described in a deed recorded with the Middlesex South District Registry of Deeds in Book 31107, Page 90, which portion is approximately shown on the sketch plan entitled "Walker Road -National Grid Easement" on file with the Town Clerk, or take any action relative thereto.

Mr. Swain explained that as part of the solar development, National Grid needed to run a connection underneath Walker Rd. The Selectmen had granted them a license to do so, but a permanent easement was required, which needed to be approved by Town Meeting.

A copy of the 6-page document on file with the Town Clerk is attached to these minutes.

Voice Vote: Moderator declared passed unanimously.

ARTICLE 6: SOLAR TAX AGREEMENT

David Swain moved that the Town vote to authorize the Board of Selectmen and Board of Assessors to negotiate and enter into a "payment in lieu of tax" agreement(s) pursuant to Massachusetts General Laws Chapter 59 Section 38H(b), or any other enabling authority, with the owner of a renewable energy facility for personal property and/or real property taxes in connection with a renewable energy facility installed or to be installed on land shown on Assessor's Map/Parcel ID's 43-a A-10, and located off Walker Road, a copy of which agreement is on file with the Board of Assessors, and to take any and all actions necessary and appropriate to implement and administer such agreement. Motion seconded.

Voice Vote: Moderator declared passed by majority vote.

ARTICLE 7: Supplemental Appropriation of the Board of Health/Trash Collection FY 15 Budget

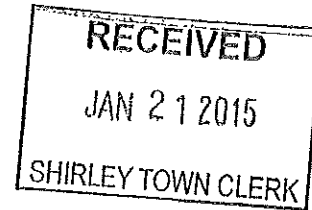
David Swain moved that the Town vote to transfer the sum of \$50,000.00 from the General Stabilization Fund to line 433 Board of Heath/Trash Collection of the FY15 operating budget for the purpose of supplementing said line item. Motion seconded.

Voice Vote: Moderator declared passed by 2/3 majority.

Motion made and seconded to adjourn the meeting. Voice vote. Moderator declared that the motion passed. The meeting was dissolved at 8:40 pm.

Attachment: 6-page Grant of License to Massachusetts Electric as referenced in Article 5.

COPY



Town of Shirley BOARD OF SELECTMEN

7 KEADY WAY - SHIRLEY, MASSACHUSETTS - 01464-2812

David N. Swain, Chair

Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr., Clerk

TEL: (978) 425-2600, x200
Fax: (978) 425-2602

December 17, 2014

National Grid
Attn: Carol Childress
939 Southbridge Street
Worcester, MA 01610

Re: Grant of License
Walker Road, Shirley, MA

Dear Ms Childress:

Enclosed please find the Grant of License for the above-referenced, signed by the Board of Selectmen on December 16, 2014.

Should you have any questions or concerns, please contact Town Administrator Garvin at 978-425-2600 x121.

Thank you.

Sincerely,

Kathleen Rocco
Executive Assistant

Enc.

Property Address: Walker Road, Shirley, MA (Middlesex County South)

GRANT OF LICENSE

The TOWN OF SHIRLEY, a municipal corporation duly organized and existing under the laws of the Commonwealth of Massachusetts (hereinafter referred to as the Licensor), for consideration of One (\$1.00) Dollar, grants to Massachusetts Electric Company, a Massachusetts corporation with its usual place of business at 40 Sylvan Road, Waltham, Massachusetts 02451 (hereinafter referred to as the Licensee) a License to install, construct, reconstruct, repair, replace, add to, maintain and operate for the transmission of high and low voltage electric current and for the transmission of intelligence, lines to consist of, but not limited to, one (1) pole, (which may be erected at different times) with wires and cables strung upon and from the same and all necessary anchors, guys, and appurtenances (hereinafter referred to as the "OVERHEAD SYSTEM") and "UNDERGROUND ELECTRIC DISTRIBUTION SYSTEM" (hereinafter referred to as the "UNDERGROUND SYSTEM") located in Shirley, Middlesex County, Massachusetts, consisting of lines of buried wires and cables and lines of wires and cables installed in underground conduits, together with all equipment and appurtenances thereto for the transmission of intelligence and for the furnishing of electric service to the herein described premises and others, and without limiting the generality of the foregoing, but specifically including the following equipment, namely: manholes, manhole openings, bollards, handholes, junction boxes, transformers, transformer vaults, padmounts, padmount transformers and all housings, connectors, switches, conduits, cables and wires all located within the License area of the hereinafter described property.

Said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" are to be located in, through, under, over, across and upon a parcel of land situated on the northerly side of Walker Road, being more particularly shown as Section A, Lot 2.12, on the Town of Shirley's Assessor's Map 28.

Said "OVERHEAD SYSTEM" is to be installed on Grantor's property, which is located on the northwesterly side of Walker Road, to consist of new Pole P48-1, which is located over and upon the southeasterly side of Grantor's property, to become established by and upon the installation and erection thereof by the Grantee.

And further, said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" (locations of the electrical equipment and other facilities on the hereinbefore referred to premises of the Licensor) are approximately shown on a sketch entitled: "MASSACHUSETTS ELECTRIC COMPANY, A NATIONAL GRID COMPANY, "Massachusetts Electric, Central District, Worcester; Feeder: 201W1; District Engineer: M. Roberts/D.CHASE; Work Location: P48-2 Walker Rd, Shirley, MA 01464; Date: 11/14/14 REV1; EASEMENT DRAWING: 15954787; EXHIBIT 'A' NOT TO SCALE," a reduced copy of said sketch is attached hereto as "Exhibit A," copies of which are in the possession of the Licensor and Licensee herein, but the final definitive locations of said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" shall become established by and upon the installation and erection thereof by the Licensee.

Also with the further right from time to time to pass and repass over, across and upon said land of the Licensor as is reasonable and necessary in order to renew, replace, repair, remove, add to, maintain, operate, patrol and otherwise change said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" and each and every part thereof, but not the general location thereof, and to make such other excavation or excavations as may be reasonably necessary in the opinion and judgment of the Licensee, its successors and assigns, and to clear and keep cleared the portions and areas of the premises wherein the "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" is located as shown on the sketch herein referred to, of such trees, shrubs, bushes, structures, objects and surfaces, as may in the opinion and judgment of the Licensee interfere with the safe and efficient operation and maintenance of the "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" and other related electrical equipment. However, said Licensee, its successors and assigns, will properly backfill said excavation or excavations and restore the surface of the land to as reasonably good condition as said surface was in immediately prior to the excavation or excavations thereof.

It is the intention of the Licensor to grant to the Licensee, its successors and assigns, a License as aforesaid and any and all additional and/or incidental rights needed to install, erect, maintain and operate within the Licensor's land an "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" for the transmission of intelligence and for supplying electric service for the building, buildings or proposed buildings shown on the last herein referred to sketch or amended sketch.

It is agreed that said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" and all necessary appurtenances thereto, shall remain the property of the Licensee, its successors and assigns, and that the Licensor, its successors and assigns, shall pay all taxes assessed thereon.

If the herein referred to locations as laid out and shown on the Sketch are unsuitable for the purposes of the Licensee or the Licensor, then the locations may, subject to the prior written consent of Licensor and Licensee, which consent shall not be reasonably withheld, be changed to areas mutually satisfactory to both the Licensor and the Licensee herein; and further the newly agreed to locations shall be indicated and shown on the Sketch by proper amendment or amendments thereto. Any relocation so requested shall be at the sole cost and expense of the requesting party.


Licensor and Licensee agree that this License shall terminate upon the earlier of (a) ninety days following written notice by either Licensee or Licensor to the other party for any reason, provided that the terminating party pays for the cost of removing any facilities installed on the Premises under this License and the cost associated with cutting off electrical service, and (b) the recording of a permanent easement granted by Licensor to Massachusetts Electric Company for the above noted location as described in this License.

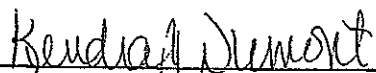
For Licensor's title, see deed dated February 1, 2000, recorded with the Middlesex South Registry of Deeds in Book 31107, Page 90.

IN WITNESS WHEREOF, the Town of Shirley, acting by and through its Board of Selectmen, being duly authorized, have executed this License this 16 day of December, 2014.

TOWN OF SHIRLEY

acting by and through its Board of
Selectmen


By: David N. Swain, Chairman


By: Kendra J. Dumont, Selectman


By: Robert E. Prescott, Jr., Selectman



Massachusetts Electric
Central District, Worcester

Feeder: 201W1

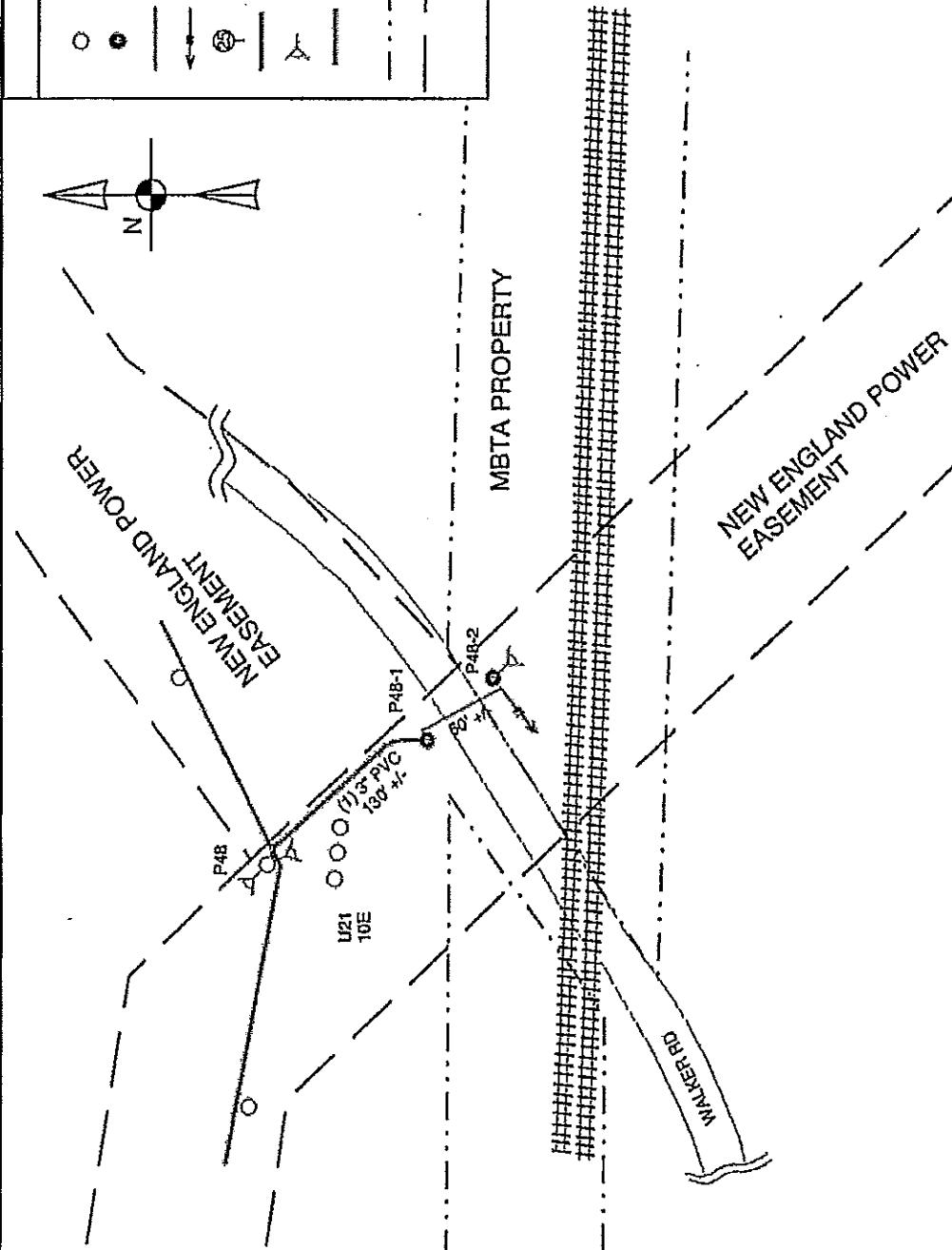
Work Location: P48-2 WALKER RD, SHIRLEY, MA 01464

DATE: 11/14/14 REV1 EASEMENT DRAWING: 15954787

District Engineer M. Roberts / D. CHASE

LEGEND

	EXISTING SO POLE
	PROPOSED SO POLE
	PROPOSED OH SECONDARY WIRE
	CUSTOMER'S SERVICE WIRE
	SINGLE PHASE OH TRANSFORMER
	15 KV OH PRIMARY CIRCUIT
	PROPOSED ANCHOR ROD
	PROPOSED 3\"/>
	MBTA PROPERTY LINE
	NEW ENGLAND POWER EASEMENT



NOTES:

CUSTOMER TO INSTALL THE FOLLOWING:
ONE 200 AMP SINGLE PHASE UNDERGROUND SERVICE OFF P48-2 TO CUSTOMER OWNED METER PEDESTAL
METER TO HAVE MANUAL BY-PASS.

EXHIBIT 'A' NOT TO SCALE

The exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof.

Minutes of the Annual Town Meeting April 27 & 28, 2015

Moderator Enrico Cappucci opened the Annual Town Meeting on Monday, April 27, 2015, at 7:15 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Two Boy Scouts led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Alphee Levesque, Joe Stanislaw and James Thibault. Registrars of Voters James Yocum and Bob Huxley checked voters into the meeting. 198 voters checked in.

Carolyn Murray, Town Counsel from Kopelman and Paige was in attendance and seated at the table on the stage with the Town Administrator.

Copies of the warrant had been mailed to all households and were at the check-in area for attendees to bring into the meeting to refer to.

Article 1. Accept Annual Town Report (FY2014)

Davis Swain moved that the Town vote to accept the report of the Board of Selectmen and other Town Officers and Committees. Kendra Dumont seconded the motion.

Voice vote: Moderator declared that the motion passed by a majority vote.

Article 2. Prior Year Bills

David Swain moved that the Town appropriate the following sum of money, to be expended by the Department indicated in order to pay a bill of a prior Fiscal Year for the goods or services described:

<u>Department</u>	<u>Vendor</u>	<u>Goods/Services</u>	<u>Amount</u>
DPW/Cemetery	Shirley Water Dpt.	Water	\$37.00

Such amount to be provided by transfer from the Sale of Cemetery Lots Receipts Account.

4/5 Vote required

Voice Vote: Moderator advised that there was one dissenting vote and that a 4/5 majority passed the motion.

Article 3 SUPPLEMENTAL APROPRIATION OF FUNDS FOR FY2015

MOTION A: Move and seconded that the Town amend the FY 2015 Budget and vote, as previously appropriated under Article 4 of the June 2, 2014 Annual Town Meeting, as follows:

To Line 192	Public Building	increase of \$30,000.00 transferred from	
		Line 945 General Insurance	\$10,000.00
		Line 151 Legal Expenses	\$ 5,000.00
		Line 145/146 Treasurer/Collector	\$ 5,000.00
		Line 155 Computer Operations	
		Consulting	\$10,000.00

Voice vote: Passed by Majority

MOTION B: I move that the Town amend the FY 2015 Budget and vote, as previously appropriated under Article 4 of the June 2, 2014 Annual Town Meeting, as follows:

To Line 423 Snow and Ice increase of \$70,791.52 transferred from General Stabilization Fund

Voice Vote: Moderator Declared Passed by 2/3 Majority.

MOTION C: I move that the Town amend the FY 2015 Budget and vote, as previously appropriated under Article 4 of the June 2, 2014 Annual Town Meeting, as follows:

To Line 211 Police Salaries increase of \$15,000.00 transferred from
Wages Hourly (union) Line 155 Computer Operations Expenses
and
Increase of \$10,000.00 transferred from
Line 132 Reserve Fund

Passed by Majority

ARTICLE 4 ACCEPT SALARY CLASSIFICATION PLAN, FY 16 WAGE SCALE

Motion A: Moved and seconded that the Town vote to adopt the salary classification plan for FY 2016 as shown in Appendix A of the Warrant for the 2015 Annual Town Meeting.

Appendix A is attached at the end of these minutes for reference.

Voice Vote: Passed by Majority

Motion B: Moved and seconded that the Town vote to amend the wage scale for an increase of 2% effective July 1, 2015 for FY 2016 as shown in Appendix B of the Warrant for the 2015 Annual Town Meeting.

Appendix B is attached at the end of these minutes for reference.

Voice Vote: Passed by Majority

ARTICLE 5 ELECTED OFFICIALS COMPENSATION

Moved and seconded that the Town vote to appropriate the sum of \$99,976.13 for Elected Officials as set forth in in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted, such amounts to be funded from raise and appropriate.

The amounts listed in the warrant were as follows:

Selectman (three)	\$ 300.00	Town Clerk	\$ 49,132.61
Board of Assessors (three)	\$ 300.00	Town Collector	\$ 50,243.52

Amendment 1 Moved and seconded to Amend Article 5, Elected Officials Compensation by increasing the Town Clerk by \$12,283.15 to read \$61,415.76 and increasing the Town Collector by \$12,560.88 to read \$62,804.40 with the \$24,844.03 difference to come from General Stabilization.

Amendment to Amendment 1: Moved and seconded to change the funding source from Stabilization to Raise and Appropriate.

Hand Vote on Amendment to Amendment 1: Passed by Majority

Amended motion read:

Moved that the town vote to allow the following compensation for the following elected officials, and further to see if the town will raise and appropriate from available funds a sum of \$124,820.16 for the purpose of funding these salaries for elected officials effective July 1, 2015.

Voice Vote on Article 5 as amended: Passed by Majority

Article 6 FY2016 ANNUAL OPERATING BUDGET

INTRODUCTORY MOTION: Moved and seconded that the Town vote to raise and appropriate and transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the next Fiscal Year (2016) and act on the budget of the Finance Committee, with eight separate motions to appropriate funds for particular departments or functions, and a final motion to identify the funding sources needed for such purposes.

MOTION 1: GENERAL GOVERNMENT

Moved and seconded that the Town vote to appropriate the sum of \$818,846.24 for General Government as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted.

Amendment 1: Moved and seconded to amend line 122 appointed salary to requested amount \$47,487.28 with \$9,497.46 to be funded through stabilization.

Hand Vote on Amendment 1: Moderator declared passed by 2/3 majority

Amendment 2: Moved and seconded to amend line 129 salary appointed to \$74,375.60.

Amendment 3: Moved and seconded to amend line 129 salary appointed to \$90,500.71.

Voiced Vote on Recommended amount of \$92,310.72: failed

Voice Vote on Amendment 3: Moderator declared passed. No vote was therefore needed on the lower amount in Amendment 2.

Amendment 4: Moved and seconded to amend line 135 by increasing Town Accountant salary by \$12,560.88 and Town Accountant Wages Hourly by \$19,625.06 for a total increase of \$32,185.94, with the funding to come from the General Stabilization Fund.

Hand Vote on Amendment 4: Moderator declared passed by 2/3 majority

Amendment 5: Moved and seconded to amend the motion for General Government, specifically for line item 141 Assessors Salary Appointed to \$60,069.20 and for line item 141 Assessors Wages Hourly to \$7,979.42 by transferring \$16,003.55 from the General Stabilization Fund.

Hand Vote on Amendment 5: Moderator declared passed by 2/3 majority

Amendment 6: Moved and seconded to amend line 145/146 increasing wages hourly, appointed – Assistant Treasurer – by \$5,768.64, to an amount equal to the FY16 requested amount of \$39,331.65 funding by and from the General Stabilization Fund.

Hand Vote on Amendment 6: Moderator declared passed by 2/3 majority

The revised amount for Motion 1, General Government, reflecting the amendments was \$880,491.82

MOTION 2: LAND USE DEPARTMENTS

Moved and seconded that the Town vote to appropriate the sum of \$267,425.19 for Land Use Departments as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted.

Amendment 1: Moved and seconded to amend Land Use Line 241 Building Inspector Salary Appointed position from \$27,309.92 to \$54,619.84 and Wages Hourly from \$14,257.23 to \$28,514.46 with the increase to be funded from the General Stabilization Fund of \$41,567.15.

Hand Vote on Amendment 1: Moderator declared passed by 2/3 majority

Amendment 2: Moved and seconded to amend line item 243 Gas/Plumbing Inspector Salary Appointed Position to \$10,560.06 with the \$4,360.06 difference over the original amount of \$6,200 from General Stabilization.

Hand Vote on Amendment 2: Moderator declared passed by 2/3 majority

Amendment 3: moved and seconded to amend Land Use for line 511 Board of Health Wages Hourly from \$7,676.97 to \$15,353.94 with the difference of \$7,676.97 to be funded by Raise and Appropriate.

Hand Vote on Amendment 3: Moderator declared passed by majority

Amendment 4: moved and seconded to amend line item 245 Salary, Appointed Position Wiring Inspector to \$10,560.06 by raising and appropriating the additional \$1280.06 funds.

Hand Vote on Amendment 4: Moderator declared passed by majority

Revised Motion: Moved and seconded that the Town vote to appropriate the sum of \$322,309.43 for Land Use Departments as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted as amended.

Hand Vote on Revised Motion 2: Moderator declared passed

Moved and seconded to recess the first night of the meeting until April 28 at 7:15pm. Moderator declared passed. Meeting adjourned at 10:30pm

* * * * *

Moderator Enrico Cappucci opened the second night of the Annual Town Meeting on Tuesday, April 28, 2015, at 7:15 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Bob Huxley and Judy Stanislaw checked voters into the meeting. The same tellers as the previous night served on this night as well. 126 voters had checked in by 8:45pm.

MOTION 3: PROTECTION OF PERSONS & PROPERTIES

Moved and seconded that the Town vote to appropriate the sum of \$1,317,813.08 for the Protection of Persons and Properties as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted,.

Amendment 1: Moved and seconded to increase Appointed, Salary Executive Secretary from \$25,774 to \$51,548 by transferring from General Stabilization the amount of \$25,774.

Hand Vote on Amendment 1: Moderator declared passed by 2/3 majority

Revised Motion: Moved and separated that the Town vote to appropriate the sum of \$1,343,587.08 for the Protection of Persons and Properties as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted as amended.

Voice Vote on revised Motion 3: Moderator declared passed by majority

MOTION 4: SCHOOLS

A.) Nashoba Valley Regional School District

Amendment 1: Moved and seconded to amend line item #321 Nashoba Valley Technical High School assessment to \$920,917 from recommended \$908,400 for a total increase of \$12,517 to be funded from the general stabilization fund.

Hand Counted Vote on Amendment 1: 50 yes, 36 no. Failed to get 2/3 majority.

Voice vote on lower amount of \$908,400: Passed by majority vote.

B.) Ayer Shirley Regional School District

Moved and seconded that the Town vote to appropriate the sum of \$6,383,922.15 for the Ayer Shirley Regional School District as represented by Line 331 in the Budget.

Amendment 1: Moved and seconded amend line item 331 Ayer Shirley Regional School assessment to the assessed number of \$6,166,714 by adding \$150,966.85 from stabilization.

Counted Vote on Amendment 1: 49 YES, 50 NO. Failed to get 2/3 majority.

Voice vote on lower amount of \$6, 383,922.15. Passed by majority vote.

Moved and seconded that the town vote appropriate the sum of \$7,292,322.15 for Regional School Districts as listed in the warrant.

Voice Vote: Passed by majority

MOTION 5: DEPARTMENT OF PUBLIC WORKS

Moved and seconded that the Town vote to appropriate the sum of \$581,315.16 for the Department of Public Works as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted.

Amendment 1: Moved and seconded to amend the motion for the Department of Public Works line 422 wages hourly Public Works Assistant from \$24,782.49 to \$27,536.10 with the difference of \$2,746.64 to be funded by the General Stabilization Fund.

Voice Vote on Amendment 1: Moderator declared passed by 2/3 vote

Revised Motion 5: Moved and seconded that the Town vote to appropriate the sum of \$584,068.77 for the Department of Public Works as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted, as amended.

Voice vote on higher amount: Passed by majority vote.

MOTION 6: LIBRARY AND CITIZEN SERVICES

Moved and seconded that the Town vote to appropriate the sum of \$348,191.72 for Library and Citizen Services as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted.

Amendment 1: Moved and seconded to amend the amount in line item 541 Council on Aging wages hourly Director from \$24,143.40 to \$26,323.42 with the increase of \$2,180.02 to come from raise and appropriate.

Hand Counted Vote on Amendment 1: YES: 48, NO 44. Moderator declared passed by majority vote

Moved and seconded that the Town vote to appropriate the sum of \$350,371.74 for Library and Citizen Services as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted.

Voice vote on higher amount: Passed by majority vote.

MOTION 7: DEBT SERVICE

Moved and seconded that the Town vote to appropriate the sum of \$623,272.54 for Debt Service as set forth in Appendix C in the Warrant, each line item considered as a separate appropriation for the purposes voted.

Voice Vote: Passed by Majority in Favor

MOTION 8: EMPLOYEE BENEFITS

Moved and seconded that the Town vote to appropriate the sum of \$1,342,796.84 for Employee Benefits as set forth in Appendix C in the Warrant, each line item considered as a separate appropriation for the purposes voted.

Voice Vote: Passed by Majority in Favor

ARTICLE 6 FINAL FUNDING MOTION:

Moved and seconded that the Town appropriate \$12,739,220.37 for the Omnibus Operating Budget of the Town for the period beginning July 1, 2015 through June 30, 2016, in order to defray the operations and other necessary and proper charges, costs, and expenses of the Boards, Commissions, Committees, Officers, and Departments of the Town, together with the payment of debt service, for said Fiscal Year 2016, with each department considered to be a separate appropriation, as voted by this Town and further, that the Town authorize the Board of Selectmen, with the concurrence of the Finance Committee, to transfer funds among line items defined within the budget, provided that such transfers shall only occur within the last two months of the fiscal year, and the total transfer amount shall not be more than 1% of the total budget amount; and provided further, that any such transfer shall require a majority vote of each of the Board of Selectmen and the Finance Committee at a duly posted public meeting.

Voice Vote: Passed by Majority in Favor

The final budget as passed at Town Meeting is included at the end of these minutes for reference.

ARTICLE 7 APPROVE FIVE-YEAR CAPITAL IMPROVEMENT PLAN & CAPITAL BUDGET FOR FY 2016

Moved and seconded that the Town vote to approve the FY2016 Capital Budget, together with the ensuing four years, said five-year plan known as the Shirley FY2016-FY2020 Capital Improvement Plan as set forth in the document of the same name in the Warrant, Appendix D.

Appendix D of the Town Meeting Warrant is attached to these minutes for reference.

Voice Vote: Passed by Majority in Favor

ARTICLE 8 REPURPOSE PREVIOUS CAPITAL FUNDS

Moved and seconded that the Town vote to transfer the sum of \$14,147.75, appropriated under the following:

Fund	Description	Fund Balance
300190	DPW Truck Replacement 2005 ATM Art 14a	\$4,189.56
300210	Public Blds-Photocopier Replace FY07ATM	\$489.27
300215	Ctr Sch Roof Replacement-FY07 Art 15G	\$354.92
300225	Public Safety Comp Sys Upgr FY07 ATM 15	\$426.03

300230	DPW Rpr Old Salt Shed FY07 ATM Art 14a	\$5,500.00
300235	Schl Distr Tech Upgr/Repl FY08 ATM 15	\$123.55
300245	DPW Catch Basin/Culvert Repairs FY08 STM	\$613.72
300250	DPW Sidewalk Plw/Sndr/Snwblwr FY07 ATM	\$1,908.50
300295	Police Cruiser FY13 ATM Art 10b	\$542.20
	TOTAL	\$14,147.75

for the purpose of funding the FY16 Capital Item titled 355 Mower for the DPW/Cemetery.

Voice Vote: Passed by Majority in Favor

Article 9: Appropriate Capital Items for FY 2016

Motion A: David Swain moved that the Town vote to appropriate the sum of \$4,552.25 for the purpose of purchasing a 355 Mower for the Department of Public Works, and said funds to be paid from the Capital Stabilization Fund. Kendra Dumont seconded the motion.

Vote: Moderator declared passed by 2/3 majority

MOTION B: David Swain moved that the Town vote to appropriate the sum of \$10,000.00 for the purpose of exterior repairs to Town Offices, and said funds to be paid from the Capital Stabilization Fund. Kendra Dumont seconded the motion.

Vote: Moderator declared passed by 2/3 majority

MOTION C: David Swain moved that the Town vote to appropriate the sum of \$10,500.00 for the purpose of purchasing Police Department Equipment, and said funds to be paid from the Capital Stabilization Fund. Kendra Dumont seconded the motion

Vote: Moderator declared passed by 2/3 majority

MOTION D: David Swain moved that the Town vote to appropriate the sum of \$52,150 for the purpose of purchasing a Pick-up Truck for the Department of Public Works; and, to meet said appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of M.G.L Chapter 44 **Section 7** or any other enabling authority, and to issue bonds and notes therefor. Kendra Dumont seconded the motion

Vote: Moderator declared passed by 2/3 majority

MOTION E: David Swain moved that the Town vote to appropriate the sum of \$65,850.00 for the purpose of purchasing Protective Turn-out Gear for the Fire Department, and said funds to be paid from the Capital Stabilization Fund. Kendra Dumont seconded the motion

Vote: Moderator declared passed by 2/3 majority

MOTION F: David Swain moved that the Town vote to appropriate the sum of \$90,926.00 for the purpose of IT-Town Wide Virtual Servers for the Police Department Virtual Servers; and, to meet said appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of M.G.L Chapter 44 **Section 7** or any other enabling authority, and to issue bonds and notes therefor. Kendra Dumont seconded the motion

Vote: Moderator declared passed by 2/3 majority

MOTION G: David Swain moved that the Town vote to appropriate the sum of \$190,000.00 for the purpose of purchasing an Ambulance for the Ambulance Enterprise Fund; and, to meet said appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of M.G.L Chapter 44 **Section 7** or any other enabling authority, and to issue bonds and notes therefor. Kendra Dumont seconded the motion

Vote: Moderator declared passed by 2/3 majority

ARTICLE 10: APPROPRIATE SEWER DEPARTMENT BUDGET FOR FY2016

Moved and seconded that the Town vote to appropriate the total sum of \$1,518,454.38, to be funded by \$307,610.56 from FY2016 Sewer Receipts, \$885,843.82 from Betterment Assessments and \$325,000.00 from Sewer retained earnings, to be expended by the Sewer Commissioners, as and for the Budget of the Sewer Department to defray the operations and other necessary and proper charges, costs, and expenses of the Sewer Department for said Fiscal Year 2016, as set forth in the Warrant

LINE 442: FY2016 SEWER DEPARTMENT BUDGET

Description	Appropriated FY15	Requested FY16
Wages, Hourly	\$20,293.42	\$16,450.65
Health Insurance	\$00.00	\$00.00
Medicare	\$295.00	\$239.00
Contracted Services/Operations & Maintenance	\$382,615.06	\$377,220.91
General Operations/User Expenses	\$86,700.00	\$102,200.00
Capital Item	\$00.00	\$136,500.00
Reserve Fund	\$30,000.00	\$00.00
Capital Assessments & Debt Service/Betterment Expenses	<u>\$891,241.00</u>	<u>\$885,843.82</u>
Total Sewer Department	\$1,411,144.48	1,518,454.38
Indirect Cost Expenses	\$40,429.00	\$40,429.00
<u>Total Sewer Department Spending</u>	<u>\$1,451,573.48</u>	<u>\$1,558,883.38</u>

Voice Vote: Passed by Majority in Favor

ARTICLE 11 APPROPRIATE AMBULANCE DEPARTMENT BUDGET FOR FY2015

Moved and seconded that the Town vote to appropriate the total sum of \$197,111.38, to be funded by \$157,078.38 from FY2016 Ambulance Receipts and \$40,033.00 from Ambulance retained earnings to be expended by the Ambulance Department to defray the operations and other necessary and proper charges, costs, and expenses of the Ambulance Department for said Fiscal Year 2016, as set forth in the Warrant.

Majority

Description	Appropriated FY15	Requested FY16
Salary, Ambulance Director	\$13,716.18	\$13,990.50
Wages, Hourly – On-call EMT's, Billing Clerk	\$40,000.00	\$32,151.91
EMT Stipends	\$00.00	\$00.00

Health Insurance	\$36,980.00	\$20,371.97
Medicare	\$803.76	\$806.00
Expenses	\$24,707.00	\$24,707.00
Reserve Fund	\$5,000.00	\$5,000.00
Per Diem	\$00.00	\$100,084.00
Total Ambulance Department	\$ 121,206.94	\$197,111.38
Indirect Cost Expenses	\$39,967.00	\$9,702.73
<u>Total Ambulance Department Spending</u>	<u>\$161,173.94</u>	<u>\$206,814.11</u>

Voice Vote: Passed by Majority in Favor

ARTICLE 12 APPROPRIATE CURBSIDE SOLID WASTE/RECYCLING BUDGET FOR FY2015

Moved and seconded that the Town vote to appropriate the total sum of \$135,000.00, to be funded by \$135,000.00 from Curbside Solid Waste/Recycling Receipts and \$00.00 from retained earnings, to be expended by the Board of Health, to defray the operations and other necessary and proper charges, costs and expenses associated with the Solid Waste/Recycling Curbside Collection Program for said Fiscal Year 2016, as set forth in the Warrant.

<u>Description</u>	<u>Appropriated FY15</u>	<u>Requested FY16</u>
Expenses	\$229,953.28	\$135,000.00
Total Solid Waste/Recycling Curbside Collection	\$229,953.28	\$135,000.00

Voice Vote: Passed by Majority in Favor

ARTICLE 13 ESTABLISH AND RE-ESTABLISH DEPARTMENTAL REVOLVING FUNDS

Moved and seconded that the Town vote to establish and re-establish the Departmental Revolving Funds as described in paragraphs a) through n) of Article 13 of the Warrant for Fiscal Year 2016, in accordance with Chapter 44, Section 53 E 1/2 of the Massachusetts General Laws, for the stated purposes and expenditure limits, all as set forth in the Warrant.

a) Council on Aging Van Service (Re-establish)

Fiscal Year Expenditure Limit:	\$52,000
Authorized Department:	Council on Aging
Program or Purpose:	Van service for transporting the elderly and disabled
Revenue Source:	Fees, fares or reimbursement from Montachusett Regional Transportation Authority

b) Advertising & Postage Costs Advanced by Applicants (Re-establish)

Fiscal Year Expenditure Limit:	\$5,000
Authorized Department:	Relevant departments
Program or Purpose:	Pass-through account for legal advertisements and postage funded by applicants for licenses, permits, etc.
Revenue Source:	Charges, costs, and fees advanced or reimbursed by applicants in connection with applications for licenses, permits, variances, or other matters

c) Boarding & Caring for Impounded Dogs (Re-establish)

Fiscal Year Expenditure Limit: \$5,000
Authorized Department: Police Department
Program or Purpose: Boarding and caring for impounded dogs
Revenue Source: Fines and payments by owners for boarding dogs

d) Wetlands By-law Expenses (Re-establish)

Fiscal Year Expenditure Limit: \$25,000
Authorized Department: Conservation Commission
Program or Purpose: Pass-through account for expert engineering and consulting services retained by the Conservation Commission for review of applications under the Wetlands Bylaw
Revenue Source: Costs and fees advanced by applicants

e) Fees & Expenses of Animal Inspector (Re-establish)

Fiscal Year Expenditure Limit: \$3,000
Authorized Department: Board of Health
Program or Purpose: Pass-through account for paying the Animal Inspector's stipend, fees, and other expenses
Revenue Source: Fees and charges assessed to owners for the inspection of domestic animals in accordance with Massachusetts General Laws Chapter 129, Section 19

f) Fees for Deputy Collector (Re-establish)

Fiscal Year Expenditure Limit: \$15,000
Authorized Department: Town Collector
Program or Purpose: Pass-through account to pay statutory fees earned by the Town's Deputy Collector (independent contractor)
Revenue Source: Fees added to, and paid with, overdue bills

g) Fees & Expenses of Field Driver (Re-establish)

Fiscal Year Expenditure Limit: \$2,000
Authorized Department: Police Department
Program or Purpose: Pass-through account for paying the fees and expenses of the Town's Field Driver
Revenue Source: Charges assessed to owners for collecting, transporting, and impounding their strayed animals

h) Fees & Expenses of Police Lock-up (Re-establish).

Fiscal Year Expenditure Limit: \$5,000
Authorized Department: Police Department
Program or Purpose: Pass-through account for providing lock-up facilities to other governmental entities
Revenue Source: Fees paid for use of cells

i) Expenses of Planning Board (Re-establish)

Fiscal Year Expenditure Limit: \$40,000
Authorized Department: Planning Board
Program or Purpose: Pass-through account for expert engineering and other consulting services, and for required legal advertising, and

Revenue Source: for expenses incurred by the Planning Board for review of applications under its Subdivision Control Regulations
Costs and fees advanced by applicants

j) Expenses of Recycling (Re-establish)

Fiscal Year Expenditure Limit: \$3,000
Authorized Department: Board of Health
Program or Purpose: Pass-through account for expenses of recycling cardboard, glass, metals, paper, plastics, etc.
Revenue Source: Payments for recycled materials

k) Expenses of Recreational Fields (Re-establish)

Fiscal Year Expenditure Limit: \$25,000
Authorized Department: Recreation Fields Committee
Program or Purpose: For the costs of maintenance, equipment, and supplies, renovations and/or improvements to any and all Town-owned Recreation fields, including related design services
Revenue Source: Fees, donations, gifts

l) Council on Aging Medical Transport Expenses (Re-establish)

Fiscal Year Expenditure Limit: \$3,500
Authorized Department: Council on Aging
Program or Purpose: For the costs of transportation to medical events for the elderly that supplements services already provided by the MART van
Revenue Source: Grants, donations, fares

m) Council on Aging Newsletter Printing Expenses (Re-establish)

Fiscal Year Expenditure Limit: \$4,000
Authorized Department: Council on Aging
Program or Purpose: For the costs of advertising and printing the monthly COA newsletter
Revenue Source: Revenue from advertisements; grants, donations

n) Conservation Commission (Re-establish)

Fiscal Year Expenditure Limit: \$25,000
Authorized Department: Conservation Commission
Program or Purpose: For the costs of oversight and management of conservation land, including forestry.
Revenue Source: Revenue from Forestry undertaken on Town Conservation land.

Voice Vote: Passed by Majority in Favor

14 RENEW LIMITED ADDITIONAL PROPERTY TAX EXEMPTION

Moved and seconded that the Town accept the provisions of M.G.L. Chapter 59, §5C1/2, inserted by Section 14 of Chapter 62 of the Acts of 2014, which provides for an additional real estate exemption for taxpayers who qualify for property tax exemptions under M.G.L. Chapter 59, §5,

including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to 100 percent of the personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2015.

Voice Vote: Passed by Majority in Favor

ARTICLE 15 TRANSFER TO THE GENERAL STABILIZATION FUND

Moved and seconded to take no action.

Voice Vote: Passed by Majority in Favor

ARTICLE 16 TRANSFER TO THE CAPTIAL STABILIZATION FUND

Moved and seconded to take no action.

Voice Vote: Passed by Majority in Favor

Article 17 Discontinue a Portion of Town Meeting Road

To see if the Town will discontinue as a public way the portion of Town Meeting Road that lies within "Area C 0.26 Acres," as shown on a plan entitled "Plan of Land in Shirley (Middlesex Co.) MA surveyed for Division of Fisheries and Wildlife," recorded with the Middlesex South District Registry of Deeds as Plan 546 of 1995; further, to transfer said Area C from the Board of Selectmen for public way purposes to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen convey whatever rights the Town may have in said Area C on such terms and conditions and for such consideration as the Board of Selectmen deem appropriate.

David Swain moved that the Town vote to approve Article 17 as printed in the Warrant. Kendra Dumont seconded the motion.

Vote: Moderator declared passed by 2/3 majority vote.

ARTICLE 18 INSERT ARTICLE 1.8 "ELECTRONIC COPIES" OF PLANS

To see if the Town will vote to amend the Town's Protective Zoning Bylaw by inserting the following new section in Section 1 "General Provision," or take any other action relative thereto.

Section 1.8 Electronic copies- All plans which show any lot line changes shall also be submitted in a digital format acceptable to the Planning Board and the Assessor's Office.

Moved and seconded to indefinitely postpone.

Voice Vote: Passed by Majority in Favor of indefinitely postponing.

ARTICLE 19 SOLAR TAX AGREEMENT

To see if the Town will vote to authorize the Board of Selectmen and the Board of Assessors to negotiate and enter into a payment in lieu of tax agreement(s) pursuant to Massachusetts General Laws Chapter 59, Section 38H(b), or any other enabling authority, with the owner of one or more

renewable energy generation companies for personal property and/or real property taxes in connection with a renewable energy facility installed or to be installed on land shown on Assessors' Map No. 30, Parcel ID Nos. B5 and B6, and located off Patterson Road, a copy of which is on file with the Board of Assessors, and to approve said agreements, and to take any and all actions necessary and appropriate to implement and administer said agreement; or take any other action relative thereto.

<u><i>Company</i></u>	<u><i>Location</i></u>	<u><i>Size (more or less), Map and Parcel</i></u>
<i>National Grid</i>	<i>21 Patterson Road</i>	<i>30 B5; 16.47 Acres</i>
<i>National Grid</i>	<i>21 Patterson Road</i>	<i>30 B6; 11.62 Acres</i>

Moved and seconded that the Town vote to approve Article 19 as printed in the Warrant.

Voice Vote: Passed by Majority in Favor

Moved and seconded to dissolve the town meeting.

Voice Vote: moderator declared more Ayes than Nays – passed. The Moderator declared the Town Meeting dissolved at 10:00 pm.

Respectfully submitted,



Amy R. McDougall
Shirley Town Clerk

Attachments: (8 pages)

- Appendix A – FY 2016 Salary Classification Plan (1-page document)
- Appendix B – Proposed FY 2016 Wage Scale (1-page document)
- FY2016 Budget as passed (4-page document)
- Appendix D - Shirley FY2016-FY2020 Capital Improvement Plan (1-page document)

Appendix A – Article 4 Town of Shirley Salary Classification Schedule	
Grade	Position
15	
14	Police Chief Town Administrator
13	Public Works Director
12	
11	Fire Chief Police Lieutenant
10	Information Technology Administrator
9	Accountant/Budget Officer Principal Assessor Treasurer
8	Library Director Building Inspector/Facilities Manager
7	Executive Assistant/Benefits Coordinator
6	Assistant Assessor Conservation Agent Council on Aging Director Police Dept. Executive Secretary Reserve Police Officer Youth Services Librarian
5	Assistant Accountant Assistant Collector – deleted Assistant Collector/Treasurer – New Assistant Librarian Assistant Treasurer – deleted Health/Inspections Office Manager Planning Administrator – deleted Public Works Assistant Sewer Dept. Office Manager/Assistant
4	Ambulance Billing Clerk - New Board of Assessors Clerk Conservation Secretary Finance Committee Admin. Secretary Land Use Clerk – New Recreation Secretary - New Selectmen's Secretary Zoning Board of Appeal's Secretary – deleted
3	
2	Council on Aging Dispatcher – New Custodian Library Aide Police Matron
1	Council on Aging Mart Driver – New Recycling Clerk - New

Appendix B - Article 4
Town of Shirley
Proposed FY16 Wage Scale - 2% Cost of Living Adjustment (COLA)

 GRADE	 STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
1 hourly annual	11.40 23,803	11.66 24,346	11.92 24,889	12.19 25,453	12.46 26,016	12.74 26,601	13.03 27,207	13.32 27,812	13.62 28,439	13.93 29,086	14.24 29,733	14.56 30,401	14.89 31,090	15.23 31,800	15.57 32,510
2 hourly annual	12.54 26,184	12.82 26,768	13.11 27,374	13.40 27,979	13.70 28,606	14.01 29,253	14.33 29,921	14.65 30,589	14.98 31,278	15.32 31,988	15.66 32,698	16.01 33,429	16.37 34,181	16.74 34,953	17.12 35,747
3 hourly annual	13.79 28,794	14.10 29,441	14.42 30,109	14.74 30,777	15.07 31,466	15.41 32,176	15.76 32,907	16.11 33,638	16.47 34,389	16.84 35,162	17.22 35,955	17.61 36,770	18.01 37,605	18.42 38,461	18.83 39,317
4 hourly annual	15.17 31,675	15.51 32,385	15.86 33,116	16.22 33,867	16.58 34,619	16.95 35,392	17.33 36,185	17.72 36,999	18.12 37,835	18.53 38,691	18.95 39,568	19.38 40,465	19.82 41,384	20.27 42,324	20.73 43,284
5 hourly annual	16.69 34,849	17.07 35,642	17.45 36,436	17.84 37,250	18.24 38,085	18.65 38,941	19.07 39,818	19.50 40,716	19.94 41,635	20.39 42,574	20.85 43,535	21.32 44,516	21.80 45,518	22.29 46,542	22.79 47,586
6 hourly annual	18.36 38,336	18.77 39,192	19.19 40,069	19.62 40,967	20.06 41,885	20.51 42,825	20.97 43,785	21.44 44,767	21.92 45,769	22.41 46,792	22.91 47,836	23.43 48,922	23.96 50,028	24.50 51,156	25.05 52,304
7 hourly annual	20.20 42,178	20.65 43,117	21.11 44,078	21.58 45,059	22.07 46,082	22.57 47,126	23.08 48,191	23.60 49,277	24.13 50,383	24.67 51,511	25.23 52,680	25.80 53,870	26.38 55,081	26.97 56,313	27.58 57,587
8 hourly annual	22.22 46,395	22.72 47,439	23.23 48,504	23.75 49,590	24.28 50,697	24.83 51,845	25.39 53,014	25.96 54,204	26.54 55,416	27.14 56,668	27.75 57,942	28.37 59,237	29.01 60,573	29.66 61,930	30.33 63,329
9 hourly annual	24.44 51,031	24.99 52,179	25.55 53,348	26.12 54,539	26.71 55,770	27.31 57,023	27.92 58,297	28.55 59,612	29.19 60,949	29.85 62,327	30.52 63,726	31.21 65,166	31.91 66,628	32.63 68,131	33.36 69,656
10 hourly annual	26.88 56,125	27.48 57,378	28.10 58,673	28.73 59,988	29.38 61,345	30.04 62,724	30.72 64,143	31.41 65,584	32.12 67,067	32.84 68,570	33.58 70,115	34.34 71,702	35.11 73,310	35.90 74,959	36.71 76,650
11 hourly annual	29.57 61,742	30.24 63,141	30.92 64,561	31.62 66,023	32.33 67,505	33.06 69,029	33.80 70,574	34.56 72,161	35.34 73,790	36.14 75,460	36.95 77,152	37.78 78,885	38.63 80,659	39.50 82,476	40.39 84,334
12 hourly annual	32.53 67,923	33.26 69,447	34.01 71,013	34.78 72,621	35.56 74,249	36.36 75,920	37.18 77,632	38.02 79,386	38.88 81,181	39.75 82,998	40.64 84,856	41.55 86,756	42.48 88,698	43.44 90,703	44.42 92,749
13 hourly annual	35.78 74,709	36.59 76,400	37.41 78,112	38.25 79,866	39.11 81,662	39.99 83,499	40.89 85,378	41.81 87,299	42.75 89,262	43.71 91,266	44.69 93,313	45.70 95,422	46.73 97,572	47.78 99,765	48.86 102,020
14 hourly annual	39.36 82,184	40.25 84,042	41.16 85,942	42.09 87,884	43.04 89,868	44.01 91,893	45.00 93,960	46.01 96,069	47.05 98,240	48.11 100,454	49.19 102,709	50.30 105,026	51.43 107,386	52.59 109,808	53.77 112,272
15 hourly annual	43.30 90,410	44.27 92,436	45.27 94,524	46.29 96,654	47.33 98,825	48.39 101,038	49.48 103,314	50.59 105,632	51.73 108,012	52.89 110,434	54.08 112,919	55.30 115,466	56.54 118,056	57.81 120,707	59.11 123,422

Appendix C - Article 6						
Town of Shirley FY16 Budget by Function						
Line #	Department/Account Name	FY16 Requested	FY16 FinCom/BOS Recommended	FY16 Appropriated	Comments	Approp. Article 5
114	MODERATOR					
	Expenses	\$ 150.00	\$ 150.00	\$ 150.00		
	Total	\$ 150.00	\$ 150.00	\$ 150.00		
122	SELECTMEN					
	Salaries, Elected Officials	\$ 300.00	\$ -	\$ -	article 5	300.00
	Appointed, Salary	\$ 47,487.28	\$ 37,989.82	\$ 47,487.28		
	Expenses	\$ 27,770.00	\$ 28,770.00	\$ 28,770.00		
	Grant Application	\$ -	\$ 3,000.00	\$ 3,000.00		
	Total	\$ 75,557.28	\$ 69,759.82	\$ 79,257.28		
124	PERSONNEL BOARD					
	Expenses	\$ 200.00	\$ 200.00	\$ 200.00		
	Total	\$ 200.00	\$ 200.00	\$ 200.00		
129	TOWN ADMINISTRATOR					
	Salary, Appointed Position	\$ 92,310.72	\$ 92,310.72	\$ 90,500.71		
	Expenses	\$ 750.00	\$ 750.00	\$ 750.00		
	Contract Negotiations	\$ -	\$ -	\$ -		
	Total	\$ 93,060.72	\$ 93,060.72	\$ 91,250.71		
131	FINANCE COMMITTEE					
	Expenses	\$ 2,370.00	\$ 2,370.00	\$ 2,370.00		
	Total	\$ 2,370.00	\$ 2,370.00	\$ 2,370.00		
132	RESERVE FUND *					
	Expenses	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
	Total	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
135	TOWN ACCOUNTANT					
	Salary, Appointed Position	\$ 62,804.40	\$ 50,243.52	\$ 62,804.40		
	Wages Hourly, Appointed	\$ 42,053.70	\$ 22,428.64	\$ 42,053.70		
	Expenses	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00		
	Total	\$ 107,858.10	\$ 75,672.16	\$ 107,858.10		
141	ASSESSORS					
	Salaries, Elected Officials	\$ 300.00	\$ -	\$ -	article 5	300.00
	Salary, Appointed Position	\$ 60,069.20	\$ 48,055.36	\$ 60,069.20		
	Wages Hourly	\$ 7,979.42	\$ 3,989.71	\$ 7,979.42		
	Expenses	\$ 35,125.00	\$ 33,575.00	\$ 33,575.00		
	Total	\$ 103,473.62	\$ 85,620.07	\$ 101,623.62		
145/146	TREASURER & COLLECTOR					
	Salary, Appointed Position-Treasurer	\$ 13,439.30	\$ 13,439.30	\$ 13,439.30		
	Salary, Elected Position-Collector	\$ 62,804.40	\$ -	\$ -	article 5	62,804.40
	Wages Hourly, Appointed-Ass't Treasurer	\$ 39,331.65	\$ 33,563.01	\$ 39,331.65		
	Tax Taking	\$ 3,675.00	\$ 3,675.00	\$ 3,675.00		
	Collector Expenses	\$ 15,042.00	\$ 15,042.00	\$ 15,042.00		
	Tax Title/Foreclosure Expenses	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		
	Treasurer Expenses	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00		
	Total	\$ 153,692.35	\$ 85,119.31	\$ 90,887.95		
151	LEGAL EXPENSE					
	Expenses	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00		
	Total	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00		
155	COMPUTER OPERATIONS					
	Computer Technician - Consulting Exp	\$ 69,287.00	\$ 69,286.00	\$ 69,286.00		
	Computer Operations Expense	\$ 75,906.00	\$ 75,906.00	\$ 75,906.00		
	Equipment	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00		
	Total	\$ 152,193.00	\$ 152,192.00	\$ 152,192.00		
159	OFFICE MACHINES					
	Expenses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		
	Total	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		
161	TOWN CLERK					
	Salary, Elected Position	\$ 61,415.76	\$ -	\$ -	article 5	61,415.76
	Wages Hourly, Appointed Assistant Clerk	\$ 15,628.77	\$ -	\$ -		
	Expenses	\$ 6,916.00	\$ 3,267.00	\$ 3,267.00		
	Total	\$ 83,960.53	\$ 3,267.00	\$ 3,267.00		
162	CONDUCT OF ELECTIONS					
	Wages, Hourly	\$ 8,631.75	\$ 8,631.75	\$ 8,631.75		
	Expenses	\$ 7,983.41	\$ 7,803.41	\$ 7,803.41		
	Total	\$ 16,615.16	\$ 16,435.16	\$ 16,435.16		

Town of Shirley FY16 Budget by Function					
Line #	Department/Account Name	FY16 Requested	FY16 FinCom/BOS Recommended	FY16 Appropriated	Comments
945	GENERAL INSURANCE				
	Expenses	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	
	Total	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	
Total General Government		\$ 1,024,130.76	\$ 818,846.24	\$ 880,491.82	
171	CONSERVATION COMMISSION				
	Wages Hourly, Agent	\$ 18,348.98	\$ 18,348.98	\$ 18,348.98	
	Wages Hourly, Secretary	\$ -	\$ -	\$ -	
	Expenses	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
	Total	\$ 19,848.98	\$ 19,848.98	\$ 19,848.98	
176	LAND USE (PLANNING BOARD/ZONING BOARD OF APPEALS)				
	Wages Hourly, Secretary	\$ 14,362.96	\$ 14,362.96	\$ 14,362.96	
	Expenses	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
	Total	\$ 15,862.96	\$ 15,862.96	\$ 15,862.96	
241	BUILDING INSPECTOR				
	Salary Appointed Position	\$ 54,619.84	\$ 27,309.92	\$ 54,619.84	
	Wages Hourly	\$ 28,514.46	\$ 14,257.23	\$ 28,514.46	
	Seal of Weights and Measures	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
	Salary, Part-time Building Inspector	\$ 500.00	\$ 500.00	\$ 500.00	
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 86,134.30	\$ 44,567.15	\$ 86,134.30	
243	GAS/PLUMBING INSPECTOR				
	Salary, Appointed Position	\$ 10,560.06	\$ 6,200.00	\$ 10,560.06	
	Expenses	\$ 500.00	\$ -	\$ -	
	Total	\$ 11,060.06	\$ 6,200.00	\$ 10,560.06	
245	WIRING INSPECTOR				
	Salary, Appointed Position	\$ 10,560.06	\$ 9,280.00	\$ 10,560.06	
	Expenses	\$ 800.00	\$ -	\$ -	
	Total	\$ 11,360.06	\$ 9,280.00	\$ 10,560.06	
433	B.O.H./TRASH COLLECTION				
	Trash Collection/Recycling	\$ 150,000.00	\$ 125,000.00	\$ 125,000.00	
	Total	\$ 150,000.00	\$ 125,000.00	\$ 125,000.00	
492	BOARD OF HEALTH/LANDFILL				
	Expenses	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	
	Monitoring/Testing	\$ 8,380.00	\$ 8,380.00	\$ 8,380.00	
	Total	\$ 9,630.00	\$ 9,630.00	\$ 9,630.00	
511	BOARD OF HEALTH				
	Wages Hourly	\$ 15,353.94	\$ 7,676.97	\$ 15,353.94	
	Stipend, Animal Inspector	\$ 500.00	\$ 500.00	\$ 500.00	
	Expenses	\$ 500.00	\$ 500.00	\$ 500.00	
	Total	\$ 16,353.94	\$ 8,676.97	\$ 16,353.94	
512	BOARD OF HEALTH/RECYCLING				
	Wages Hourly	\$ 4,494.14	\$ 4,494.14	\$ 4,494.14	
	Expenses	\$ 3,429.00	\$ 3,429.00	\$ 3,429.00	
	Total	\$ 7,923.14	\$ 7,923.14	\$ 7,923.14	
514	NASHOBA BOARD OF HEALTH				
	Expenses, Health Services	\$ 13,083.29	\$ 13,083.29	\$ 13,083.29	
	Expenses, Home Care Services	\$ 5,526.00	\$ 5,526.00	\$ 5,526.00	
	Total	\$ 18,609.29	\$ 18,609.29	\$ 18,609.29	
840	MONTACHUSETT REG. PLAN.				
	Assessment	\$ 1,826.70	\$ 1,826.70	\$ 1,826.70	
	Total	\$ 1,826.70	\$ 1,826.70	\$ 1,826.70	
Total Land Use		\$ 348,609.43	\$ 267,425.19	\$ 322,309.43	
211	POLICE DEPARTMENT				
	Appointed Position, Salary Chief	\$ 90,134.00	\$ 90,134.00	\$ 90,134.00	
	Appointed, Salary Exec Secr	\$ 51,548.00	\$ 25,774.00	\$ 51,548.00	
	Wages, Hourly Custodian	\$ -	\$ -	\$ -	
	Salaries, Wages & Hourly (Union)	\$ 630,766.94	\$ 692,360.00	\$ 692,360.00	
	Expenses	\$ 81,562.00	\$ 77,562.00	\$ 77,562.00	
	Total	\$ 854,010.94	\$ 885,830.00	\$ 911,604.00	

Town of Shirley FY16 Budget by Function					
Line #	Department/Account Name	FY16 Requested	FY16 FinCom/BOS Recommended	FY16 Appropriated	Comments
221	FIRE DEPARTMENT				
	Appointed Position, Salary Chief	\$ 77,742.80	\$ 77,742.80	\$ 77,742.80	
	Wages Hourly, Full-Time	\$ 92,950.88	\$ 93,811.04	\$ 93,811.04	
	Wages Hourly On-Call	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	
	Wages, Per Diem	\$ -	\$ -	\$ -	
	Expenses	\$ 22,550.00	\$ 22,550.00	\$ 22,550.00	
	Total	\$ 223,243.68	\$ 224,103.84	\$ 224,103.84	
251	COMMUNICATION CENTER				
	Wages Hourly	\$ 189,701.08	\$ 184,444.24	\$ 184,444.24	
	Expenses	\$ 13,925.00	\$ 8,925.00	\$ 8,925.00	
	Total	\$ 203,626.08	\$ 193,369.24	\$ 193,369.24	
292	ANIMAL CONTROL OFFICER (was DOG OFFICER)				
	Salary, Appointed Position	\$ 7,210.00	\$ 7,210.00	\$ 7,210.00	
	Expenses	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00	
	Total	\$ 14,510.00	\$ 14,510.00	\$ 14,510.00	
Total Protection of Persons and Property		\$ 1,295,390.70	\$ 1,317,813.08	\$ 1,343,587.08	
321	NASHOBA VALLEY TECH. H.S.				
	Regional School Assessment	\$ 920,917.00	\$ 908,400.00	\$ 908,400.00	
	Total	\$ 920,917.00	\$ 908,400.00	\$ 908,400.00	
331	AYER SHIRLEY REGIONAL SCHOOL DISTRICT				
	Regional School Assessment	\$ 6,166,714.00	\$ 6,015,747.15	\$ 6,015,747.15	
	High School Excluded Debt Service	\$ 381,815.00	\$ 368,175.00	\$ 368,175.00	
	Total	\$ 6,548,529.00	\$ 6,383,922.15	\$ 6,383,922.15	
Total Regional School Districts		\$ 7,469,446.00	\$ 7,292,322.15	\$ 7,292,322.15	
192	PUBLIC BUILDINGS				
	Wages	\$ 17,929.24	\$ 17,929.24	\$ 17,929.24	
	Expenses	\$ 135,153.00	\$ 126,519.00	\$ 126,519.00	
	Town Payment in Lieu of Betterments	\$ 43,141.92	\$ 43,141.92	\$ 43,141.92	
	War Memorial Bldg Sewer Expense	\$ -	\$ -	\$ -	
	Performance Contracting	\$ -	\$ -	\$ -	
	Total	\$ 196,224.16	\$ 187,590.16	\$ 187,590.16	
422	DEPARTMENT OF PUBLIC WORKS				
	Wages Hourly, Public Works Assistant	\$ 27,536.10	\$ 24,782.49	\$ 27,536.10	
	Wages Hourly (Union)	\$ 203,616.52	\$ 197,865.51	\$ 197,865.51	
	Wages Hourly (Union Overtime)	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
	Expenses	\$ 33,477.00	\$ 32,577.00	\$ 32,577.00	
	Total	\$ 267,629.62	\$ 258,225.00	\$ 260,978.61	
423	SNOW & ICE REMOVAL				
	Wages Hourly	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	
	Overtime	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	
	Expenses	\$ 64,500.00	\$ 64,500.00	\$ 64,500.00	
	Total	\$ 79,000.00	\$ 79,000.00	\$ 79,000.00	
424	STREET LIGHTS				
	Expenses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
	Total	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
426	ROAD & GROUNDS MAINTENANCE				
	Expenses	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	
	Total	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	
491	CEMETERIES				
	Wages Hourly	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	
	Expenses	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	
	Total	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	
Total Department of Public Works		\$ 599,353.78	\$ 581,315.16	\$ 584,068.77	
541	COUNCIL ON AGING				
	Wages Hourly, Director	\$ 26,323.42	\$ 24,143.40	\$ 26,323.42	
	Expenses	\$ 6,754.00	\$ 6,754.00	\$ 6,754.00	
	Total	\$ 33,077.42	\$ 30,897.40	\$ 33,077.42	
543	VETERANS				
	Salary, Appointed Position	\$ 6,674.67	\$ 6,674.67	\$ 6,674.67	
	Expenses	\$ 550.00	\$ 550.00	\$ 550.00	
	Benefits	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	
	Total	\$ 97,224.67	\$ 97,224.67	\$ 97,224.67	

Town of Shirley FY16 Budget by Function						
Line #	Department/Account Name	FY16 Requested	FY16 FinCom/BOS Recommended	FY16 Appropriated	Comments	Approp. Article 5
611	LIBRARY					
	Salary, Appointed Position	\$ 53,160.48	\$ 54,619.84	\$ 54,619.84		
	Wages Hourly	\$ 100,433.58	\$ 98,974.22	\$ 98,974.22		
	Expenses	\$ 53,890.00	\$ 53,890.00	\$ 53,890.00		
	Total	\$ 207,484.06	\$ 207,484.06	\$ 207,484.06		
630	RECREATION					
	Wages Hourly	\$ 5,585.59	\$ 5,585.59	\$ 5,585.59		
	Total	\$ 5,585.59	\$ 5,585.59	\$ 5,585.59		
650	BENJAMIN HILL PARK COMMITTEE					
	Wages	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00		
	Expenses	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		
	Total	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00		
692	MEMORIAL DAY					
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		
	Total	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		
Total Library and Citizen's Services		\$ 350,371.74	\$ 348,191.72	\$ 350,371.74		
711	GENERAL FUND DEBT SERVICE					
	Long Term Principal, Debt Not Excluded	\$ 500.00	\$ 500.00	\$ 500.00		
	Long Term Interest, Debt Not Excluded	\$ 213.25	\$ 213.25	\$ 213.25		
	Long Term Principal, Debt Excl 6/28/11	\$ 162,817.00	\$ 162,817.00	\$ 162,817.00		
	Long Term Interest, Debt Excl 6/28/11	\$ 23,469.59	\$ 23,469.59	\$ 23,469.59		
	Short Term Interest, Debt Not Excluded	\$ 7,967.00	\$ 25,967.00	\$ 25,967.00		
	Short Term Interest, Debt Excl 6/28/11	\$ 35,231.75	\$ 35,231.75	\$ 35,231.75		
	School Bldg Principal Debt Excl	\$ 197,500.00	\$ 197,500.00	\$ 197,500.00		
	School Bldg Interest Debt Excl	\$ 83,811.95	\$ 83,811.95	\$ 83,811.95		
	Library Principal Debt Exclusion	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00		
	Library Interest Debt Exclusion	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00		
	Performance Contract Debt Not Excl	\$ 48,862.00	\$ 48,862.00	\$ 48,862.00		
	Total	\$ 601,572.54	\$ 619,572.54	\$ 619,572.54		
712	DEBT ISSUE COST					
	Expense	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00		
	Total	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00		
Total Debt Service		\$ 605,272.54	\$ 623,272.54	\$ 623,272.54		
911	MIDDLESEX CO RETIREMENT					
	Assessment	\$ 710,468.00	\$ 710,468.00	\$ 710,468.00		
	Total	\$ 710,468.00	\$ 710,468.00	\$ 710,468.00		
913	UNEMPLOYMENT INSURANCE					
	Expenses	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00		
	Total	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00		
914	GROUP HEALTH/LIFE INSURANCE					
	Expenses	\$ 575,100.00	\$ 586,705.50	\$ 586,705.50		
	Total	\$ 575,100.00	\$ 586,705.50	\$ 586,705.50		
916	MEDICARE					
	General Expenses	\$ 38,196.53	\$ 38,196.53	\$ 38,196.53		
	Senior Work off Program Expenses	\$ 226.81	\$ 226.81	\$ 226.81		
	Total	\$ 38,423.34	\$ 38,423.34	\$ 38,423.34		
Total Employee Benefits		\$ 1,331,191.34	\$ 1,342,796.84	\$ 1,342,796.84		
TOTAL OPERATING BUDGET		\$ 13,023,766.29	\$ 12,591,982.92	\$ 12,739,220.37		\$ 61,415.76

SHIRLEY FY2016 - FY2020 CAPITAL IMPROVEMENT PLAN								
ITEM	Funding	FY2016	FY2017	FY2018	FY2019	FY2020	5-year Total	Annual Average
DPW								
2500 International Catch Basin, Plow, Sander (2001)				\$200,000			\$200,000	
International Plow/Sander 7400 35,000 lb (1999)			\$156,054				\$156,054	
GMC Sierra 1-Ton Pick-up w/Plow (2002)			\$47,000				\$47,000	
Elgin Street Sweeper (Ch 90) (1995)					\$120,000		\$120,000	
John Deere Grader						\$150,000	\$150,000	
John Deere 710 Backhoe Loader (1999)				\$150,000			\$150,000	
355D Mower (Cemetery) (2005)					\$13,000		\$13,000	
355D Mower (Upgrade to ZTRAC) (2001)	Cap Stab Cash	\$18,700					\$18,700	
DPW Sub-total		\$18,700	\$203,054	\$350,000	\$133,000	\$150,000	\$854,754	\$170,951
Town Buildings/Facilities/Services								
Wilde Road Soccer Fields Irrigation System- Recreation							\$0	
Master Plan- Planning Board (2015)							\$0	
Replace Carpeting - Town Offices			\$19,605	\$26,114			\$45,719	
Exterior Repairs - Town Offices	Cap Stab Cash	\$10,000					\$10,000	
Town Buildings/Facilities Sub-total		\$10,000	\$19,605	\$26,114	\$0	\$0	\$55,719	\$11,144
Police								
Car # 25 Chief's Vehicle			\$38,305				\$38,305	
Cruiser #24 (2011)				\$38,305			\$38,305	
Cruiser #22 (2013)					\$38,305		\$38,305	
Cruiser #23 (2014)							\$0	
Cruiser #27 (2009)							\$0	
Cruiser #26 (2006)							\$0	
Cruiser #29 Animal Control Vehicle (2008)							\$0	
Cruiser # 21 (2015)							\$0	
Communications Equipment							\$0	
Policy Duty Equipment	Cap Stab Cash	\$ 10,500					\$10,500	
Police Sub-total		\$10,500	\$38,305	\$38,305	\$38,305	\$0	\$125,415	\$25,083
Fire								
CHIEF'S CAR 1 (2013)							\$0	
SERVICE 1 (1997) (repurposing & painting DPW 2008 F350 & replacing DPW with new)	Cap Stab Debt/ Cash	\$52,150					\$52,150	
LADDER 1 (1987)							\$0	
TANKER 1 (1990)							\$0	
ENGINE 2 (1978)							\$0	
ENGINE 3 (2006)							\$0	
ENGINE 4 (1991)			\$183,000				\$183,000	
ENGINE 5 (1998)							\$0	
FORESTRY 3 (1983)							\$0	
Protective Gear (30 sets, Grants tried but denied)	Cap Stab Cash	\$65,850					\$65,850	
Hose Replacement						\$11,500	\$11,500	
Fire Sub-total		\$118,000	\$183,000	\$0	\$0	\$11,500	\$312,500	\$62,500
Information Technology Annual Portion of 5 YearPlan								
IT- Town Wide Virtual Servers (phase 2 of implementation)	Cap Stab Debt	\$90,926	\$25,000				\$115,926	
IT- Town Phone System (2014)							\$0	
IT Library- Circulation Thermal Printers & Barcode Scanners (2014)			\$1,352				\$1,352	
IT Library- PC's and Laser Printers (2014)			\$7,490				\$7,490	
Information Technology Sub-total		\$90,926	\$33,842	\$0	\$0	\$0	\$124,768	\$24,954
Ambulance								
Ambulance: E450 Ford Class I (1999)	Debt from Ambulance Enterprise	\$190,000					\$190,000	
Ambulance: E450 Ford Class I (2004)							\$0	
Ambulance Sub-total		\$190,000	\$0	\$0	\$0	\$0	\$190,000	\$38,000
Sewer District								
SSC 5 Year Capital Plan Totals	Sewer Enterprise Fund	\$136,500	\$10,500	\$62,000	\$0	\$35,000	\$244,000	
Sewer District Sub-total		\$136,500	\$10,500	\$62,000	\$0	\$35,000	\$244,000	\$48,800
TOTAL		\$574,626	\$488,306	\$476,419	\$171,305	\$196,500	\$1,907,156	\$381,431
Appendix D								

<p style="text-align: center;">Minutes of the Special Town Meeting June 8, 2015</p>

Moderator Enrico Cappucci opened the Special Town Meeting on Monday, June 8, 2015, at 7:00 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Mike Detillion led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Brian Dumont, Alphee Levesque, and James Thibault. Election worker Kathie Bradley and Registrar Jim Yocum checked in voters to the meeting. 227 voters had checked in by the end of the evening.

Carolyn Murray, Town Counsel from Kopelman and Paige was in attendance and seated at the table on the stage with the Selectmen.

Moderator Cappucci explained that we would need to recess this meeting to conduct the Super Town Meeting regarding the Devens Enterprise Zone. After that meeting, we would reconvene.

Motion made and seconded to recess the meeting. Voice Vote: Moderator declared the motion to recess passed.

Moderator Cappucci reconvened the meeting at 7:30pm

ARTICLE 1 AMEND ANNUAL OPERATING BUDGET FY2016

MOTION 1: GENERAL GOVERNMENT

Motion made and seconded that the Town amend the FY 2016 Budget and vote, as previously appropriated under Article 6 of the April 27, 2015 Annual Town Meeting, the additional sum of \$1,801.01 for the Town Administrator's Salary line number 129 under General Government.

Deb Delaite requested a secret ballot. 7 additional people stood in support of the request. Bryan Dumont brought up the fact that there is no provision in Mass General Laws for this procedure. Town Counsel advised that the General Laws are silent on this matter, but if there is a history in a municipality of this procedure, it is allowable.

The moderator advised that he would allow the request.

Finance Committee advised that there was no difference between their recommendation at the Annual Town Meeting, so they had voted supported the request.

Selectmen David Swain advised that the contract of the Town Administrator was for a base salary plus a COLA (Cost of Living Adjustment) that the other town employees are getting.

The secret ballot moved ahead.

RESULTS OF VOTE ON MOTION 1: YES 79 ; NO 116. Motion failed.

MOTION 2: SCHOOLS

A.) Nashoba Valley Regional School District

Motion made and seconded that the Town amend the FY 2016 Budget and vote, as previously appropriated under Article 6 of the April 27, 2015 Annual Town Meeting, the additional sum of \$12,517.00 for the Nashoba Valley Regional Technical High School as represented by line 321 in

the Budget.

Hand Counted Vote: YES 133; NO 28

B.) Ayer Shirley Regional School District

Motion made and seconded that line item 331 Ayer Shirley Regional School District Operating Expenses to the certified figure of \$6,166,714, as printed in the warrant.

The question was raised whether the High School Debt of \$368,175 also needed to be appropriated. However, it was determined that it had previously been appropriated at the Annual Town Meeting of April 27, 2015 and only the Operating Budget was being addressed at this meeting.

Voice Vote: moderator declared approve by majority

FINAL FUNDING MOTION:

Moved and seconded that the Town amend the final funding motion as previously appropriated under Article 6 of the April 27, 2015 Annual Town Meeting from \$12,739,229.37 to \$12,902,704.22 for the Omnibus Operating Budget of the Town for the period beginning July 1, 2015 through June 30, 2016, in order to defray the operations and other necessary and proper charges, costs, and expenses of the Boards, Commissions, Committees, Officers, and Departments of the Town, together with the payment of debt service, for said Fiscal Year 2016, with each department considered to be a separate appropriation, as voted by this Town Meeting; such amounts to be funded as follows:

- \$12,129,298.57 from Raise and Appropriate
- \$2,400.00 to be transferred from the Town's Sale of Cemetery Lots Receipt Account
- \$7,400.00 to be transferred from the Perpetual Care Account
- \$198.54 to be transferred from the School Bond Premium Reserve
- \$1,616.00 to be appropriated by a transfer from the Wetlands Filing Fee Account
- \$585.59 to be transferred from the Recreation Basketball Revolving Fund
- \$29,510.00 to be transferred from the Dog Revolving Fund
- \$1,800.00 to be transferred from Summer-in-Shirley Program Revolving Fund
- \$1,000.00 to be transferred from Ayer-Shirley Youth Soccer Revolving Fund
- \$1,200.00 to be transferred from Adult Programs Revolving Fund
- \$1,000.00 to be transferred from Shirley Youth Soccer Revolving Fund
- \$6,000.00 to be appropriated by a transfer from the Benjamin Hill Swimming Revolving Fund.
- \$3,000.00 to be appropriated by a transfer from the Legal Notice Revolving Fund.
- \$500.00 to be appropriated by a transfer from the Animal Control Officer Revolving Fund.

- \$32,356.26 to be transferred from the Massachusetts School Building Assistance Program Debt Reserve Account
- \$18,000.00 to be transferred from the Capital Stabilization Fund
- \$628,704.76 to be transferred from the Stabilization Fund
- \$38,134.50 to be transferred from Overlay Surplus

and further, that the Town authorize the Board of Selectmen, with the concurrence of the Finance Committee, to transfer funds among line items defined within the budget, provided that such transfers shall only occur within the last two months of the fiscal year, and the total transfer amount shall not be more than 1% of the total budget amount; and provided further, that any such

transfer shall require a majority vote of each of the Board of Selectmen and the Finance Committee at a duly posted public meeting.

Voice Vote: moderator declared approve by 2/3 vote.

Motion made and seconded to adjourn the meeting. Voice vote. Moderator declared that the motion passed. The meeting was dissolved at 8:45 pm.

<p style="text-align: center;">Minutes of the Special Town Meeting - Devens Super Town Meeting June 8, 2015</p>

Moderator Enrico Cappucci opened the Special Town Meeting on Monday, June 8, 2015 at 7:05 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Mike Detillion led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Brian Dumont, Alpee Levesque, and James Thibault. Election worker Kathie Bradley and Registrar Jim Yocum checked in voters to the meeting.

Carolyn Murray, Town Counsel from Kopelman and Paige was in attendance and seated at the table on the stage with the Selectmen.

This was a Super Town Meeting: the Towns of Ayer and Harvard were having simultaneous Town Meetings to consider the same articles.

Erikk Hokenson, the Project Manager from Mass Development, was at the meeting to provide an overview of and explanation of the proposed changes and to answer questions.

ARTICLE 1: DEVENS – REVISIONS TO DEVENS ZONING BY-LAWS, DEVENS ZONING MAP, AND DEVENS REUSE PLAN – ALLOW FOR SENIOR RESIDENTIAL USE IN THE SHIRLEY VILLAGE GROWTH I DISTRICT

Moved and seconded that the Town vote approve revisions to the Zoning By-Laws, Zoning Map, and the Reuse Plan of the Devens Regional Enterprise Zone as stated in the Town Meeting Warrant.

Voice Vote: Moderator declared passed by majority vote.

ARTICLE 2: DEVENS – REVISIONS TO DEVENS ZONING BY-LAWS, DEVENS ZONING MAP, AND DEVENS REUSE PLAN – ALLOW FOR HEALTH CARE USES IN THE VILLAGE GROWTH I DISTRICT

Moved and seconded that the Town vote to approve revisions to the Zoning By-Laws, Zoning Map, and Reuse Plan of the Devens Regional Enterprise Zone as stated in the Town Meeting Warrant.

Voice Vote: Moderator declared passed by majority vote.

ARTICLE 3: DEVENS – REVISIONS TO THE DEVENS ZONING BY-LAWS, DEVENS ZONING MAP, AND DEVENS REUSE PLAN – ROGERS FIELD, WILLOW BROOK CORRIDOR & ADAMS CIRCLE ZONING SWAP

Moved and seconded that the Town vote to approve revisions to the By-Laws, Zoning Map and Reuse Plan of the Devens Regional Enterprise Zone as stated in the Town Meeting Warrant.

Voice Vote: Moderator declared passed by majority vote.

ARTICLE 4: DEVENS – REVISIONS TO THE DEVENS ZONING BY-LAWS, DEVENS ZONING MAP, AND DEVENS REUSE PLAN – ALLOW FOR OFFICE AND RESEARCH USES ON THE SOUTHERN PORTION OF GRANT ROAD

Moved and seconded that the Town vote to approve revisions to the Zoning By-Laws, Zoning Map, and Reuse Plan of the Devens Regional Enterprise Zone as stated in the Town Meeting Warrant.

Voice Vote: Moderator declared passed by majority vote.

Motion made and seconded to dissolve the meeting. Voice Vote: Moderator declared passed by majority vote. The meeting was dissolved at 7:29 pm.

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Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2015

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY16 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
114	MODERATOR							
	Expenses	150.00	0.00	150.00	0.00	0.00	150.00	
	Total	150.00	0.00	150.00	0.00	0.00	150.00	0.11%
122	SELECTMEN							
	Salaries, Elected Officials	300.00	0.00	300.00	300.00	0.00	0.00	
	Salary, Appointed Executive Assistant	46,270.08	0.00	46,270.08	46,270.08	0.00	0.00	
	Expenses	26,770.00	4,211.72	30,981.72	30,363.53	0.00	618.19	
	Total	73,340.08	4,211.72	77,551.80	76,933.61	0.00	618.19	0.45%
124	PERSONNEL BOARD							
	Expenses	200.00	0.00	200.00	200.00	0.00	0.00	
	Total	200.00	0.00	200.00	200.00	0.00	0.00	0.00%
129	TOWN ADMINISTRATOR							
	Salary, Appointed Position	90,500.71	1,733.60	92,234.31	92,227.52	0.00	6.79	
	Expenses	750.00	0.00	750.00	578.42	0.00	171.58	
	Contract Negotiations	27,455.56	(27,455.56)	0.00	0.00	0.00	0.00	
	Total	118,706.27	(25,721.96)	92,984.31	92,805.94	0.00	178.37	0.13%
131	FINANCE COMMITTEE							
	Expenses	2,370.00	0.00	2,370.00	1,472.76	0.00	897.24	
	Total	2,370.00	0.00	2,370.00	1,472.76	0.00	897.24	0.65%
132	RESERVE FUND							
	Expenses	40,000.00	(32,733.55)	7,266.45	0.00	0.00	7,266.45	
	Total	40,000.00	(32,733.55)	7,266.45	0.00	0.00	7,266.45	5.27%
135	TOWN ACCOUNTANT							
	Salary, Appointed Position	61,136.64	0.00	61,136.64	61,136.64	0.00	0.00	
	Wages Hourly, Appointed	43,531.59	23.95	43,555.54	43,555.54	0.00	(0.00)	
	Expenses	3,000.00	(23.95)	2,976.05	2,017.92	22.99	935.14	
	Total	107,668.23	0.00	107,668.23	106,710.10	22.99	935.14	0.68%
141	ASSESSORS							
	Salaries, Elected Officials	300.00	0.00	300.00	284.62	0.00	15.38	
	Salary, Appointed Principal Assessor	58,484.88	0.00	58,484.88	58,484.88	0.00	0.00	
	Wages Hourly, Clerk	7,012.15	(800.00)	6,212.15	6,190.08	0.00	22.07	
	Expenses	33,575.00	800.00	34,375.00	31,316.05	2,518.28	540.67	
	Total	99,372.03	0.00	99,372.03	96,275.63	2,518.28	578.12	0.42%
145	TREASURER							
	Salary, Appointed Position	51,995.84	(1,434.57)	50,561.27	42,104.02	0.00	8,457.25	
	Wages Hourly, Appointed	17,357.70	1,434.57	18,792.27	18,792.27	0.00	(0.00)	
	Tax Title/Foreclosure Expenses	15,000.00	0.00	15,000.00	6,822.63	0.00	8,177.37	
	Expenses	4,400.00	0.00	4,400.00	2,903.83	300.00	1,196.17	
	Encumbered Expenses from Prior Year	463.54	0.00	463.54	463.54	0.00	0.00	
	Total	89,217.08	0.00	89,217.08	71,086.29	300.00	17,830.79	12.94%
146	TOWN COLLECTOR							
	Salary, Elected Position	61,136.64	0.00	61,136.64	61,136.64	0.00	0.00	
	Tax Taking Expenses	3,675.00	0.00	3,675.00	3,112.63	0.00	562.37	
	Expenses	15,346.00	0.00	15,346.00	14,951.52	0.00	394.48	
	Total	80,157.64	0.00	80,157.64	79,200.79	0.00	956.85	0.69%
151	LEGAL EXPENSE							
	Expenses	20,164.43	2,800.00	22,964.43	20,554.78	1,834.07	575.58	
	Encumbered Expenses from Prior Year	175.50	0.00	175.50	175.50	0.00	0.00	
	Total	20,339.93	2,800.00	23,139.93	20,730.28	1,834.07	575.58	0.42%
155	COMPUTER OPERATIONS							
	Computer Technician - Consulting Expense	59,759.51	0.00	59,759.51	57,984.12	647.50	1,127.89	
	Computer Operations Expense	60,906.00	(3,300.00)	57,606.00	53,563.92	2,593.20	1,448.88	
	Equipment	7,000.00	0.00	7,000.00	4,420.87	19.00	2,560.13	
	Encumbered Expenses from Prior Year	55.44	0.00	55.44	55.44	0.00	0.00	
Article	Town IT Upgrade FY13 ATM 10e	68,807.60	0.00	68,807.60	10,793.34	58,014.26	0.00	
Article	Town IT FY14 ATM 12e	78,090.50	0.00	78,090.50	10,703.87	67,386.63	0.00	
	Total	274,619.05	(3,300.00)	271,319.05	137,521.56	128,660.59	5,136.90	3.73%

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2015

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY16 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
159	OFFICE MACHINES							
	Expenses	10,000.00	0.00	10,000.00	8,339.94	0.00	1,660.06	
	Total	10,000.00	0.00	10,000.00	8,339.94	0.00	1,660.06	1.20%
161	TOWN CLERK							
	Salary, Elected Position	59,800.32	0.00	59,800.32	59,800.32	0.00	0.00	
	Expenses	3,417.00	0.00	3,417.00	1,378.21	1,920.00	118.79	
	Encumbered Expenses from Prior Year	691.28	0.00	691.28	647.24	0.00	44.04	
	Total	63,908.60	0.00	63,908.60	61,825.77	1,920.00	162.83	0.12%
162	CONDUCT OF ELECTIONS							
	Wages, Hourly	7,311.00	0.00	7,311.00	3,825.00	0.00	3,486.00	
	Expenses	5,554.00	0.00	5,554.00	5,554.00	0.00	0.00	
Article	Voting Machine FY15 STM 11/10/14	6,995.00	0.00	6,995.00	6,995.00	0.00	0.00	
	Total	19,860.00	0.00	19,860.00	16,374.00	0.00	3,486.00	2.53%
171	CONSERVATION COMMISSION							
	Wages Hourly, Administrator	17,862.32	0.00	17,862.32	8,878.96	0.00	8,983.36	
	Expenses	1,500.00	20.00	1,520.00	1,520.00	0.00	0.00	
Article	Handicap Access/Trails/Prkg-FY98 ATM Art 19	596.39	0.00	596.39	0.00	596.39	0.00	
Article	Update Open Space&Recr Plan-FY02 ATM Art 17	2,899.41	0.00	2,899.41	51.49	2,847.92	0.00	
	Total	22,858.12	20.00	22,878.12	10,450.45	3,444.31	8,983.36	6.52%
175	PLANNING BOARD							
	Expenses	1,000.00	2.00	1,002.00	1,001.54	0.00	0.46	
	Encumbered Expenses from Prior Year	151.59	0.00	151.59	151.59	0.00	0.00	
Article	Master Plan STM 11/10/14	54,000.00	0.00	54,000.00	8,000.00	46,000.00	0.00	
	Total	55,151.59	2.00	55,153.59	9,153.13	46,000.00	0.46	0.00%
176	ZONING BOARD OF APPEALS							
	Wages Hourly, Appointed Clerk	14,305.68	0.00	14,305.68	9,126.19	0.00	5,179.49	
	Expenses	500.00	0.00	500.00	410.37	0.00	89.63	
	Total	14,805.68	0.00	14,805.68	9,536.56	0.00	5,269.12	3.82%
192	PUBLIC BUILDINGS							
	Wages	17,529.28	(1,249.90)	16,279.38	16,279.38	0.00	0.00	
	Expenses	137,859.00	3,380.55	141,239.55	134,702.38	6,537.17	(0.00)	
	Town Pmt in Lieu of Betterment	44,656.00	(130.65)	44,525.35	43,898.75	0.00	626.60	
	Encumbered Expenses from Prior Year	3,540.52	0.00	3,540.52	3,540.52	0.00	0.00	
	Total	203,584.80	2,000.00	205,584.80	198,421.03	6,537.17	626.60	0.45%
211	POLICE DEPARTMENT							
	Appointed, Salary Chief	91,092.64	5.46	91,098.10	91,098.10	0.00	0.00	
	Appointed, Salary Executive Secretary	50,174.64	0.00	50,174.64	50,174.64	0.00	0.00	
	Salaries, Wages & Hourly (Union)	677,369.79	16,612.89	693,982.68	680,538.40	0.00	13,444.28	
	Expenses	68,803.00	10,578.12	79,381.12	77,809.59	1,571.53	0.00	
	Encumbered Expenses from Prior Year	193.56	0.00	193.56	193.56	0.00	0.00	
Article	Police Station Flooring FY14 ATM 12c	1,533.23	0.00	1,533.23	0.00	1,533.23	0.00	
Article	Police SUV FY15 STM 11/10/14 Art 2b	38,305.00	0.00	38,305.00	32,124.08	0.00	6,180.92	
	Total	927,471.86	27,196.47	954,668.33	931,938.37	3,104.76	19,625.20	14.24%
221	FIRE DEPARTMENT							
	Appointed, Salary Chief	73,760.40	1,908.72	75,669.12	75,669.12	0.00	0.00	
	Wages Hourly, Full-Time	93,138.80	9,546.58	102,685.38	100,958.97	0.00	1,726.41	
	Wages Hourly On-Call	30,000.00	(1,843.12)	28,156.88	28,156.88	0.00	0.00	
	Expenses	22,550.00	3,037.74	25,587.74	25,181.14	95.85	310.75	
	Total	219,449.20	12,649.92	232,099.12	229,966.11	95.85	2,037.16	1.48%
241	BUILDING INSPECTOR							
	Appointed, Salary Inspector	53,160.48	0.00	53,160.48	53,160.48	0.00	0.00	
	Wages Hourly, Office Manager	27,754.74	7.17	27,761.91	27,761.91	0.00	0.00	
	Seal of Weights and Measures	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00	
	Salary, Part-time Building Inspector	500.00	0.00	500.00	325.00	0.00	175.00	
	Expenses	1,000.00	(7.17)	992.83	617.49	0.00	375.34	
	Total	83,915.22	0.00	83,915.22	83,364.88	0.00	550.34	0.40%
243	GAS/PLUMBING INSPECTOR							
	Salary, Appointed Position	10,560.06	0.00	10,560.06	10,560.06	0.00	0.00	
	Expenses	500.00	0.00	500.00	0.00	0.00	500.00	
	Total	11,060.06	0.00	11,060.06	10,560.06	0.00	500.00	0.36%

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2015

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY16 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
245	WIRING INSPECTOR							
	Salary, Appointed Position	10,560.06	0.00	10,560.06	10,195.92	0.00	364.14	
	Expenses	800.00	0.00	800.00	0.00	0.00	800.00	
	Total	11,360.06	0.00	11,360.06	10,195.92	0.00	1,164.14	0.84%
251	COMMUNICATION CENTER							
	Wages Hourly	180,017.68	6,202.75	186,220.43	186,220.43	0.00	0.00	
	Expenses	8,925.00	(454.26)	8,470.74	8,470.74	0.00	0.00	
	Total	188,942.68	5,748.49	194,691.17	194,691.17	0.00	0.00	0.00%
321	NASHOBA VALLEY TECH. H.S.							
	Expenses	702,308.00	0.00	702,308.00	702,308.00	0.00	0.00	
	Total	702,308.00	0.00	702,308.00	702,308.00	0.00	0.00	0.00%
331	AYER SHIRLEY REGIONAL SCHOOL DISTRICT							
	Regional School Assessment	5,729,779.00	0.00	5,729,779.00	5,729,779.00	0.00	0.00	
	High School Excluded Debt Service	364,818.00	0.00	364,818.00	364,818.00	0.00	0.00	
	Total	6,094,597.00	0.00	6,094,597.00	6,094,597.00	0.00	0.00	0.00%
422	DEPARTMENT OF PUBLIC WORKS							
	Wages Hourly, Public Works Assistant	26,809.92	8.56	26,818.48	26,818.48	0.00	0.00	
	Wages Hourly (Union)	200,968.76	3,969.28	204,938.04	174,522.25	0.00	30,415.79	
	Wages Hourly (Union Overtime)	2,000.00	0.00	2,000.00	929.56	0.00	1,070.44	
	Expenses	32,907.76	0.00	32,907.76	31,706.29	534.70	666.77	
	Encumbered Expenses from Prior Year	636.99	0.00	636.99	636.99	0.00	0.00	
Article	Paint Dump Truck Bodies FY14 ATM 12b	17,800.00	0.00	17,800.00	12,869.38	4,930.62	0.00	
	Total	281,123.43	3,977.84	285,101.27	247,482.95	5,465.32	32,153.00	23.34%
423	SNOW & ICE REMOVAL							
	Wages Hourly	25,980.12	0.00	25,980.12	25,980.12	0.00	0.00	
	Overtime	35,139.49	0.00	35,139.49	35,139.49	0.00	0.00	
	Expenses	88,671.91	0.00	88,671.91	128,628.15	0.00	(39,956.24)	
	Total	149,791.52	0.00	149,791.52	189,747.76	0.00	(39,956.24)	-29.00%
424	STREET LIGHTS							
	Expenses	5,303.00	4,500.00	9,803.00	9,660.22	0.00	142.78	
	Total	5,303.00	4,500.00	9,803.00	9,660.22	0.00	142.78	0.10%
426	ROAD & GROUNDS MAINTENANCE							
	Expenses	33,000.00	0.00	33,000.00	31,868.48	619.45	512.07	
	Encumbered Expenses from Prior Year	875.00	0.00	875.00	771.97	0.00	103.03	
Article	Main St Bridge Repair-FY09 ATM Art 12a	100,000.00	0.00	100,000.00	47,230.64	52,769.36	0.00	
	Total	133,875.00	0.00	133,875.00	79,871.09	53,388.81	615.10	0.45%
433	B.O.H./TRASH COLLECTION							
	Trash Collection/Recycling	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00	
	Total	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00	0.00%
491	CEMETERIES							
	Wages Hourly	7,200.00	0.00	7,200.00	6,104.30	0.00	1,095.70	
	Expenses	6,337.00	0.00	6,337.00	5,749.35	202.93	384.72	
	Encumbered Expenses from Prior Year	57.82	0.00	57.82	57.82	0.00	0.00	
	Total	13,594.82	0.00	13,594.82	11,911.47	202.93	1,480.42	1.07%
492	BOARD OF HEALTH/LANDFILL							
	Expenses	1,250.00	0.00	1,250.00	1,050.00	0.00	200.00	
	Monitoring/Testing	8,380.00	0.00	8,380.00	8,255.00	0.00	125.00	
	Total	9,630.00	0.00	9,630.00	9,305.00	0.00	325.00	0.24%
511	BOARD OF HEALTH							
	Wages Hourly, Office Manager	14,944.86	33.74	14,978.60	14,978.60	0.00	0.00	
	Expenses	500.00	(33.74)	466.26	223.27	74.57	168.42	
	Total	15,444.86	0.00	15,444.86	15,201.87	74.57	168.42	0.12%
512	BOARD OF HEALTH/RECYCLING							
	Wages Hourly	4,404.00	0.00	4,404.00	4,133.64	0.00	270.36	
	Expenses	3,429.00	0.00	3,429.00	3,216.92	212.08	0.00	
	Total	7,833.00	0.00	7,833.00	7,350.56	212.08	270.36	0.20%

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2015

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY16 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
514	NASHOBA BOARD OF HEALTH							
	Expenses, Health Services	12,343.00	0.00	12,343.00	12,342.72	0.00	0.28	
	Expenses, Home Care Services	5,526.00	0.00	5,526.00	5,525.32	0.00	0.68	
	Total	17,869.00	0.00	17,869.00	17,868.04	0.00	0.96	0.00%
541	COUNCIL ON AGING							
	Wages Hourly, Director	23,503.05	9.01	23,512.06	23,512.06	0.00	(0.00)	
	Expenses	6,754.00	(9.01)	6,744.99	6,689.87	0.00	55.12	
	Encumbered Expenses from Prior Year	81.80	0.00	81.80	81.80	0.00	0.00	
	Total	30,338.85	0.00	30,338.85	30,283.73	0.00	55.12	0.04%
543	VETERANS							
	Salary, Appointed Position	6,443.79	100.00	6,543.79	6,543.79	0.00	0.00	
	Expenses	550.00	0.00	550.00	0.00	0.00	550.00	
	Benefits	100,000.00	0.00	100,000.00	77,736.65	0.00	22,263.35	
	Total	106,993.79	100.00	107,093.79	84,280.44	0.00	22,813.35	16.56%
611	LIBRARY							
	Salary, Appointed Director	53,160.48	0.00	53,160.48	53,160.48	0.00	0.00	
	Wages Hourly	98,853.07	(1,408.78)	97,444.29	97,444.29	0.00	0.00	
	Expenses	56,417.00	1,408.78	57,825.78	57,825.78	0.00	0.00	
	Total	208,430.55	0.00	208,430.55	208,430.55	0.00	0.00	0.00%
630	RECREATION							
	Wages Hourly	4,918.28	0.00	4,918.28	4,918.28	0.00	0.00	
	Total	4,918.28	0.00	4,918.28	4,918.28	0.00	0.00	0.00%
650	BENJAMIN HILL PARK COMMITTEE							
	Wages	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00	
	Expenses	2,000.00	0.00	2,000.00	1,990.70	9.30	(0.00)	
	Total	6,000.00	0.00	6,000.00	5,990.70	9.30	(0.00)	0.00%
692	MEMORIAL DAY							
	Expenses	1,000.00	0.00	1,000.00	982.34	0.00	17.66	
	Total	1,000.00	0.00	1,000.00	982.34	0.00	17.66	0.01%
711	GENERAL FUND DEBT SERVICE							
	Long Term Principal, Debt Not Excluded	500.00	0.00	500.00	500.00	0.00	0.00	
	Long Term Interest, Debt Not Excluded	233.25	0.00	233.25	233.25	0.00	0.00	
	Long Term Principal, Debt Excl 6/28/11	212,678.00	0.00	212,678.00	212,678.00	0.00	0.00	
	Long Term Interest, Debt Excl 6/28/11	30,319.19	0.00	30,319.19	30,319.19	0.00	0.00	
	Short Term Interest, Debt Not Excluded	5,967.00	(827.25)	5,139.75	1,177.43	0.00	3,962.32	
	Short Term Interest, Debt Excl 6/28/11	35,231.75	827.25	36,059.00	36,059.00	0.00	0.00	
	School Bldg Principal Debt Excl	197,500.00	0.00	197,500.00	197,500.00	0.00	0.00	
	School Bldg Interest Debt Excl	91,711.95	0.00	91,711.95	91,711.95	0.00	0.00	
	Library Principal Debt Exclusion	50,151.00	0.00	50,151.00	50,151.00	0.00	0.00	
	Library Interest Debt Exclusion	2,703.77	0.00	2,703.77	2,703.77	0.00	0.00	
	Performance Contracting Debt Not Excl	48,862.00	0.00	48,862.00	48,862.00	0.00	0.00	
	Total	675,857.91	0.00	675,857.91	671,895.59	0.00	3,962.32	2.88%
712	DEBT ISSUE COST							
	Expense	3,700.00	0.00	3,700.00	3,700.00	0.00	0.00	
	Total	3,700.00	0.00	3,700.00	3,700.00	0.00	0.00	0.00%
840	MONTACHUSETT REG. PLAN.							
	Assessment	1,783.00	0.00	1,783.00	1,782.14	0.00	0.86	
	Total	1,783.00	0.00	1,783.00	1,782.14	0.00	0.86	0.00%
911	MIDDLESEX CO RETIREMENT							
	Assessment	649,803.00	0.00	649,803.00	649,803.00	0.00	0.00	
	Total	649,803.00	0.00	649,803.00	649,803.00	0.00	0.00	0.00%
913	UNEMPLOYMENT INSURANCE							
	Expenses	7,200.00	3,049.07	10,249.07	10,249.07	0.00	0.00	
	Total	7,200.00	3,049.07	10,249.07	10,249.07	0.00	0.00	0.00%
914	GROUP HEALTH/LIFE INSURANCE							
	Expenses	532,500.00	0.00	532,500.00	500,948.34	0.00	31,551.66	
	Encumbered Expenses from Prior Year	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00	
	Total	537,500.00	0.00	537,500.00	505,948.34	0.00	31,551.66	22.90%
916	MEDICARE							
	General Expenses	37,477.58	0.00	37,477.58	34,937.19	0.00	2,540.39	
	Senior Work off Program Expenses	222.36	0.00	222.36	196.63	0.00	25.73	
	Total	37,699.94	0.00	37,699.94	35,133.82	0.00	2,566.12	1.86%
945	GENERAL INSURANCE							
	Expenses	140,000.00	(4,500.00)	135,500.00	133,086.58	0.00	2,413.42	
	Total	140,000.00	(4,500.00)	135,500.00	133,086.58	0.00	2,413.42	1.75%
	TOTAL OPERATING BUDGET	12,681,103.13	0.00	12,681,103.13	12,289,542.89	253,791.03	137,769.21	100.00%

Town of Shirley
Free Cash Analysis
As of June 30, 2015

	Budget FY15	Actual FY15	Fav/(Unfav) Actual vs Budget	% of Total
Local Receipts not Allocated				
Excise Tax	600,000	772,056	172,056	21.29%
Interest & Penalties on Taxes	60,000	151,332	91,332	11.30%
Tax Taking	0	16,853	16,853	2.09%
PILOT Local Trailer Park Fees	17,500	18,343	843	0.10%
Meals Tax	18,500	33,932	15,432	1.91%
Fees	50,000	100,796	50,796	6.28%
Rentals (solar constr \$4,999.98)	5,100	11,050	5,950	0.74%
Licenses and Permits	75,000	126,903	51,903	6.42%
Fines and Forfeits	5,000	5,223	223	0.03%
Interest & Investment Income	5,000	29,726	24,726	3.06%
Subtotal Local Receipts not Allocated	836,100	1,266,214	430,114	53.21%
Misc Non-Recurring Local Receipts				
Other Miscellaneous Revenues	0	2,893	2,893	0.36%
Chapter 203 Supplemental Tax Bills	15,000	24,585	9,585	1.19%
DEC Financial Mgmt Income	4,000	4,500	500	0.06%
Dept of Corrections Inmate Population (MCI Mitigation)	0	0	0	0.00%
Medicare Part D Reimbursement	0	13,472	13,472	1.67%
Prior year refund National Grid-Harvard Rd Streetlights	0	8,207	8,207	1.02%
Sale of 1994 International Truck/Crown Vic	0	1,685	1,685	0.21%
Sale of Fire Dept Brush Truck	0	5,975	5,975	0.74%
Subtotal Misc Non-Recurring Local Receipts	19,000	61,317	42,317	5.24%
				0
Total Local Receipts not Allocated	855,100	1,327,531	472,431	58.45%
Cherry Sheet Revenue:				
Unrestricted General Government Aid	1,167,469	1,167,469	0	0.00%
Veterans Benefits	59,837	124,978	65,141	8.06%
Exemptions: Vets, Blind, Surv Spouse, Elderly	33,278	7,028	(26,250)	-3.25%
State Owned Land	76,543	76,543	0	0.00%
	0	0	0	0.00%
Total Cherry Sheet Revenue	1,337,127	1,376,018	38,891	4.81%
Cherry Sheet Assessments:				
Air Pollution Control	1,833	1,833	0	0.00%
RMV Non-Renewal Surcharge	6,640	6,640	0	0.00%
MBTA	34,421	34,421	0	0.00%
Regional Transit (MART)	14,791	14,791	0	0.00%
	0	0	0	0.00%
Total Cherry Sheet Assessments	57,685	57,685	0	0.00%

Town of Shirley
Free Cash Analysis
As of June 30, 2015

	<u>Budget FY15</u>	<u>Actual FY15</u>	<u>Fav/(Unfav) Actual vs Budget</u>	<u>% of Total</u>
Expense balances remaining			431,517	53.39%
Encumbered into FY16			(253,791)	-31.40%
Total Expenses			177,726	21.99%
Adjustments to Free Cash:				
Police 911 Grant Deficit - net change			0	
Police Dare Deficit - net change			0	
Cook Fisheries Deficit - net change			0	
Police Detail Agency Liability Deficit			(6,195)	
Senior Workoff Program Liability Deficit - net change			0	
Release of prior yr deficits-net change			4,558	
Deferred Property Taxes			6,860	
Unplanned trf in-close Sp Rev Fund			4,437	
Prior yr rsv of fund bal votes-unnessecary			119,419	
Chapter 90 deficit			(10,362)	
Net Change Misc Other Fund Balance Adjustments			<u>518</u>	
Total Adjustments to Free Cash:			119,235	14.75%
Total Free Cash			808,283	

Town of Shirley
Reserve Fund Analysis
FY15

<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Balance</u>
FY15 ATM Appropriation	07/01/14	50,000.00	50,000.00
RFT - Unemployment (dept 913)	01/13/15	(\$2,036.03)	47,963.97
RFT - Unemployment (dept 913)	03/03/15	(\$860.04)	47,103.93
STM Art 3c: Amended Appropriation (trf to dept 211 Police wages)	04/27/15	(\$10,000.00)	37,103.93

Town of Shirley
Combined Balance Sheet-All Fund Types
June 30, 2015

	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	General L-T Debt & Assets	Total (Memo Only)
Assets							
Cash and Investments	8,888,113	200	0	0	0	0	8,888,313
Due from Other Funds	0	348,073	90,587	3,447,944	3,160,288	0	7,046,892
Receivables:							
Property Taxes	187,604	0	0	0	0	0	187,604
Allowance for Abatements and Exemptions	(218,528)	0	0	0	0	0	(218,528)
Tax Liens/Utility Liens	827,246	0	0	143,828	0	0	971,074
User Charges	0	0	0	278,942	0	0	278,942
Excises	88,674	0	0	0	0	0	88,674
Septic Loans Receivable	0	110,407	0	0	0	0	110,407
Health Insurance Premiums Receivable	9,212	0	0	0	0	0	9,212
Due from Other Governments	0	845,934	0	0	0	0	845,934
Sewer User Added to Taxes	0	0	0	2,182	0	0	2,182
Betterments Added to Taxes	0	0	0	34,682	0	0	34,682
Deferred Betterments	0	0	0	5,839,905	0	0	5,839,905
Advance from MCI	0	0	0	0	0	0	0
Amount to be Provided for Landfill Closure Costs	0	0	0	0	0	0	0
Amount to be Provided for Payment of Bonds	0	0	0	0	0	3,252,333	3,252,333
Capital Assets	0	0	0	17,295,681	0	42,338,218	59,633,899
Accumulated Depreciation	0	0	0	(4,483,271)	0	(16,714,055)	(21,197,326)
Total Assets	9,782,321	1,304,614	90,587	22,559,893	3,160,288	28,876,496	65,774,199
Liabilities and Fund Equity							
Liabilities:							
Warrants Payable	231,349	0	0	0	0	0	231,349
Due to Other Funds	7,046,892	0	0	0	0	0	7,046,892
Other Liabilities	38,145	0	0	0	1,034,161	0	1,072,306
Accrued Wages Payable	82,628	0	0	0	0	0	82,628
Advance Payable	0	0	0	0	0	0	0
Bond Anticipation Notes Payable	0	51,924	539,749	0	0	0	591,673
Bonds Payable	0	0	0	6,042,313	0	3,252,333	9,294,646
Deferred Revenue:							
Property Taxes	(30,924)	0	0	0	0	0	(30,924)
Tax Liens/Utility Liens	827,246	0	0	143,828	0	0	971,074
User Charges	0	0	0	281,124	0	0	281,124
Excises	88,674	0	0	0	0	0	88,674
Septic Loans	0	110,407	0	0	0	0	110,407
Health Insurance Premiums	9,212	0	0	0	0	0	9,212
Intergovernmental	0	845,934	0	0	0	0	845,934
Betterments	0	0	0	5,874,587	0	0	5,874,587
Total Liabilities	8,293,222	1,008,265	539,749	12,341,852	1,034,161	3,252,333	26,469,582
Fund Equity:							
Retained Earnings:							
Investment in General Fixed Assets	0	0	0	0	0	25,624,163	25,624,163
Investment in Capital Assets, Net of Debt	0	0	0	6,770,099	0	0	6,770,099
Reserved for Debt Service	0	0	0	2,325,129	0	0	2,325,129
Reserved for Deficits	0	0	0	0	0	0	0
Reserved for Encumbrances	0	0	0	78,361	0	0	78,361
Reserved for Subsequent Year's Expenditures	0	0	0	365,033	0	0	365,033
Unreserved	0	0	0	679,419	0	0	679,419
Fund Balances:							
Reserve of Premium for Bonds Payable	147,031	0	0	0	0	0	147,031
Reserved for Debt Service	0	0	0	0	0	0	0
Reserved for Encumbrances	253,791	0	0	0	0	0	253,791
Reserved for Subsequent Year's Expenditures	38,135	0	0	0	0	0	38,135
Reserved for Deficits	(19,136)	0	0	0	0	0	(19,136)
Reserved for Endowments	0	0	0	0	425,276	0	425,276
Reserved for Advances	0	0	0	0	0	0	0
Unreserved:							
Designated for Authorized Snow & Ice Amortiz	0	0	0	0	0	0	0
Undesignated	1,069,278	296,349	(449,162)	0	1,700,851	0	2,617,316
Total Fund Equity	1,489,099	296,349	(449,162)	10,218,041	2,126,127	25,624,163	39,304,617
Total Liabilities and Fund Equity	9,782,321	1,304,614	90,587	22,559,893	3,160,288	28,876,496	65,774,199

Town of Shirley
Combining Balance Sheet-General Fund/Long Term Debt
June 30, 2015

	General				General Fixed Assets	General Long Term Debt	Total
Assets							
Cash and Investments	8,888,113						8,888,113
Due from Other Funds	0						0
Receivables:							
Property Taxes	187,604						187,604
Allowance for Abatements and Exemptions	(218,528)						(218,528)
Tax Liens/Utility Liens	827,246						827,246
User Charges	0						0
Excises	88,674						88,674
Septic Loans Receivable	0						0
Health Insurance Premiums Receivable	9,212						9,212
Due from Other Governments	0						0
Sewer User Added to Taxes	0						0
Betterments Added to Taxes	0						0
Deferred Betterments	0						0
Advance from MCI	0						0
Amount to be Provided for							
Landfill Closure Costs	0						0
Amount to be Provided for							0
Payment of Bonds	0					3,252,333	3,252,333
Capital Assets	0				42,338,218		42,338,218
Accumulated Depreciation	0				(16,714,055)		(16,714,055)
Total Assets	<u>9,782,321</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,624,163</u>	<u>3,252,333</u>	<u>38,658,817</u>
Liabilities and Fund Equity							
Liabilities:							
Warrants Payable	231,349						231,349
Due to Other Funds	7,046,892						7,046,892
Other Liabilities	38,145						38,145
Accrued Wages Payable	82,628						82,628
Advance Payable	0						0
Bond Anticipation Notes Payable	0						0
Bonds Payable	0					3,252,333	3,252,333
Deferred Revenue:	0						
Property Taxes	(30,924)						(30,924)
Tax Liens/Utility Liens	827,246						827,246
User Charges	0						0
Excises	88,674						88,674
Septic Loans	0						0
Health Insurance Premiums	9,212						9,212
Intergovernmental	0						0
Betterments	0						0
Total Liabilities	<u>8,293,222</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,252,333</u>	<u>11,545,555</u>
Fund Equity:							
Retained Earnings:							
Investment in General Fixed Assets	0				25,624,163		25,624,163
Investment in Capital Assets, Net of Debt	0						0
Reserved for Debt Service	0						0
Reserved for Deficits	0						0
Reserved for Encumbrances	0						0
Reserved for Subsequent Year's Expenditures	0						0
Unreserved							0
Fund Balances:							
Reserve of Premium for Bonds Payable	147,031						147,031
Reserved for Debt Service	0						0
Reserved for Encumbrances	253,791						253,791
Reserved for Subsequent Year's Expenditures	38,135						38,135
Reserved for Deficits	(19,136)						(19,136)
Reserved for Endowments	0						0
Reserved for Advances	0						0
Unreserved:							
Designated for Authorized Snow & Ice Amortiz	0						0
Undesignated	1,069,278						1,069,278
Total Fund Equity	<u>1,489,099</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,624,163</u>	<u>0</u>	<u>27,113,262</u>
Total Liabilities and Fund Equity	<u>9,782,321</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,624,163</u>	<u>3,252,333</u>	<u>38,658,817</u>

Town of Shirley
Combining Balance Sheet-Special Revenue Funds
June 30, 2015

	Federal Grants	State Grants	Receipts Reserved	Revolving	Other	Total
Assets						
Cash and Investments	0	0	0	0	200	200
Due from Other Funds	(14,996)	(38,733)	18,266	194,859	188,677	348,073
Receivables:						
Property Taxes	0	0	0	0	0	0
Allowance for Abatements and Exemptions	0	0	0	0	0	0
Tax Liens/Utility Liens	0	0	0	0	0	0
User Charges	0	0	0	0	0	0
Excises	0	0	0	0	0	0
Septic Loans Receivable	0	0	0	0	110,407	110,407
Health Insurance Premiums Receivable	0	0	0	0	0	0
Due from Other Governments	20,820	825,114	0	0	0	845,934
Sewer User Added to Taxes	0	0	0	0	0	0
Betterments Added to Taxes	0	0	0	0	0	0
Deferred Betterments	0	0	0	0	0	0
Advance from MCI	0	0	0	0	0	0
Amount to be Provided for Landfill Closure Costs	0	0	0	0	0	0
Amount to be Provided for Payment of Bonds	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Accumulated Depreciation	0	0	0	0	0	0
Total Assets	<u>5,824</u>	<u>786,381</u>	<u>18,266</u>	<u>194,859</u>	<u>299,284</u>	<u>1,304,614</u>
Liabilities and Fund Equity						
Liabilities:						
Warrants Payable	0	0	0	0	0	0
Due to Other Funds	0	0	0	0	0	0
Other Liabilities	0	0	0	0	0	0
Accrued Wages Payable	0	0	0	0	0	0
Advance Payable	0	0	0	0	0	0
Bond Anticipation Notes Payable	0	0	0	0	51,924	51,924
Bonds Payable	0	0	0	0	0	0
Deferred Revenue:						
Property Taxes	0	0	0	0	0	0
Tax Liens/Utility Liens	0	0	0	0	0	0
User Charges	0	0	0	0	0	0
Excises	0	0	0	0	0	0
Septic Loans	0	0	0	0	110,407	110,407
Health Insurance Premiums	0	0	0	0	0	0
Intergovernmental	20,820	825,114	0	0	0	845,934
Betterments	0	0	0	0	0	0
Total Liabilities	<u>20,820</u>	<u>825,114</u>	<u>0</u>	<u>0</u>	<u>162,331</u>	<u>1,008,265</u>
Fund Equity:						
Retained Earnings:						
Investment in General Fixed Assets	0	0	0	0	0	0
Investment in Capital Assets, Net of Debt	0	0	0	0	0	0
Reserved for Debt Service	0	0	0	0	0	0
Reserved for Deficits	0	0	0	0	0	0
Reserved for Encumbrances	0	0	0	0	0	0
Reserved for Subsequent Year's Expenditures	0	0	0	0	0	0
Unreserved	0	0	0	0	0	0
Fund Balances:						
Reserve of Premium for Bonds Payable	0	0	0	0	0	0
Reserved for Debt Service	0	0	0	0	0	0
Reserved for Encumbrances	0	0	0	0	0	0
Reserved for Subsequent Year's Expenditures	0	0	0	0	0	0
Reserved for Deficits	0	0	0	0	0	0
Reserved for Endowments	0	0	0	0	0	0
Reserved for Advances	0	0	0	0	0	0
Unreserved:						
Designated for Authorized Snow & Ice Amortiz	0	0	0	0	0	0
Undesignated	(14,996)	(38,733)	18,266	194,859	136,953	296,349
Total Fund Equity	<u>(14,996)</u>	<u>(38,733)</u>	<u>18,266</u>	<u>194,859</u>	<u>136,953</u>	<u>296,349</u>
Total Liabilities and Fund Equity	<u>5,824</u>	<u>786,381</u>	<u>18,266</u>	<u>194,859</u>	<u>299,284</u>	<u>1,304,614</u>

Town of Shirley
Combining Balance Sheet-Special Revenue Funds-Federal Grants
June 30, 2015

	<u>Education</u>	<u>FEMA</u>	<u>Community Development</u>	<u>Other</u>		<u>Fed Grant Total</u>
Assets						
Cash and Investments						0
Due from Other Funds	820	(20,778)	117	4,845	0	(14,996)
Receivables:						
Property Taxes						0
Allowance for Abatements and Exemptions						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans Receivable					0	0
Health Insurance Premiums Receivable		0				0
Due from Other Governments		20,820				20,820
Sewer User Added to Taxes						0
Betterments Added to Taxes						0
Deferred Betterments						0
Advance from MCI						0
Amount to be Provided for						
Landfill Closure Costs						0
Amount to be Provided for						
Payment of Bonds						0
Capital Assets						0
Accumulated Depreciation						0
Total Assets	<u>820</u>	<u>42</u>	<u>117</u>	<u>4,845</u>	<u>0</u>	<u>5,824</u>
Liabilities and Fund Equity						
Liabilities:						
Warrants Payable						0
Due to Other Funds						0
Other Liabilities					0	0
Accrued Wages Payable						0
Advance Payable						0
Bond Anticipation Notes Payable						0
Bonds Payable						0
Deferred Revenue:						
Property Taxes						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans					0	0
Health Insurance Premiums		0				0
Intergovernmental		20,820				20,820
Betterments						0
Total Liabilities	<u>0</u>	<u>20,820</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,820</u>
Fund Equity:						
Retained Earnings:						
Investment in General Fixed Assets						0
Investment in Capital Assets, Net of Debt						0
Reserved for Debt Service						0
Reserved for Deficits						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Unreserved						0
Fund Balances:						
Reserve of Premium for Bonds Payable						0
Reserved for Debt Service						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Reserved for Deficits						0
Reserved for Endowments						0
Reserved for Advances						0
Unreserved:						
Designated for Authorized Snow & Ice Amortization						0
Undesignated	820	(20,778)	117	4,845	0	(14,996)
Total Fund Equity	<u>820</u>	<u>(20,778)</u>	<u>117</u>	<u>4,845</u>	<u>0</u>	<u>(14,996)</u>
Total Liabilities and Fund Equity	<u>820</u>	<u>42</u>	<u>117</u>	<u>4,845</u>	<u>0</u>	<u>5,824</u>

Town of Shirley
Combining Balance Sheet-Special Revenue Funds-State Grants
June 30, 2015

	Gen Gov't	Public Safety	DPW	Ed	Culture/ Recreation	COA	Library	Other	State Gr Total
Assets									
Cash and Investments									0
Due from Other Funds	117	(22,204)	(47,900)	0	0	0	10,698	20,556	(38,733)
Receivables:									
Property Taxes									0
Allowance for Abatements and Exemptions									0
Tax Liens/Utility Liens									0
User Charges									0
Excises									0
Septic Loans Receivable					0		0		0
Health Insurance Premiums Receivable									0
Due from Other Governments		0	825,114						825,114
Sewer User Added to Taxes									0
Betterments Added to Taxes									0
Deferred Betterments									0
Advance from MCI									0
Amount to be Provided for Landfill Closure Costs									0
Amount to be Provided for Payment of Bonds									0
Capital Assets									0
Accumulated Depreciation									0
Total Assets	<u>117</u>	<u>(22,204)</u>	<u>777,214</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,698</u>	<u>20,556</u>	<u>786,381</u>
Liabilities and Fund Equity									
Liabilities:									
Warrants Payable									0
Due to Other Funds		0							0
Other Liabilities					0		0		0
Accrued Wages Payable									0
Advance Payable									0
Bond Anticipation Notes Payable									0
Bonds Payable									0
Deferred Revenue:									
Property Taxes									0
Tax Liens/Utility Liens									0
User Charges									0
Excises									0
Septic Loans					0		0		0
Health Insurance Premiums									0
Intergovernmental		0	825,114						825,114
Betterments									0
Total Liabilities	<u>0</u>	<u>0</u>	<u>825,114</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>825,114</u>
Fund Equity:									
Retained Earnings:									
Investment in General Fixed Assets									0
Investment in Capital Assets, Net of Debt									0
Reserved for Debt Service									0
Reserved for Deficits									0
Reserved for Encumbrances									0
Reserved for Subsequent Year's Expenditures									0
Unreserved									0
Fund Balances:									
Reserve of Premium for Bonds Payable									0
Reserved for Debt Service									0
Reserved for Encumbrances									0
Reserved for Subsequent Year's Expenditures									0
Reserved for Deficits									0
Reserved for Endowments									0
Reserved for Advances									0
Unreserved:									
Designated for Authorized Snow & Ice Amortization									0
Undesignated	117	(22,204)	(47,900)	0	0	0	10,698	20,556	(38,733)
Total Fund Equity	<u>117</u>	<u>(22,204)</u>	<u>(47,900)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,698</u>	<u>20,556</u>	<u>(38,733)</u>
Total Liabilities and Fund Equity	<u>117</u>	<u>(22,204)</u>	<u>777,214</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,698</u>	<u>20,556</u>	<u>786,381</u>

Town of Shirley
Combining Balance Sheet-Special Revenue Funds-Receipts Reserved
June 30, 2015

	<u>Wetlands</u>	<u>Sale of Real Estate</u>	<u>Sale of Cemetery Lots</u>	<u>Other</u>		<u>Rec Rsv Total</u>
Assets						
Cash and Investments						0
Due from Other Funds	9,522	505	8,239	0	0	18,266
Receivables:						
Property Taxes						0
Allowance for Abatements and Exemptions						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans Receivable					0	0
Health Insurance Premiums Receivable		0				0
Due from Other Governments		0				0
Sewer User Added to Taxes						0
Betterments Added to Taxes						0
Deferred Betterments						0
Advance from MCI						0
Amount to be Provided for						
Landfill Closure Costs						0
Amount to be Provided for						
Payment of Bonds						0
Capital Assets						0
Accumulated Depreciation						0
Total Assets	<u>9,522</u>	<u>505</u>	<u>8,239</u>	<u>0</u>	<u>0</u>	<u>18,266</u>
Liabilities and Fund Equity						
Liabilities:						
Warrants Payable						0
Due to Other Funds						0
Other Liabilities					0	0
Accrued Wages Payable						0
Advance Payable						0
Bond Anticipation Notes Payable						0
Bonds Payable						0
Deferred Revenue:						
Property Taxes						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans					0	0
Health Insurance Premiums		0				0
Intergovernmental		0				0
Betterments						0
Total Liabilities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund Equity:						
Retained Earnings:						
Investment in General Fixed Assets						0
Investment in Capital Assets, Net of Debt						0
Reserved for Debt Service						0
Reserved for Deficits						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Unreserved						0
Fund Balances:						
Reserve of Premium for Bonds Payable						0
Reserved for Debt Service						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Reserved for Deficits						0
Reserved for Endowments						0
Reserved for Advances						0
Unreserved:						
Designated for Authorized Snow & Ice Amortization						0
Undesignated	9,522	505	8,239	0	0	18,266
Total Fund Equity	<u>9,522</u>	<u>505</u>	<u>8,239</u>	<u>0</u>	<u>0</u>	<u>18,266</u>
Total Liabilities and Fund Equity	<u>9,522</u>	<u>505</u>	<u>8,239</u>	<u>0</u>	<u>0</u>	<u>18,266</u>

Town of Shirley
Combining Balance Sheet-Special Revenue Funds-Revolving
June 30, 2015

	<u>Ed</u>	<u>Parks/ Recreation</u>	<u>Ch 53e 1/2</u>	<u>Other</u>		<u>Revolving Total</u>
Assets						
Cash and Investments						0
Due from Other Funds	0	70,456	89,937	34,466		194,859
Receivables:						
Property Taxes						0
Allowance for Abatements and Exemptions						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans Receivable						0
Health Insurance Premiums Receivable		0				0
Due from Other Governments		0				0
Sewer User Added to Taxes						0
Betterments Added to Taxes						0
Deferred Betterments						0
Advance from MCI						0
Amount to be Provided for						
Landfill Closure Costs						0
Amount to be Provided for						
Payment of Bonds						0
Capital Assets						0
Accumulated Depreciation						0
Total Assets	<u>0</u>	<u>70,456</u>	<u>89,937</u>	<u>34,466</u>	<u>0</u>	<u>194,859</u>
Liabilities and Fund Equity						
Liabilities:						
Warrants Payable						0
Due to Other Funds	0					0
Other Liabilities						0
Accrued Wages Payable						0
Advance Payable						0
Bond Anticipation Notes Payable						0
Bonds Payable						0
Deferred Revenue:						
Property Taxes						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans						0
Health Insurance Premiums		0				0
Intergovernmental		0				0
Betterments						0
Total Liabilities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund Equity:						
Retained Earnings:						
Investment in General Fixed Assets						0
Investment in Capital Assets, Net of Debt						0
Reserved for Debt Service						0
Reserved for Deficits						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Unreserved						0
Fund Balances:						
Reserve of Premium for Bonds Payable						0
Reserved for Debt Service						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Reserved for Deficits						0
Reserved for Endowments						0
Reserved for Advances						0
Unreserved:						
Designated for Authorized Snow & Ice Amortization						0
Undesignated	0	70,456	89,937	34,466		194,859
Total Fund Equity	<u>0</u>	<u>70,456</u>	<u>89,937</u>	<u>34,466</u>	<u>0</u>	<u>194,859</u>
Total Liabilities and Fund Equity	<u>0</u>	<u>70,456</u>	<u>89,937</u>	<u>34,466</u>	<u>0</u>	<u>194,859</u>

Town of Shirley
Combining Balance Sheet-Special Revenue Funds-Other Special Revenue
June 30, 2015

	<u>Ed</u>	<u>School Lunch</u>	<u>Title V</u>	<u>Gifts</u>	<u>Other Sp Rev</u>	<u>Other SR Total</u>
Assets						
Cash and Investments	0			200		200
Due from Other Funds	0	0	80,440	50,016	58,221	188,677
Receivables:						
Property Taxes						0
Allowance for Abatements and Exemptions						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans Receivable			110,407		0	110,407
Health Insurance Premiums Receivable		0				0
Due from Other Governments		0				0
Sewer User Added to Taxes						0
Betterments Added to Taxes						0
Deferred Betterments						0
Advance from MCI						0
Amount to be Provided for						
Landfill Closure Costs						0
Amount to be Provided for						
Payment of Bonds						0
Capital Assets						0
Accumulated Depreciation						0
Total Assets	<u>0</u>	<u>0</u>	<u>190,847</u>	<u>50,216</u>	<u>58,221</u>	<u>299,284</u>
Liabilities and Fund Equity						
Liabilities:						
Warrants Payable						0
Due to Other Funds						0
Other Liabilities	0				0	0
Accrued Wages Payable						0
Advance Payable						0
Bond Anticipation Notes Payable			51,924			51,924
Bonds Payable						0
Deferred Revenue:						
Property Taxes						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans			110,407		0	110,407
Health Insurance Premiums		0				0
Intergovernmental		0				0
Betterments						0
Total Liabilities	<u>0</u>	<u>0</u>	<u>162,331</u>	<u>0</u>	<u>0</u>	<u>162,331</u>
Fund Equity:						
Retained Earnings:						
Investment in General Fixed Assets						0
Investment in Capital Assets, Net of Debt						0
Reserved for Debt Service						0
Reserved for Deficits						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Unreserved						0
Fund Balances:						
Reserve of Premium for Bonds Payable						0
Reserved for Debt Service						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Reserved for Deficits						0
Reserved for Endowments						0
Reserved for Advances						0
Unreserved:						
Designated for Authorized Snow & Ice Amortization						0
Undesignated	0	0	28,516	50,216	58,221	136,953
Total Fund Equity	<u>0</u>	<u>0</u>	<u>28,516</u>	<u>50,216</u>	<u>58,221</u>	<u>136,953</u>
Total Liabilities and Fund Equity	<u>0</u>	<u>0</u>	<u>190,847</u>	<u>50,216</u>	<u>58,221</u>	<u>299,284</u>

Town of Shirley
Combining Balance Sheet-Capital Projects Funds
June 30, 2015

	<u>Landfill</u>	<u>Municipal Buildings</u>	<u>School</u>	<u>Other</u>		<u>Total</u>
Assets						
Cash and Investments						0
Due from Other Funds	19,584	24,110	1,323	45,570		90,587
Receivables:						
Property Taxes						0
Allowance for Abatements and Exemptions						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans Receivable						0
Health Insurance Premiums Receivable						0
Due from Other Governments						0
Sewer User Added to Taxes						0
Betterments Added to Taxes						0
Deferred Betterments						0
Advance from MCI						0
Amount to be Provided for						
Landfill Closure Costs						0
Amount to be Provided for						
Payment of Bonds						0
Capital Assets						0
Accumulated Depreciation						0
Total Assets	<u>19,584</u>	<u>24,110</u>	<u>1,323</u>	<u>45,570</u>	<u>0</u>	<u>90,587</u>
Liabilities and Fund Equity						
Liabilities:						
Warrants Payable						0
Due to Other Funds						0
Other Liabilities						0
Accrued Wages Payable						0
Advance Payable						0
Bond Anticipation Notes Payable		0	0	539,749		539,749
Bonds Payable						0
Deferred Revenue:						
Property Taxes						0
Tax Liens/Utility Liens						0
User Charges						0
Excises						0
Septic Loans						0
Health Insurance Premiums						0
Intergovernmental						0
Betterments						0
Total Liabilities	<u>0</u>	<u>0</u>	<u>0</u>	<u>539,749</u>	<u>0</u>	<u>539,749</u>
Fund Equity:						
Retained Earnings:						
Investment in General Fixed Assets						0
Investment in Capital Assets, Net of Debt						0
Reserved for Debt Service						0
Reserved for Deficits						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Unreserved						0
Fund Balances:						
Reserve of Premium for Bonds Payable						0
Reserved for Debt Service						0
Reserved for Encumbrances						0
Reserved for Subsequent Year's Expenditures						0
Reserved for Deficits						0
Reserved for Endowments						0
Reserved for Advances						0
Unreserved:						
Designated for Authorized Snow & Ice Amortization						0
Undesignated	19,584	24,110	1,323	(494,179)		(449,162)
Total Fund Equity	<u>19,584</u>	<u>24,110</u>	<u>1,323</u>	<u>(494,179)</u>	<u>0</u>	<u>(449,162)</u>
Total Liabilities and Fund Equity	<u>19,584</u>	<u>24,110</u>	<u>1,323</u>	<u>45,570</u>	<u>0</u>	<u>90,587</u>

Town of Shirley
Combining Balance Sheet-Enterprise Funds
June 30, 2015

	<u>Sewer Operations</u>	<u>Sewer Betterments</u>	<u>Total Sewer</u>	<u>Ambulance</u>	<u>Curbside Trash/Recy</u>	<u>Total Other</u>	<u>Total Enterprise</u>
Assets							
Cash and Investments			0				0
Due from Other Funds	946,568	2,325,129	3,271,697	128,368	47,879	176,247	3,447,944
Receivables:							
Property Taxes			0				0
Allowance for Abatements and Exemptions			0				0
Tax Liens/Utility Liens	20,116	123,712	143,828				143,828
User Charges	250,034		250,034	28,908	0	28,908	278,942
Excises			0				0
Septic Loans Receivable			0				0
Health Insurance Premiums Receivable	0		0				0
Due from Other Governments	0		0				0
Sewer User Added to Taxes	2,182		2,182				2,182
Betterments Added to Taxes		34,682	34,682				34,682
Deferred Betterments		5,839,905	5,839,905				5,839,905
Advance from MCI			0				0
Amount to be Provided for Landfill Closure Costs			0				0
Amount to be Provided for Payment of Bonds			0				0
Capital Assets	17,096,050		17,096,050	199,631	0	199,631	17,295,681
Accumulated Depreciation	(4,290,199)		(4,290,199)	(193,072)	0	(193,072)	(4,483,271)
Total Assets	<u>14,024,751</u>	<u>8,323,428</u>	<u>22,348,179</u>	<u>163,835</u>	<u>47,879</u>	<u>211,714</u>	<u>22,559,893</u>
Liabilities and Fund Equity							
Liabilities:							
Warrants Payable							0
Due to Other Funds							0
Other Liabilities		0	0	0	0	0	0
Accrued Wages Payable							0
Advance Payable							0
Bond Anticipation Notes Payable	0		0				0
Bonds Payable	6,042,313		6,042,313				6,042,313
Deferred Revenue:			0				0
Property Taxes			0				0
Tax Liens/Utility Liens	20,116	123,712	143,828				143,828
User Charges	252,216		252,216	28,908	0	28,908	281,124
Excises			0				0
Septic Loans			0				0
Health Insurance Premiums			0				0
Intergovernmental			0				0
Betterments		5,874,587	5,874,587				5,874,587
Total Liabilities	<u>6,314,645</u>	<u>5,998,299</u>	<u>12,312,944</u>	<u>28,908</u>	<u>0</u>	<u>28,908</u>	<u>12,341,852</u>
Fund Equity:							
Retained Earnings:							
Investment in General Fixed Assets			0				0
Investment in Capital Assets, Net of Debt	6,763,539		6,763,539	6,560	0	6,560	6,770,099
Reserved for Debt Service		2,325,129	2,325,129				2,325,129
Reserved for Deficits	0		0				0
Reserved for Encumbrances	77,823		77,823	538	0	538	78,361
Reserved for Subsequent Year's Expenditures	325,000		325,000	40,033	0	40,033	365,033
Unreserved	543,744		543,744	87,796	47,879	135,675	679,419
Fund Balances:							
Reserve of Premium for Bonds Payable							
Reserved for Debt Service							
Reserved for Encumbrances							
Reserved for Subsequent Year's Expenditures							
Reserved for Deficits							
Reserved for Endowments							
Reserved for Advances							
Unreserved:							
Designated for Authorized Snow & Ice Amortization							
Undesignated							
Total Fund Equity	<u>7,710,106</u>	<u>2,325,129</u>	<u>10,035,235</u>	<u>134,927</u>	<u>47,879</u>	<u>182,806</u>	<u>10,218,041</u>
Total Liabilities and Fund Equity	<u>14,024,751</u>	<u>8,323,428</u>	<u>22,348,179</u>	<u>163,835</u>	<u>47,879</u>	<u>211,714</u>	<u>22,559,893</u>

Town of Shirley
Combining Balance Sheet-Trust and Agency Funds
June 30, 2015

	NonExpendable			OPEB	Expendable		
	<u>Trust</u>	<u>Stabilization</u>	<u>Conservation</u>	<u>Trust</u>	<u>Trust</u>	<u>Agency</u>	<u>Total</u>
Assets							
Cash and Investments							0
Due from Other Funds	425,276	1,513,749	8,899	9,780	168,423	1,034,161	3,160,288
Receivables:							
Property Taxes							0
Allowance for Abatements and Exemptions							0
Tax Liens/Utility Liens							0
User Charges							0
Excises							0
Septic Loans Receivable							0
Health Insurance Premiums Receivable							0
Due from Other Governments							0
Sewer User Added to Taxes							0
Betterments Added to Taxes							0
Deferred Betterments							0
Advance from MCI							0
Amount to be Provided for							
Landfill Closure Costs							0
Amount to be Provided for							
Payment of Bonds							0
Capital Assets							0
Accumulated Depreciation							0
Total Assets	<u>425,276</u>	<u>1,513,749</u>	<u>8,899</u>	<u>9,780</u>	<u>168,423</u>	<u>1,034,161</u>	<u>3,160,288</u>
Liabilities and Fund Equity							
Liabilities:							
Warrants Payable							0
Due to Other Funds							0
Other Liabilities						1,034,161	1,034,161
Accrued Wages Payable							0
Advance Payable							0
Bond Anticipation Notes Payable							0
Bonds Payable							0
Deferred Revenue:							
Property Taxes							0
Tax Liens/Utility Liens							0
User Charges							0
Excises							0
Septic Loans							0
Health Insurance Premiums							0
Intergovernmental							0
Betterments							0
Total Liabilities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,034,161</u>	<u>1,034,161</u>
Fund Equity:							
Retained Earnings:							
Investment in General Fixed Assets							0
Investment in Capital Assets, Net of Debt							0
Reserved for Debt Service							0
Reserved for Deficits							0
Reserved for Encumbrances							0
Reserved for Subsequent Year's Expenditures							0
Unreserved							0
Fund Balances:							
Reserve of Premium for Bonds Payable							0
Reserved for Debt Service							0
Reserved for Encumbrances							0
Reserved for Subsequent Year's Expenditures							0
Reserved for Deficits	0			0	0		0
Reserved for Endowments	425,276						425,276
Reserved for Advances							0
Unreserved:							
Designated for Authorized Snow & Ice Amortization							0
Undesignated		1,513,749	8,899	9,780	168,423		1,700,851
Total Fund Equity	<u>425,276</u>	<u>1,513,749</u>	<u>8,899</u>	<u>9,780</u>	<u>168,423</u>	<u>0</u>	<u>2,126,127</u>
Total Liabilities and Fund Equity	<u>425,276</u>	<u>1,513,749</u>	<u>8,899</u>	<u>9,780</u>	<u>168,423</u>	<u>1,034,161</u>	<u>3,160,288</u>

TOWN COLLECTOR

MOTOR VEHICLE & TRAILER EXCISE

Year	Outstanding 07/01/2014	Committed	Refund Ret'd Check Transfer Out	Transfer In Abatements Collected	Balance
2003	389.42			0.00	389.42
2004	160.58			0.00	160.58
2005	11.60				11.60
2007	86.66			0.00	86.66
2008	10.30	0.00	0.00	0.00	10.30
2009	4,252.59	0.00	0.00	4,145.22	107.37
2010	3,109.46	0.00	0.00	314.80	2,794.66
2011	4,031.58	0.00	0.00	132.50	
			0.00	325.84	3,573.24
2012	4,734.45	0.00	221.66	29.58	
			0.00	1,245.75	3,680.78
2013	13,598.67	0.00	454.96	517.60	
			0.00	6,984.82	6,551.21
2014	88,093.83	73,880.29	5,958.03	0.00	
			0.00	6,707.48	
			70.73	110,917.16	50,378.24
2015	0.00	729,434.53	3,239.68	661,432.36	
			587.16		71,829.01

PERSONAL PROPERTY

Year	Outstanding 07/01/2014	Committed	Refund Ret'd Check Transfer Out	Transfer In Abatements Collected	Balance
2004	19.59			0.00	19.59
2005	192.48			0.00	192.48
2007	133.32			0.00	133.32
2009	-2.31	0.00	0.00	0.00	-2.31
2010	0.51	0.00	0.00	0.00	0.51
2011	410.51	0.00	0.00	0.00	410.51
2012	805.28	0.00	0.00	776.24	29.04
2013	795.35	0.00	0.00	0.48	
			0.00	741.28	
			0.00	3.14	50.45
2014	6,060.34	0.00	0.00	0.65	
			0.00	651.66	
			0.00	3,773.56	1,634.47
2015	0.00	319,065.81	146.52	1,360.47	
				314,146.93	3,704.93

REAL ESTATE

Year	Outstanding 07/01/2014	Committed	Refund/Ret'd Check/ Transfer Out	Transfer In Exp/Abt/Taking Collected	Balance
2006	398.47	0.00	0.00	0.00	398.47
2007	1,004.54	0.00	0.00	0.00	1,004.54
2008	-127.09	0.00	0.00	0.00	-127.09
2009	1,090.40	0.00	0.00	0.00	1,090.40
2010	51.05	0.00	0.00	6.71	44.34
2011	1,572.42	0.00	1,115.52	870.22	1,817.72
2012	3,834.48	0.00	1,189.63	2,388.14	2,635.97
2013	15,450.56	0.00	0.00	7,029.21	
			0.00	1,925.53	6,495.82
2014	88,093.83	0.00	134.27	1,257.81	
			12,840.32	24,263.06	
			1,785.58	55,600.89	21,732.24
2015	0.00	9,544,373.63		4,533.49	
			4,259.07	6,956.01	
			16,500.42	89,902.65	
			34,910.13	16,368.09	
				77,154.63	
				9,276,004.02	129,124.36

SUPPLEMENTAL BILLING

Year	Outstanding 07/01/2014	Committed	Refund Ret'd Check Transfer Out	Abatements Taking Collected	Balance
2014	11,818.42	0.00	123.73	9,980.56	1,961.59
2015	0.00	18,732.36	0.00	14,728.65	4,003.71

DEFERRED REAL ESTATE TAX

Year	Outstanding 07/01/2014			Deferred	Balance
2015	4,314.07			1,078.51	5,467.55

BETTERMENTS COMMITTED TO TAX

Year	Outstanding 07/01/2014	Committed	Refund Ret'd Check Transfer Out	Transfer In Abts/Takings Collected	Balance
2008	-1,181.87			0.00	-1,181.87
2009	94.23	0.00	0.00	0.00	94.23
2011	125.00	0.00	0.00	125.00	0.00
2012	768.77	0.00	0.00	768.77	0.00
2013	3,146.93	0.00	0.00	493.42	
			0.00	1,092.57	1,560.94
2014	11,876.70	0.00	0.00	727.79	4,970.28
				6,178.63	
2015	0.00	502,966.80	234.37	8,544.45	
			2,311.75	8,284.76	
			60.00	475,403.93	13,339.78

BETTERMENT COMMITTED INTEREST

Year	Outstanding 07/01/2014	Committed	Refund Ret'd Check Transfer Out	Transfer In Abts/Takings Collected	Balance
2008	-325.72			70.31	-396.03
2009	1,458.13			262.50	1,195.63
2010	1,856.27			1,612.51	243.76
2011	2,250.00			1,800.00	450.00
2012	20,811.88			51.56	
				5,434.42	
				14,595.19	730.71
2013	647.00	0.00	0.00	98.96	
				235.01	313.03
2014	7,438.83	0.00	0.00	131.00	
				6,394.14	913.69
2015	0.00	168,888.19	37.50	21,961.36	
				3,966.20	
				140,273.38	2,724.75

SEWER/SEPTIC REPAIR LOANS COMMITTED TO TAX

Year	Outstanding 07/01/2014	Committed		Collected	Balance
2014	1,712.32	0.00	0.00	1,712.32	0.00
2015	0.00	7,022.34		5,316.44	1,705.90

SEWER/SEPTIC REPAIR LOANS COMMITTED INTEREST TO TAX

Year	Outstanding 07/01/2014	Committed		Collected	Balance
2014	1,213.11	0.00	0.00	1,218.11	-5.00
2015	0.00	3,521.63	0.00	2,845.73	675.90

SEWER USAGE COMMITTED TO TAX

Year	Outstanding 07/01/2014	Committed	Refund Ret'd Checks Transfer Out	Transfer In Abts/Tax Title Collected	Balance
2014	2,334.98	0.00	0.00	1,572.94	
				381.02	381.02
2015	0.00	30,553.38	0.00	3,365.17	
				25,386.76	1,801.45

SEWER USAGE

Year	Outstanding 07/01/2014	Committed	Refund Ret'd Check Transfer Out	Abatement Transf to Tax Tax Collected	Balance
	242,100.61	464,160.75	343.53	30,533.38	
				425,403.22	250,668.29

BETTERMENTS NOT YET DUE

Year	Outstanding 07/01/2014	Committed		Abatement Btr. to Tax Collected	Balance
	6,348,288.21	129,375.00	0.00	129,375.00	
				502,966.80	
				155,415.89	5,689,905.52

BETTERMENT NOT YET DUE INTEREST

Year	Outstanding 07/01/2014	Committed	Refund Ret'd Check Transfer Out	Collected	Balance
	0.00	2,109.66		2,121.88	-12.22

BETTERMENTS CHAPTER 41A DEFFERALS

Fiscal Year	Outstanding 07/01/2014	Committed		Collected	Balance 6/30/2015
2015	56,250.00				56,250.00

BETTERMENTS CLASSIFIED LAND CHAPTER 61, 61A & 61B

Fiscal Year	Outstanding 07/01/2014	Committed		Collected	Balance 6/30/2015
2015	93,750.00			0.00	93,750.00

SEPTIC REPAIR LOANS NOT YET DUE

Year	Outstanding 07/01/2014	Committed	Interested Collected	Loan to Tax Collected	Balance 6/30/2015
2015	92,182.99	33,214.10	80.49	7,022.34	
				10,345.00	108,029.75

PRIVILEGE FEES

Fiscal Year	Outstanding 07/01/2014	Committed		Collected	Balance 6/30/2015
2015	9,375.00				9,375.00

SUMMARY OF MONEYS COLLECTED AND TURNED OVER TO TREASURY

	Tax	Int	Other
Motor Vehicle & Trailer Ex	778,609.31	3,236.02	23,117.70
Parking Tickets	585.00		45.00
Personal Property	321,697.19	887.12	255.00
Real Estate	9,336,788.80	22,527.99	1,925.00
Real Estate Tax Taking			115.00
Supplemental Tax	24,709.21	579.14	
FY2016 PrePaid Taxes	1,417.84		
Tax Title Real Estate	173,767.70	125,846.10	16,107.11
Disolvment Cert.			76.00
Trailer Park Fees			17,424.00
Muniicpal Liens			8,700.00
Reimbursement Land Ct.			165.57
Longley Acres			8,900.00
Duplicate Bill Fee			18.00
Returned Check Fee			25.00
RMV Mark			7,045.00
Deputy Collector Charges			6,041.04
Betterment To Tax			481,022.78
Betterment Comm. Int.			147,196.12
Septic Repair Loan to Tax			7,028.76
Septic Repair Loan CI			4,063.84
Sewer Usag Fees Comm.			25,767.78
Not Yet Due Btr.			155,415.89
Not Yet Due B. Int			2,121.88
Septic Repair Loan Not Yet Due			10,345.00
Septic Repair Loan Int. Not Yet Due			80.49
Privilege Fees			9,375.00
Sewer Eng. Fees			668.00
Sewer Usage			425,403.22
Tax Title Betterment			21,117.09
Tax Title Sewer Usage			1,312.82
Total Tax Collections:	10,463,807.35		
Total Tax Title Collections	173,767.70		
Total Other Collections:	243,035.79		
Total Sewer Collections:	1,290,918.67		
Total Collected:	12,171,529.51		

As I submit my final report as your Town Collector I want to thank the people of Shirley for the support and confidence they have shown me. It has been my privilege to serve you for the past twenty-eight and a half years. I would also like to thank my co-workers, past and present. Not only did I enjoyed how we all worked together, but also how our main goal was to always do what was best for the Town of Shirley. I now look forward to new beginnings.

Respectfully submitted,
Holly J. Haase, C.M.M.C.
Town Collector

BUILDING INSPECTOR AND ZONING OFFICER

The following information indicates the number and type of permits issued by the Building Department from July 1, 2014 through June 30, 2015.

BUILDING PERMITS

New Residential Homes	15
New Condo Units	
Comm. New, Addition/Renovations.	6
Residential Additions/Renovations	163
Swimming Pools	2
Solar	49
Demolition	7
Sign and Use	12
Wood Stove/Pellet Stove	13
Other	43
TOTAL PERMITS	310

TOTAL BUILDING PERMIT FEES COLLECTED - \$87,077.20

The Building Department is open Monday–Friday 8:00 AM - 4:00 PM. Plumbing/Gas, Wiring and Building Permits can be sought during these hours. Inspections with the Building Inspector require 48 hours' notice. Please be reminded that all interior and exterior remodeling, additions, and pools require a building permit. Please feel free to contact the office at (978) 425-2600 Ext. 260 if you wish to seek general information on permits or code issues.

The office would like to express thanks to all of the Inspectors, Land Use Boards and Committees for their expertise and timely assistance in helping applicants with their projects.

Respectfully submitted,
Donald E. Farrar, Jr.
Local Inspector/Zoning Enforcement Officer

WIRING INSPECTOR

During July 1, 2014 to June 30, 2015 the Electrical Inspector received and issued 189 permits and collected \$17,845.00 in permit fees.

The Electrical Inspector can be reached at 978-425-2600 Ext. 265.

Respectfully submitted,
Mark Prokowiew
Electrical Inspector

INSPECTOR OF PLUMBING AND GAS FITTINGS

During July 1, 2014 to June 30, 2015 the Plumbing and Gas Inspector received and issued 122 permits and collected \$16,650.00 in permit fees.

The plumbing and gas installations are installed in compliance with the Massachusetts Plumbing and Gas Code.

Respectfully submitted,
Robert Friedrich
Plumbing and Gas Inspector

SEALER OF WEIGHTS AND MEASURES

The job of Sealer of Weights and Measures entails both annual and periodic testing of the dispensing of products from pumps, and calibration of weighing devices for goods and services sold to the public.

All businesses in the Town of Shirley that use pumps or dispensers and weighing devices are inspected.

I would like to thank the Townspeople involved for their cooperation.

Respectfully submitted,
Eric Aaltonen
Sealer of Weights and Measures

NASHOBA ASSOCIATED **BOARDS OF HEALTH**

SHIRLEY ANNUAL REPORT 2015

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Shirley**. In addition to the day to day public health work conducted for Shirley we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (**See *nashoba.org***)
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Shirley Middle School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Shirley's Board of Health**. Included in the day-to-day work of Nashoba in 2015 were the following:

- Through membership in the Association Shirley benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists**
- Provided health education programs in collaboration with the Shirley Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at

risk and other safety issues.

- Reviewed **45** Title 5 state mandated private Septic System Inspections for **Shirley** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Shirley Board of Health for enforcement action.

By the **Shirley** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

TOWN OF SHIRLEY

Environmental Health Department

Environmental Information Responses

Shirley Office (days).....44

The Nashoba sanitarian is generally scheduled to be available for the on Wednesday mornings at the Shirley Board of Health Office. Other meetings occur informally.

This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.

Food Service Licenses& Inspections24

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. Most licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Pool/Camp Inspections.....4

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public and Semi-public pool are licensed and inspected on an annual basis in accordance with State Sanitary Code, Chapter V, 105CMR435.00.

Housing & Nuisance Investigations.....44

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications.....10

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests.....30

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications12

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews.....18

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots).....15

Septic System Permit Applications (upgrades).....5

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections... 10

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations.....12

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits..... 3

Water Quality/Well Consultations.....6

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized.....26

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits.....1147

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits188

Nashoba's Certified Home Care Aides provide

assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit.....569

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits.....25

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visit.....35

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways.

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and strategies that protect the health of individual and the

community at large (mandated by the Massachusetts Department of Public Health).

- We make will-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).
- We provide public health education.
- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program.

Nashoba conducted 17 clinics and those clinics offered your citizens: blood pressure screening, annual sugar and eye screenings, flu shots and an opportunity to consult with the nurse to address questions.

Our staff conducted 107 number of health promotion/well-being check in your communities.

We administered 143 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Number of Communicable Disease cases

Investigated.....	59
Confirmed	26

Communicable Disease Number of Cases:

• Anaplasmosis	3
• Babesiosis	2
• Campylobacter	3
• Giardia.....	1
• Group Strep A	1
• Hepatitis C.....	1
• Influenza	7
• Lyme Disease	8

Dental Health Department

Examination,Cleaning & Fluoride - Grades K, 2&4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....185

Students Participating.....56

Referred to Dentist.....13

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....8

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

100 Littleton Road, Westford, MA 01886 (978) 692-4711 www.nashobatech.net

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 760-plus students from eight communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs.

Shirley
NVTHS
School Committee Members
Ms. Jennifer Rhodes
Alternate
Ms. Tanya Clark



Administration

Dr. Judith L. Klimkiewicz	Superintendent
Ms. Denise Pigeon	Principal
Mr. Matthew Ricard	Assistant Principal
Ms. Jeanne Savoie	Business Manager
Dr. Carol Heidenrich	Director of Technology
Ms. Gabriella White	Director of Curriculum
Ms. Kyla Callahan	Coordinator of Guidance and Admissions
Ms. Wendy Hood	Coordinator of Special Education and Team Chair
Mr. Paul Jussaume	Coordinator of Technical Programs and Cooperative Education
Mr. Jeremy Slotnick	Coordinator of Academics and Testing

Accreditation: New England Association of Schools and Colleges.

The Learning Schedule: Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

Nashoba's enrollment continued to grow during the school year and once again we welcomed a significantly larger student body. This year our security system was updated with additional security monitors at the front and rear entrances. Construction has completed on our new athletic facilities including a new sports complex that consists of a multipurpose turf field, tennis complex and a practice field, as well as state-of-the-art track, new softball and baseball fields, tennis courts and field hockey. To complete the renewal of our athletic facilities, the final touch was to add new bleachers and gym floor. Our Dance and Art studio is near completion and will enhance our pre-school and Theatre Arts and Design & Visual programs by allowing students to showcase their talents.

Nashoba continues to embrace educational opportunities for our teachers through summer professional development opportunities as well as by serving as a satellite campus for many local colleges' advanced graduate programs.

As we continue through a time of economic uncertainty we can assure you that at Nashoba Valley Technical High School, students will still receive a technical education of the highest quality with the most current state-of-the-art equipment while still providing our district members with a fair and equitable assessment. Our Engineering Academy, entering its second year at Nashoba Tech, is a selective program targeting high achieving math and science students who are interested in entering various engineering, electronics/robotics, or bio-manufacturing fields.

Vocational-Technical Programs (Secondary & Post Graduate)

Auto Collision Repair & Refinishing	Engineering Academy	} Electronics/Robotics Engineering Technology Bio-Manufacturing
Automotive Technology		
Banking, Marketing & Retail		
Carpentry/Cabinet Making		
Cosmetology	Health Assisting	
Culinary Arts	Hotel Restaurant Management	
Dental Assisting	Machine Tool Technology	
Design & Visual Communications	Plumbing/Heating	
Early Childhood Education	Programming & Web Development	
Electrical Technology	TV & Media Production/Theatre Arts	

Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTSH students the opportunity to enroll in courses at a local college while they are still in high school. The Dual

Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

More than 700 adult students per semester attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.



CONSERVATION COMMISSION

Administration

This report covers FY15 from July 1, 2014, through June 30, 2015.

The Conservation Commission reviews and issues permits for work within and adjacent to wetlands and waterways in order to administer the Massachusetts Wetlands Protection Act (MWPA) regulations and the Shirley Non-Zoning Wetlands Bylaw. The Commission also responds to many requests for comments on applications submitted to the Planning Board, Zoning Board of Appeals, and Board of Selectmen.

During FY15, the Commission held 27 public meetings. Administration of the wetlands protection statutes required the Conservation Commission to review/issue the following documents:

Requests for Determination of Applicability	12
Determinations of Applicability	12
Notices of Resource Area Delineation	0
Orders of Resource Area Delineation	0
Notices of Intent	15
Orders of Condition	12
Certificates of Compliance	4
Extension Permits	0
Amendments	1
Violations	1
Emergency Certifications	1

The Commission collected \$5,220.00 in MWPA filing fees during FY15. These fees are maintained in a special account, can only be used to administer the MWPA, and are typically used to defray some of the Commission's expenses. The Commission also collected \$2,310.00 in filing fees under the Shirley bylaw.

The Conservation Commission reminds property owners those projects (including sheds, tree removal, pools, etc.) within 100 feet of a wetland (brook, pond, swamp, etc.) or in floodplain areas must be reviewed by the Commission. In addition, work within 200 feet of a perennial stream may also require a filing. Please call the office at 978-425-2600 Ext. 245 if you have any questions regarding wetland issues or if you are uncertain whether you should file, particularly if you are a new homeowner. The Commission encourages residents to retain native vegetative borders between their lawns and adjacent wetland and waterway buffer areas.

The Commission can be contacted at 7 Keady Way, Shirley, MA 01464; 978-425-2600 Ext. 245; or by e-mail at conservation@shirley-ma.gov. The

Commission's pages on the Town of Shirley website at <http://www.shirley-ma.gov/> feature basic information, a store where book and hay sale information is posted, a complete set of past annual reports, news clippings, and an interactive open space map. Agendas and legal notices are now posted by the town clerk on a special website. See the Town of Shirley website for details.

Open Space Acquisition & Stewardship

The Conservation Commission maintains and acquires open space for the Town of Shirley. Open space is valuable to town residents as passive recreational land (hiking, bird-watching, etc.), for protecting water resources, for providing important fish and wildlife habitat, and for enhancing the overall desirability of living in our community. The Massachusetts Division of Fisheries and Wildlife and the U.S. Fish and Wildlife Service also preserve open space within Shirley. Additionally, some residents have set aside private land in conservation restriction.

Trail improvements and other routine property maintenance continued on conservation parcels with the help of volunteers. We are grateful to the Shirley Boy Scouts and Girl Scouts who help every year. Sunrise Stables has also generously maintained trails connecting Shirley and Lunenburg.

Due to fiscal constraints, no money has been added to the Open Space Acquisition Fund via Town Meeting vote since June 13, 2000. This account is used not only for acquisition but also for maintenance of existing town-owned open space parcels and for updating the Open Space and Recreation Plan (OSRP). In FY14 Commission submitted an article to establish a revolving fund to utilize receipts from forestry activities. The article was approved by a majority vote at the Annual Town Meeting on June 2, 2014.

The Conservation Commission organized several educational programs and walks. On July 11, the documentary *Marion Stoddart: Work of 1000* was shown at the Hazen Memorial Library, followed by a discussion with Ms. Stoddart, who single-handedly spurred the cleanup of the Nashua River. On February 27, bird photographer Peter Christoph presented a narrated slideshow *Birds - The Epic Adventures of a Massachusetts Bird Photographer* to a rapt audience of over 50. The event was cosponsored with the Friends of the Oxbow National Wildlife Refuge.

The 10th Annual Fall Foliage Walk took place on October 16. The Trustees of Reservations, which now owns Farandnear, kindly provided parking for the walk, and held a picnic lunch and children's activities beforehand to celebrate the official property opening. Thank you to all those who helped make this walk happen, especially the Field family who supplied refreshments at the end of the walk.

A Vernal Pools walk was led by Rona Balco from the Friends of the Oxbow National Wildlife Refuge on April 12 at the intersection of Bishop Road and

McPherson Road. Over 15 enthusiastic participants joined the search for signs of salamander eggs in nearby vernal pools.

Longley Acres Conservation Area

The Longley Acres Conservation Area on Whitney Road, which was acquired in April 2003, is under the care, custody, and control of the Conservation Commission. The present caretakers, Steve and Kim Hampson, can be reached at 978-726-2323 or 978-761-5824 or at longleyacres@ymail.com.

In FY15 the Commission renewed the caretaker agreement for a two-year lease. The caretakers are keeping the land in agriculture with sheep and chickens. The hay fields are also being upgraded under a long-term lease to Mike Hampson. The Commission continued to focus on maintenance needs for the house and barn in order to preserve the site and buildings and to prevent deterioration and ensure user safety. In FY15 the pellet stove was replaced in the main house.

The Community Garden at Longley Acres was established in 2010 to provide access to plots for local gardeners. In FY15 the Community Garden continued cooperating with Growing Places Garden Project of Clinton, MA, to enable low income families to learn about growing their own food. Longley Acres also ran a plant table at the Hoe Down, with the proceeds donated to the Conservation Commission.

We continue to sell *As Seasons Change: A Collection of Poems by Melvin Proctor Longley, Sr.* The Longley family compiled the poems and generously donated all proceeds from the first edition to the Longley Acres Maintenance Fund. We also still have copies of Betsy Colburn's must-have reference *Vernal Pools: Natural History and Conservation*. These two books are still available at the Conservation office.

The Longley Acres property has been entirely self-sufficient to date, with improvements paid for by a combination of donations, hay sales, book sales, and grants. The public is welcome to enjoy the property daily from sunrise to sunset.

Trails Committee

Nadia Madden spoke to Ward Baxter, who has approved use of the trail maps as printed documents, but not for online distribution.

Staff (As of June 30, 2015)

Part-time Administrator	Nadia Madden	(19 hours per week)
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Members

The Commission is currently looking for one additional member. People interested in joining the Commission may also become non-voting Associate Members.

As of June 30, 2015, members of the Conservation Commission included:

Nancy Askin, Chair	E. Heidi Ricci, Associate Member
Ann Brady, Member	
David Bortell, Member	
Rita Bortell, Member	
Bob Burkhardt, Vice Chair	
Michael Lance, Member	

The following Members joined the Conservation Commission during FY15:

Ann Brady, member

The following Members resigned from the Conservation Commission during FY15: Ann Brady

Respectfully submitted,

Nancy Askin, Chair	E. Heidi Ricci, Associate Member
Bob Burkhardt, Vice-Chair	
David Bortell, Member	
Rita Bortell, Member	
Michael Lance, Member	

COUNCIL ON AGING

Mission Statement

To serve the seniors of Shirley with services which enhance their lives, and provide for their needs.

The Shirley Council on Aging and Senior Center is located at 9 Parker Rd., and we are open 8:30-3 Monday through Thursday. The Center provides a gathering place where seniors may enjoy social, recreational, health and educational activities. We strive to support healthy aging with programs that offer connection, wellness and life enrichment. The Director/Outreach Worker is an advocate for seniors and conducts needs assessments and screens for referral to appropriate services. Our MART van operates Monday through Friday from 8-4 taking seniors grocery shopping and to medical appointments.

The number of seniors in Shirley continues to rise and the 2010 Federal Census records show that there are 1041 residents aged 60 years and older, which is up 33% from the 2000 Census. The Shirley COA is serving approximately 33% of that population. In 2015, we had over 14,800 units of individual participation in Senior Center programs and activities. Over 2,800 rides were given and over 2,400 meals served.

The Council on Aging has 4 employees: a part-time director/outreach coordinator working 27 hours per week; a part-time dispatcher/receptionist working 18 hours per week and 2 part-time van drivers working 26 and 14 hours per week. The director is funded by our town budget and the other 3 positions are funded by MART. All of the senior center programs and activities are funded by participants, grants and community donations.

The Senior Center has almost 100 volunteers who together have worked over 4,900 hours in 2015, for a value of \$73,500. This includes delivering meals on wheels, driving seniors to medical appointments, serving on our Board, cooking, serving and cleaning-up after meals, running our drop-in café, delivering sand buckets, picking up food donations, landscape work, building maintenance, managing or presenting programs, setting up/taking down tables, delivering library books to shut-ins, giving manicures, Medicare insurance counseling by our SHINE volunteer, and editing and delivering our newsletter as well as other services. Without our amazing group of volunteers we would be unable to offer the activities and services that we do. We appreciate every one of our valuable volunteers for their gift of time, energy and expertise and say thank you!

Some of the year's highlights include:

Aging Mastery Program: The Shirley Senior Center was chosen as one of 16 organizations in the state to implement the innovative program designed to demonstrate how training, self-tracking and small incentives can empower older adults to make small but impactful changes in their health behaviors. Twenty-one participants attended weekly classes for three months and created their own personal pathways for aging well via actionable goals, sustainable behaviors and peer support. Weekly topics included Gratitude, Fitness, Sleep, Medication Management, Falls Prevention, Financial Fitness and Advanced Planning. The program was funded by a Service Incentive Grant from Executive Office of Elder Affairs.

"Let's Talk" Discussion Group: Our discussion group, led by volunteer Claudette Williams, met bi-monthly to share ideas, make connections and engage in meaningful discussion. The topic was "The Gift of Years: Growing Older Gracefully" an illuminating book by Joan Chittister which looks at the many facets of the aging process and was a jumping off point for discussion of the opportunities and challenges involved in aging. Funding for books was made possible by the Shirley Charitable Foundation.

Matter of Balance: Seventeen seniors participated in this program which addressed fear of falling and how to increase activity levels and confidence among older adults. Seniors set realistic goals for staying active, learned how to stay safe at home, completed exercises to increase strength and balance and learned how to identify and control fear of falling. Many thanks to our volunteers from Nashoba Nursing and Hospice for instructing.

Ongoing programs at the Senior Center include:

Social and Recreational: Monthly homemade Senior Breakfast, monthly homemade Senior Lunch, monthly homemade Veteran's Breakfast, Choice Café, Wii Bowling, Bridge, Dominoes, Rummikub, Bingo, Bridge Tutorial, Adventures in Art, Crafts, "Outside the Lines" Coloring Group, Card Games, Dominoes/Mexican Train, Scrabble, Pizza and a Movie, Holiday parties and entertainment.

Health and Wellness: Yoga, Qi Gong, Senior Fitness, Well Adult Clinic, Flu Shots and Blood Sugar Testing by Nashoba Nursing and Hospice, and D'Ambrosio Eye Clinic.

Intellectual: As part of our monthly Senior Information Series, speakers presented on such topics as: Strengthen Your Bones: Preventing Osteoporosis, Elder Law and Estate Planning, Prescription Advantage, Scams Targeting Elders and Medicare Plan Information.

Support Services: Needs assessments and referrals, case management, home visits and follow-ups, protective service referrals, assistance with application to financial assistance programs, SHINE (Serving Health Insurance Needs of Elders), MART transportation, meals on wheels, angels on wheels program, and the monthly newsletter.

Anyone wishing to donate in support of Senior Center programs may do so by sending contributions to: Shirley Council on Aging, 9 Parker Rd., Shirley MA 01464.

Respectfully submitted,

Don Parker, Chair

Council on Aging Board members: Don Reed, Vice-Chair and Secretary; Sandy Marcinkewicz, Helen Kramer, Barbara Lugin, Joyce Patton, MaryLou Clark, Tony Bucca and Joellen Sheehan.

Staff: Kathryn Becker, Director; Laurie Picinich, Dispatcher/Receptionist; Robert Perry, Van Driver; and Doug Perry, Van Driver.

Ayer Shirley Regional School District

Contact Information:

Office Hours:	Monday-Friday 8am-4pm
Meeting Times:	
Address:	115 Washington Street
Telephone:	978-772-8600 Ext. 1508
Email:	mtowne@asrsd.org
Fax:	978-772-1863

Administration:

Superintendent:	Mary E. Malone, Ed.D.
Administrative Assistant:	Michelle Towne
Assistant Superintendent:	Mary Beth Hamel
Finance Director:	William Plunkett
Director of Special Education:	Tara Bozek
Coordinator of Operations:	Robert Watson
Building Operations:	
ASRHS Principal:	Albert Varga
ASRMS Principal:	Roberta Aikey
Page Hilltop Principal:	Frederick Deppe
Lura A. White Principal:	Jill Peterson

Regional School Committee:

Chair:	Pat Kelly (Ayer)
Vice-Chair:	Joyce Resichutz (Shirley)
Secretary:	Michele Granger (Ayer)
Member:	Dan Gleason (Ayer)
Member:	Jim Quinty (Shirley)
Member:	Jonathan Deforge (Shirley)

Dear Citizens of Shirley:

We appreciate your commitment and partnership in support of education for the students of Shirley. The school district has experienced many successes and achievements in 2015. You give our students hope and promise for the future. You help them realize their dreams and goals. On behalf of the students and staff, we thank you.

Sincerely,
Mary Malone, Ed.D.
Superintendent of Schools

Our Vision

Our vision is to connect, engage, and inspire all students in the Ayer Shirley Regional School District to reach academic excellence. We, the educators of the Ayer Shirley Regional School District, will instill habits of reflection and inquiry to challenge our students in setting ambitious academic and personal goals. Students will develop a strong voice to express their thoughts and ideas in the community, and the confidence to showcase their talents and successes in preparation for entry into college and the world of work.

Core Beliefs:

- We have high expectations for all students. Every student deserves a quality education.
- We believe in a personalized learning environment.
- Successful students are independent thinkers and doers, and persevere in finding solutions to problems.
- An educated child is one who has developed and evolved as a “whole child” – in the academic, social, emotional, personal and cultural domains.
- Habits of reflection, setting goals, and measuring one’s progress support lifelong learning.
- Respect for self, property, and others are essential to a healthy learning community.
- Psychological and physical safety is necessary conditions for learning.
- Service to others builds character, is supportive of personal growth and career development, and connects students to the real world.
- Educators, students, families and communities collaborating together results in high quality educational programming.

Summary of Accomplishments:

- 2015 US News and World Report 2015 Silver Medal winner as one of the top high schools in the US and Massachusetts. ASRHS is in the top 12% of high schools in the US and top 22% in MA.
- The Ayer Shirley High School addition/renovation project received the highest architecture award, the 2015 CEFPI Northeast Region Ed Kirkbride Award recognizing quality and innovation in both school planning and design.
- Ayer Shirley Regional High School has been removed from the Warning Status for Community Resources for Learning and is now fully accredited by New England Association of Schools and Colleges (NEASC).
- ASRHS started a junior varsity program for both boys and girls soccer.
- Thirty two ASRHS students were recognized by the Mid-land Wachusett League as All Stars during the 2015-2016 school year.
- Two ASRHS students were recognized by the Mid-land Wachusett League as League MVPs during the 2015-2016 school year.
- The ASRHS Boys Cross Country team was Mid-land Wachusett League Champions.
- ASRHS Student Council was recognized by the Massachusetts Association of Student Councils as a Five Star Council.
- Ayer Shirley Regional High School students received Honorable Mention in the 2014-2015 YouTube High School Burn Awareness Video Contest supported by the Massachusetts Department of Fire Services and the Shriners Hospital for Children, Boston. Students were also nominated for their 2015-2016 video.
- FIRST Robotics team presented to School Committee Members and Superintendents from across the state at the 2015 MASC/MASS Conference.
- First Lego League Robotics Competition- won TEAMWORK Award.
- ASRHS Concert Band won Massachusetts Instrumental and Choral Conductors Association (MICCA) Bronze Medal at the 2015 MICCA Concert Festival.
- Two ASRHS band students accepted into the 2016 CDMMEA Honor Band and Chorus.
- ASRMS band won Trills and Thrills Superior Award.

- ASRHS Public Broadcast Award- Tracey Carpenter, High School.
- Placed on the College Board's Gaston Caperton Opportunity Honor Roll for Expanding Access to College (only 130 districts recognized in the U.S. and only 13 in Massachusetts).

Graduating Class of 2015

****** Highest Honor***

***** High Honor***

****Honor***

* Christina Marie Babcock	Davuth Ryan Kong
Rose Anna Marie Bacon	*** Megan Marie Krueger
* Daniel John Baldino	Robert Glenn Lawton
Brian Badwi Bechara	Kassandra Lozada
Connor William Begun	Noah Adam Lynch
Alyson Sage Bohnet	** Nicholas Joseph Martone
Jason Patrick Boutlier	Tyler Andrew Mayo
Alexander Richard Caires	*Barbara Ann Mcpherson
Alex Nathan Calabrese	Theresa Ann Mills
Justine Amalia Carrillo	Paul James Morrison
Nicholas Kenneth Cherico	Jenna Rae Morse
Shayne Patterson Coke	Andressa Flávia Souza Nascimento
Megan Elizabeth Conversano	*Kaci Elisabeth Naughton
James Joseph Cremens III	Brittany Dougkham Paillard
Johnson Dang	**Christopher Patrick Patano
Michael Steven Davis	Sierra McKenna Pyatt
Jonathan Paul Day	Evelyn Marie Ruble
Morgan Rose Donell	Kelly Ann Russell
Jacob Andrew Drooker	Joseph Maurice Savoie
***Alexander Daihyun Du	Patricia Anne Sheen
* Brian Jaihyun Du	Justin Wayne Shelton
Arikka Lá Trease Dumas	Elizabeth Marie Stocks
*Katherine Anne Esielionis	Starsha Elizabeth Tennessee
Skyler Arline Fortwengler	**Kayla Elizabeth Timmins
**John Louis Gendron	Morgan Suzanne Tormey
*Sarah Elizabeth Gibbons	*Alex Genness Walker
April Nicole Goodwin	Olivia Kay Warila
* Cyan Morgan Herrera	Tyler Jae Webb
Lillian Jean Holmes	Mariah Lynn Wolf
Christopher Joseph Hughes	Ryan Paul Young
Timothy Gerard Johnston	Daphne Sophia Zeron
Deven Bigelow Keady	

Acceptances to Colleges and Universities from 2010-2016

Albany College of Pharmacy	Alfred University	Anna Maria College
Art Institute of Boston	Assumption College	Babson College
Barry University	Bay State College	Becker College
Bentley University	Boston College	Boston University
Bridgewater State University	Bryant University	Castleton State College
Cedar Crest College	Central Connecticut State University	Champlain College
Clark University	Clarkson University	Clemson University

Cleveland State University	Coastal Carolina University	Colby-Sawyer College
College of New Rochelle	Columbia College	Concordia University
Culinary Institute of America	Curry College	Daniel Webster College
Dominican College	Drexel University	Duquesne University
Eastern Nazarene College	Eckerd College	Elmira College
Elms College	Emmanuel College	Endicott College
Fashion Institute of Technology	Fisher College	Fitchburg State University
Florida Atlantic University	Florida Gulf Coast University	Florida Institute of Technology
Florida International University	Framingham State University	Franklin Pierce University
Full Sail University	Gordon College	Green Mountain College
Hallmark Institute of Photography	Hartwick College	Hawaii Pacific University
High Point University	Hofstra University	Howard University
Husson University	Indiana University	ITT Technical Institute
Johns Hopkins University	Johnson and Wales University	Kansas State University
Keene State College	Lasell College	Lesley College
Liberty University	LIM College	Lynn University
Maine Maritime Academy	Manhattanville College	Massachusetts College of Art and Design
Massachusetts College of Liberal Arts	Massachusetts College of Pharmacy and Health Sciences	Massachusetts Maritime Academy
Merrimack College	Michigan State University	Middlesex Community College
Mississippi State University	Montana State University	Montclair State University
Mount Wachusett Community College	New England Institute of Art	New England Institute of Technology
New England School of Communications	New York University	Newbury College
Nichols College	North Park University	North Shore Community College
Northeastern University	Norwich University	Olivet Nazarene University
Pennsylvania State University	Plymouth State University	Pratt Institute
Purdue University	Quinnipiac University	Quinsigamond Community College
Regis College	Rensselaer Polytechnic Institute	Rhode Island College
Rivier University	Rochester Institute of Technology	Roger Williams University
Sacred Heart University	Sage College of Albany	Saint Michael's College
Salem State University	Salve Regina University	San Diego State University
Savannah College of Art and Design	School of Visual Arts	Seattle Pacific University
Seton Hall University	Simmons College	Slippery Rock University
Smith College	Southern New Hampshire University	Southern Vermont College
Springfield College	St. Anselm College	St. John's University
St. Mary's College of California	Stonehill College	Suffolk University
SUNY New Paltz	Syracuse University	Temple University
United States Military Academy	University of Arizona	University of Connecticut
University of Houston	University of Maine, Farmington	University of Maine, Presque Island
University of Maine, Orono	University of Maryland	University of Massachusetts Amherst
University of Massachusetts Boston	University of Massachusetts Dartmouth	University of Massachusetts Lowell
University of New England	University of New Hampshire	University of New Haven
University of Pittsburg	University of Rhode Island	University of Scranton
University of Southern Maine	University of Tampa	University of Tennessee
University of The Arts	University of Vermont	Wentworth Institute of Technology

West Virginia University	Western New England College	Western New England University
Westfield State University	William Patterson University	Worcester Polytechnic Institute
Worcester State University		

**Ayer Shirley Regional Middle School
2014/2015 Annual Awards
Presented to Graduates of the Eighth Grade**

Academic Boosters Good Samaritan Award

Given to two students who are genuine in their efforts to assist teachers, staff and students in ways that sometimes go unnoticed by their peers as well as staff here at school.

Donated by Ayer Shirley PTO

Presented by: Kelly Reed & Ashley Cavaoli

WINNER: Jason Ugles

WINNER: Jessica Russell

Al Yesue Memorial Award

To the student who excels in Language Arts and Band

Donated by Friends and Family of Al Yesue

Presented by: Roberta Aikey

WINNER: Alana Miska

American Legion Auxiliary Awards

Award to the boy and girl excelling in Science

Presented by: Doris Wheeler & Elaine DeCell

WINNER: Curtis Holmes

WINNER: Kaylin Patterson-Soar

To the most outstanding girl in the Eighth grade

WINNER: Shandy Ndjigue

American Legion, Post No. 183 Award

To the most outstanding boys in the Eighth grade

Presented by: Joe Landry

WINNER: Bryce Valliere

Ayer Shirley Education Foundation Award (ASEF)

Donated by ASEF

Presented by: Roberta Aikey

To the boy and girl who demonstrated academic commitment throughout grades 6 through 8 and participated as an active member of the ASRMS community throughout grades 6 through 8

WINNER: Eric Boudreau

WINNER: Caitlyn MacKay

The Bull Run Restaurant Award

Donated by the Guercio Family

Presented by: Roberta Aikey

Given to a student excelling in History

WINNER: Ryan Kilcommins

Ellen M. Tremont Memorial Award

Donated by Her Family

Presented by: Kathryn Holmes & Susan Noll

To the boy or girl who is kind, hardworking, helpful to others, and always tries to make the best of any situation.

WINNER: Jillian Deshler

Jeffrey P. Drobish Memorial Award

Donated by Peter Drobish

Presented by: Roberta Aikey

To the boy or girl attending vocational school exhibiting a generous spirit toward others and a zest for life.

WINNER: Kaylin Patterson-Soar

Keith M. Kidder Memorial Awards

Donated by the Shirley Fire Department

Presented by: Brandon O'Connor

To the girl excelling in qualities of character, citizenship and leadership

WINNER: Hayley Sheriff

To the girl who exemplifies the qualities of generosity, kindness and a helpful attitude toward others

WINNER: Genesis DeJesus

Kristina Marcinkewicz Memorial Awards

Donated by the Marcinkewicz Family

Presented by: Meredith Marcinkewicz

To the boy and girl showing special effort in the Eighth grade.

WINNER: Noah Salmon

WINNER: Samantha Kreidler

Lambert's True Value Hardware Award

Donated by Mr. James D. Thibault

Presented by: Roberta Aikey

To the student excelling in the study of creative writing.

WINNER: Fiona Kelly

Laura Belle Minott Memorial Award

Donated by the Minott Family

Presented by: Roberta Aikey

To the students who are consistently hard working, strong academically and characterize modesty

WINNER: Brandon Morales

WINNER: Brooklynne Mitchell Arno

Leonard W. Quinty Memorial Award

Donated by James Quinty

Presented by: James Quinty

To the 8th grade student athletes who best exemplify a spirit of courage, determination and perseverance in the classroom and on the baseball and softball field

WINNER: Connor Brown

WINNER: Hannah Justice

Liberty House Award

Donated by Patricia Krauchune & Janice Martell

Presented by: Roberta Aikey

To the Shirley resident who contributes to the Community through worthwhile activities and helping others.

WINNER: Jillian Farrar

Louise E. Gaskins Award

Donated by Mrs. Louise Gaskins

Presented by: Louise Gaskins

Named for the beloved, former middle school principal. This award is presented to a student who demonstrates character, integrity, loyalty, hard work, and goes above and beyond the call of duty. Academic Excellence in paramount.

WINNER: Carolyn Cooper

Noyes Insurance Agency, Inc. Award

Donated by Noyes Insurance

Presented by: Roberta Aikey

To the student excelling in Language Arts

WINNER: Bryce Valliere

Officer Ben Jackvony Award
Donated by Shirley Police Dept.

To a boy for generosity, kindness
and helpfulness

Presented by: Roberta Aikey

WINNER: Daniel Kane

PTA History of Academic Excellence Awards
Donated by the Ayer Shirley PTO

To the boy and girl who maintained
the highest scholastic average for grades 6, 7
and 8 combined.

Presented by: Kelly Reed & Ashley Cavaoli

WINNER: Bryce Valliere

WINNER: Alana Miska

Richard D. Shea Memorial Awards

Donated by Burt Cofman

To the boy and girl excelling in
physical fitness and education.

Presented by: Roberta Aikey

WINNER: Sean Simpson

WINNER: Hayley Sherrif

Roy Jeannotte/Leonard Quinty Memorial Award
Donated by Nashoba Club Restaurant

To the student excelling in Music,
Sciences and Athletics

Presented by: Bob Rakip

WINNER: Jason Langlais

Ruth A Shea Memorial Award
Donated by Her Family

To the students who best exemplify
school spirit, respect for authority,
friendliness, kindness and
thoughtfulness towards others.

Presented by: Katie Poitras

WINNER: Trent Madigan

WINNER: Alena Scott

Sandy Pond School Association Award
Donated by Sandy Pond School Assoc.

Given to a student who has
shown scholastic abilities, character,
and most importantly, COMMUNITY
INVOLVEMENT (Youth Venture; Duval
Patrick's Project 351, Student Council)

Presented by: Roberta Aikey

WINNER: Stephen Hamel

Shirley H. Griffin Scholastic Excellence Awards
Donated by Her Family

To the boy and girl excelling in scholastic excellence

Presented by: Roberta Aikey

WINNER: Sean Simpson

WINNER: Hadassah Flagg

Sterling-Shirley Grange, No. 53 Awards
Donated by Sterling Grange

To the boy and girl showing the greatest improvement during the year

Presented by: Marion Wood

WINNER: Lance Lavigueur

WINNER: Olivia Davis

Taylor D. Flagg Memorial Award

To the most outstanding Math student.

Donated by the Champion Family

WINNER: Bryce Valliere

Presented by: Deb Flagg

William McSheehy Memorial Award
Donated by His Family

To the girl or boy demonstrating a unique ability to persevere while maintaining a positive attitude.

Presented by: Devin McSheehy

WINNER: John Finlay

Women's Auxiliary, Trinity Chapel Awards

To the boy & girl excelling in Art

Donated by Womens Auxiliary Trinity Chapel

Presented by: Marge Halloran & Janice Yancy

WINNER: Brandon Morales

WINNER: Caitlyn MacKay

World Language Award

Give to two students excelling in Spanish and French.

Donated by World Language Department

Present by: Rosa Swisczc

WINNER SPANISH: Matthew Blood

WINNER FRENCH: Julia Adams

PLANNING BOARD

The Town of Shirley's Planning Board is an active municipal government entity whose overall goal is to foster the development of the community. The Planning Board is results oriented in assisting citizens and community leaders in directing future changes. The Planning Board facilitates the community's quality of life through housing, economic development, open space and recreation, transportation, and land use. The Planning Board encourages preservation of natural landscapes and important land resources by promoting excellence in site development and design.

THE PLANNING BOARD IS MANDATED BY LAW TO:

- Prepare and maintain a Master Plan
- Prepare, adopt and administer Subdivision Rules and Regulations
- Review all subdivisions of land submitted under state and local Regulations
- Supervise construction of all subdivision roadways and infrastructure
- Prepare, present, and report on all proposed zoning amendments for Town Meeting
- Act as Special Permit Granting Authority where designated by the Protective Zoning Bylaws
- Review site plans for commercial and industrial development

The Planning Board holds regularly scheduled public meetings on the first and third Wednesdays of each month plus additional meetings as needed.

There are presently several open developments/subdivisions that require a great deal of time for minor changes, modifications, bond releases, covenant releases, revolving account allocations, and the updating of all such accounts on a regular basis. Apple Orchard Estates and Village at Phoenix Pond are two such subdivisions that have had complicated changes and/or modifications in the last fiscal year.

Approvals of Special Permits, Special Permit Extensions, Site Plan Reviews, ANR Plans, Release of Covenants and Modification Decisions were issued by the Board while observing the Permit Extension Act.

PLANNING BOARD'S GOALS INCLUDE:

- Assisting with the Open Space and Recreation Plan
- Updating the Master Plan
- Updating the Subdivision Rules and Regulations
- Reviewing and Updating as needed the Zoning Bylaws and Districts

The Planning Board has been working with the Montachusett Regional Planning Commission to update the town's Master Plan. It has not been updated since 2004 and without an update some grants would not be attainable.

The Planning Board graciously extends thanks to all other Town Departments for their reviews, comments, and recommendations for applications submitted directly to the Planning Board.

Respectfully submitted – March 1, 2016

Jonathan W. Greeno, Chairman
J. Timothy Bresnahan, Vice-Chairman
William Carroll, Member
William Lampros, Member
Thomas Vachon, Member
Sarah Widing, Associate Member